



**Item No. 2.**  
**Meeting Date:** June 4, 2018  
**Type of Business:** Work Session  
**City Administrator Review:** \_\_\_\_\_

## City of Mounds View Staff Report

---

**To:** Honorable Mayor and City Council  
**From:** Mark Beer, Finance Director  
**Item Title/Subject:** 2019 Draft General Fund Budget

There is no state levy limit for 2019. The charter will limit any levy increase to between 4 and 4.5 percent based on estimated inflation. The Department of Labor Statistics will release inflation data around August 12<sup>th</sup>. City departments have been refining their budgets and more adjustments will occur as more accurate information becomes available. The state has concluded the current legislative sessions with Local Government Aid (LGA) proposed to increase from \$736,429 to \$739,462. 90% of LGA was included in the 2019 budget and there is a 4% levy increase included at this time.

Ramsey County will hold their annual tax meeting at the end of August, they will release preliminary valuation information at that time and staff will be able to more accurately calculate the preliminary tax rate and the effect on properties. The City has agreements with all three bargaining groups thru 2019. Health insurance premiums will be provided in October so will be an estimate at this time. The City contribution for 2018 is up to \$1,095 per employee per month.

General fund Assigned fund balance (levy reduction) will be approximately \$5,311,031 at December 31, 2018. The Council has been using a measured draw down of the levy reduction fund balance by \$250,000 per year. The preliminary imbalance is \$310,935, after considering the planned draw down of \$250,000 from the levy reduction fund balance there is an imbalance of \$60,935. There are several options that can be used to close this imbalance. (Increase revenues, reduce expenditures, use fund balance, or a combination of all three)

The City needs to certify a preliminary levy and General Fund budget to the County by September 30<sup>th</sup>. This can be done anytime over the next few months. Once set the levy can go down but not up. The City will hold a truth in taxation meeting on Monday, December 3<sup>rd</sup>, 2017 at 6pm with a continuation meeting on Monday, December 10<sup>th</sup>, 2017 at 6:30 pm if needed. Final levy and budget approval may occur at the December 10<sup>th</sup> meeting.

### **Conclusion**

Staff is looking for any additional direction from the Council on how they would like to proceed.

Respectfully Submitted,

---

Mark Beer

**City of Mounds View**  
2019 Budget Summary

	2015	2016	2017	2018	2019	Change from 2018	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>General Fund:</b>							
<b>Revenues:</b>							
Property taxes - Base levy	3,651,411	3,700,381	3,809,842	4,025,429	4,224,389	198,960	4.94%
Special tax levies, Bonds	154,119	154,119	90,835	99,177	141,642	42,465	42.82%
Special tax levies, Operations	226,145	233,145	244,145	334,345	349,145	14,800	4.43%
Franchise tax	309,039	296,173	309,303	290,000	295,000	5,000	1.72%
Other taxes	47,877	27,556	31,610	29,000	29,000	-	0.00%
Hotel/motel tax	69,109	67,408	68,666	65,000	65,000	-	0.00%
Licenses and permits	204,845	184,499	310,965	183,172	183,372	200	0.11%
Intergovernmental	1,038,060	1,090,100	1,093,163	1,054,754	1,174,487	119,733	11.35%
Charges for services	18,942	40,988	17,144	16,825	16,625	(200)	-1.19%
Fines & forfeitures	36,338	29,278	26,810	36,600	30,800	(5,800)	-15.85%
Interest	112,669	104,985	127,086	115,000	115,000	-	0.00%
Miscellaneous	321,188	342,547	382,536	282,696	289,584	6,888	2.44%
<b>Transfers:</b>							
DARE Fund	4,643	-	-	-	-	-	0.00%
Water Fund	-	-	-	78,103	80,446	2,343	3.00%
Sewer Fund	56,611	58,309	60,058	61,860	80,446	18,586	30.05%
Storm Water Fund	7,383	7,604	7,832	8,067	8,309	242	3.00%
Street Light Fund	2,536	2,612	2,690	2,771	2,854	83	3.00%
Vehicle & Equipment Fund	21,000	22,000	21,600	22,000	23,000	1,000	4.55%
Debt proceeds	246,729	-	172,427	-	-	-	0.00%
<b>Total revenues</b>	<b>6,528,644</b>	<b>6,361,704</b>	<b>6,776,712</b>	<b>6,704,799</b>	<b>7,109,099</b>	<b>404,300</b>	<b>6.03%</b>
<b>Expenditures:</b>							
<b>Legislative Services:</b>							
City Council	47,115	47,213	55,479	60,881	60,322	(559)	-0.92%
Advisory Commissions	8,720	15,520	14,375	17,000	15,500	(1,500)	-8.82%
<b>Subtotal</b>	<b>55,835</b>	<b>62,733</b>	<b>69,854</b>	<b>77,881</b>	<b>75,822</b>	<b>(2,059)</b>	<b>-2.64%</b>
<b>Administrative Services:</b>							
City Administrator	271,314	282,476	314,338	285,610	291,837	6,227	2.18%
Elections	22,222	47,279	32,575	24,500	24,832	332	1.36%
Finance	246,268	255,786	261,574	271,256	273,311	2,055	0.76%
Central Services	216,482	237,713	259,406	282,474	286,732	4,258	1.51%
<b>Subtotal</b>	<b>756,286</b>	<b>823,254</b>	<b>867,893</b>	<b>863,840</b>	<b>876,712</b>	<b>12,872</b>	<b>1.49%</b>
<b>Community Development</b>	<b>353,381</b>	<b>320,413</b>	<b>324,265</b>	<b>458,347</b>	<b>442,386</b>	<b>(15,961)</b>	<b>-3.48%</b>
<b>Police</b>	<b>2,710,054</b>	<b>2,719,071</b>	<b>2,814,764</b>	<b>2,970,719</b>	<b>3,194,291</b>	<b>223,572</b>	<b>7.53%</b>
<b>Fire</b>	<b>567,934</b>	<b>592,181</b>	<b>685,187</b>	<b>603,383</b>	<b>720,874</b>	<b>117,491</b>	<b>19.47%</b>
<b>Public Works Administration</b>	<b>113,779</b>	<b>135,670</b>	<b>129,775</b>	<b>148,962</b>	<b>156,213</b>	<b>7,251</b>	<b>4.87%</b>
<b>Parks, Recreation &amp; Forestry:</b>							
Recreation	112,429	109,358	109,071	118,849	122,042	3,193	2.69%
Parks	333,043	322,085	280,083	337,519	358,651	21,132	6.26%
Forestry	34,478	29,474	11,887	42,173	48,395	6,222	14.75%
<b>Subtotal</b>	<b>479,950</b>	<b>460,917</b>	<b>401,041</b>	<b>498,541</b>	<b>529,088</b>	<b>30,547</b>	<b>6.13%</b>
<b>Fleet Services:</b>							
Building & Grounds Mtnc	391,909	116,217	118,555	130,876	133,164	2,288	1.75%
Vehicle & Equipment Mtnc	84,331	86,966	108,818	113,448	117,927	4,479	3.95%
<b>Subtotal</b>	<b>476,240</b>	<b>203,183</b>	<b>227,373</b>	<b>244,324</b>	<b>251,091</b>	<b>6,767</b>	<b>2.77%</b>
<b>Streets:</b>							
Pavement Management	203,268	185,346	192,701	231,743	239,181	7,438	3.21%
Snow & Ice Control	134,936	131,951	107,680	148,117	151,288	3,171	2.14%
Sign Maintenance	40,315	37,082	44,676	67,248	66,573	(675)	-1.00%
<b>Subtotal</b>	<b>378,519</b>	<b>354,379</b>	<b>345,057</b>	<b>447,108</b>	<b>457,042</b>	<b>9,934</b>	<b>2.22%</b>
<b>Other</b>							
Convention & Visitor's Bureau	65,654	64,038	65,233	61,750	61,750	-	0.00%
Social Service Coordination	20,178	20,259	20,461	20,748	21,370	622	3.00%
Miscellaneous/contingency	4,975	5,061	5,238	6,500	6,500	-	0.00%
Transfers to other funds	496,000	745,000	765,000	565,000	601,000	36,000	6.37%
Debt service	20,268	24,495	24,495	24,496	24,495	(1)	0.00%
<b>Subtotal</b>	<b>607,075</b>	<b>858,853</b>	<b>880,427</b>	<b>678,494</b>	<b>715,115</b>	<b>36,621</b>	<b>5.40%</b>
<b>Total expenditures</b>	<b>6,499,053</b>	<b>6,530,654</b>	<b>6,745,636</b>	<b>6,991,599</b>	<b>7,418,634</b>	<b>427,035</b>	<b>6.11%</b>
<b>Net change in fund balance</b>	<b>29,591</b>	<b>(168,950)</b>	<b>31,076</b>	<b>(286,800)</b>	<b>(309,535)</b>	<b>(22,735)</b>	
<b>Beginning Fund Balance</b>	<b>9,584,822</b>	<b>9,614,413</b>	<b>9,445,463</b>	<b>9,476,539</b>	<b>9,189,739</b>		
<b>Ending Fund Balance</b>	<b>9,614,413</b>	<b>9,445,463</b>	<b>9,476,539</b>	<b>9,189,739</b>	<b>8,880,204</b>	<b>(22,735)</b>	

# City of Mounds View GENERAL FUND 2019 Budget Summary

	Legislative	Admin	Finance	Central	Community Development	Police	Fire	Park & Rec	Public Works	Misc.	2019 Total	2018 Total	Variance	Percent Change
<b>Current</b>														
Personnel services	\$ 39,156	\$ 283,937	\$ 251,467	\$ -	\$ 403,797	\$ 2,758,192	\$ -	\$ 237,622	\$ 548,877	\$ 6,500	\$ 4,529,548	\$ 4,233,273	\$ 296,275	7.00%
Materials & supplies	3,800	1,310	500	40,090	4,855	79,475	-	55,858	128,795	-	314,683	312,779	1,904	0.61%
Contractual services	32,866	31,422	21,344	246,642	33,734	356,624	468,910	235,608	186,674	83,120	1,696,944	1,696,561	383	0.02%
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
<b>Current total</b>	<b>75,822</b>	<b>316,669</b>	<b>273,311</b>	<b>286,732</b>	<b>442,386</b>	<b>3,194,291</b>	<b>468,910</b>	<b>529,088</b>	<b>864,346</b>	<b>89,620</b>	<b>6,541,175</b>	<b>6,242,613</b>	<b>298,562</b>	<b>4.78%</b>
<b>Other</b>														
Principal	-	-	-	-	-	-	110,519	-	-	19,459	129,978	94,022	35,956	38.24%
Interest	-	-	-	-	-	-	24,378	-	-	5,036	29,414	24,928	4,486	18.00%
Capital outlays	-	-	-	-	-	-	117,067	-	-	-	117,067	65,036	52,031	80.00%
Transfers to other funds	-	-	-	-	-	-	-	-	-	601,000	601,000	565,000	36,000	6.37%
<b>Other total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>251,964</b>	<b>-</b>	<b>-</b>	<b>625,495</b>	<b>877,459</b>	<b>748,986</b>	<b>128,473</b>	<b>17.15%</b>
<b>Department Total</b>	<b>\$ 75,822</b>	<b>\$ 316,669</b>	<b>\$ 273,311</b>	<b>\$ 286,732</b>	<b>\$ 442,386</b>	<b>\$ 3,194,291</b>	<b>\$ 720,874</b>	<b>\$ 529,088</b>	<b>\$ 864,346</b>	<b>\$ 715,115</b>	<b>\$ 7,418,634</b>	<b>\$ 6,991,599</b>	<b>\$ 427,035</b>	<b>6.11%</b>
2018 Budget	77,881	310,110	271,256	282,474	458,347	2,970,719	603,383	498,541	840,394	678,494	6,991,599			
Increase (Decrease)	(2,059)	6,559	2,055	4,258	(15,961)	223,572	117,491	30,547	23,952	36,621	427,035			
Percent change	-2.64%	2.12%	0.76%	1.51%	-3.48%	7.53%	19.47%	6.13%	2.85%	5.40%	6.11%			

**General Fund Revenue Detail - 2019 Budget**

Acct #	Description	2015	2016	2017	2018	2019	Change from 2018	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
<b>Taxes</b>								
3101	Current ad valorem property tax	3,651,411	3,700,381	3,809,842	4,025,429	4,224,389	198,960	4.94%
3101	Fire bonds	154,119	154,119	90,835	99,177	141,642	42,465	42.82%
3101	PERA rate increase property tax	39,145	39,145	39,145	39,145	39,145	-	0.00%
3101	Police Officer market rate tax	187,000	194,000	205,000	295,200	310,000	14,800	5.01%
3102	Delinquent ad valorem prop tax	17,266	-	-	-	-	-	0.00%
3111	Manufact home tax - current	21,331	18,966	18,341	20,000	20,000	-	0.00%
3112	Manufact home tax - delinquent	9,280	8,590	13,269	9,000	9,000	-	0.00%
3180	Franchise tax on utilities	309,039	296,173	309,303	290,000	295,000	5,000	1.72%
3195	Hotel/Motel tax	69,109	67,408	68,666	65,000	65,000	-	0.00%
	<b>Total taxes</b>	<b>4,457,700</b>	<b>4,478,782</b>	<b>4,554,401</b>	<b>4,842,951</b>	<b>5,104,176</b>	<b>261,225</b>	<b>5.39%</b>
<b>Licenses and Permits</b>								
3211	Liquor on-sale	16,800	17,290	18,540	16,800	16,800	-	0.00%
3212	Liquor off-sale	1,477	2,095	1,370	800	800	-	0.00%
3214	Sunday liquor sales	-	-	-	-	-	-	0.00%
3215	Malt on-sale license	-	115	-	-	-	-	0.00%
3216	Malt off-sale	-	135	-	100	100	-	0.00%
3221	Tobacco license	3,300	3,300	2,970	3,300	3,300	-	0.00%
3223	Amusement devices	720	704	688	700	700	-	0.00%
3231	Bowling alley	672	672	672	672	672	-	0.00%
3232	Garbage hauling	2,558	3,373	3,840	3,000	3,200	200	6.67%
3233	Gasoline station	850	850	675	850	850	-	0.00%
3234	Used car sales	204	204	204	200	200	-	0.00%
3235	Kennel	426	488	395	200	200	-	0.00%
3236	Restraurant licenses	3,806	3,641	3,068	3,200	3,200	-	0.00%
3238	Transient & solicitor	2,666	2,130	1,979	2,200	2,200	-	0.00%
3239	Apartment	28,967	25,715	16,751	26,000	26,000	-	0.00%
3240	Rental conversion	1,335	2,500	1,350	1,000	1,000	-	0.00%
3241	Dog license	1,428	7,119	1,135	1,400	1,400	-	0.00%
3242	Massage therapy	899	-	734	-	-	-	0.00%
3243	Chickens and bees	440	350	290	100	100	-	0.00%
3250	General contractor	760	1,400	1,201	1,100	1,100	-	0.00%
3251	HVAC contractor	5,050	4,840	3,610	4,400	4,400	-	0.00%
3252	Cement contractor	-	40	-	100	100	-	0.00%
3253	Asphalt contractor	180	120	-	100	100	-	0.00%
3254	Excavating contractor	-	-	60	50	50	-	0.00%
3255	Sign & billboard contractor	60	100	-	100	100	-	0.00%
3256	Sewer & water contractor	100	-	60	-	-	-	0.00%
3257	Other contractor	3,430	2,800	2,440	2,000	2,000	-	0.00%
3258	License check	2,058	2,132	1,619	1,800	1,800	-	0.00%
3260	Fire permits	950	1,780	2,700	900	900	-	0.00%
	<b>Subtotal licenses</b>	<b>79,136</b>	<b>83,893</b>	<b>66,351</b>	<b>71,072</b>	<b>71,272</b>	<b>200</b>	<b>0.28%</b>

**General Fund Revenue Detail - 2019 Budget**

Acct #	Description	2015	2016	2017	2018	2019	Change from 2018	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
3268	Plan check fee	23,141	13,751	55,763	18,000	18,000	-	0.00%
3270	Building permits	53,481	39,681	117,308	50,000	65,000	15,000	30.00%
3271	Fixed fee - building permits	18,421	20,146	30,654	18,500	3,500	(15,000)	-81.08%
3273	HVAC permits	15,341	14,483	19,032	13,500	13,500	-	0.00%
3274	Plumbing permits	6,904	5,655	12,978	6,500	6,500	-	0.00%
3275	Non-building permits	7,679	5,314	5,900	5,000	5,000	-	0.00%
3278	Interim use permits	-	500	-	-	-	-	0.00%
3279	Conditional use permits	400	800	2,000	600	600	-	0.00%
3280	Building surcharge	1,052	99	135	-	-	-	0.00%
3281	Fixed fee building surcharge	(921)	(3)	594	-	-	-	0.00%
3282	Mechanical/commercial surchar	(38)	8	250	-	-	-	0.00%
3283	HVAC surcharge	60	33	(173)	-	-	-	0.00%
3284	Plumbing surcharge	27	130	(135)	-	-	-	0.00%
3285	Fire inspection surcharge	-	-	63	-	-	-	0.00%
3286	Water & sewer surcharge	158	3	104	-	-	-	0.00%
3287	Commercial plmb surcharge	4	6	141	-	-	-	0.00%
	Subtotal permits	125,709	100,606	244,614	112,100	112,100	-	0.00%
	Total licenses & permits	204,845	184,499	310,965	183,172	183,372	200	0.11%
<b>Intergovernmental:</b>								
3318	Federal grant	350	2,902	-	-	-	-	0.00%
3341	Local Government Aid	655,531	666,792	671,508	662,783	665,516	2,733	0.41%
3345	Performance Aid	1,742	1,821	1,843	1,800	1,800	-	0.00%
3346	PERA Aid	8,671	8,671	8,671	8,671	8,671	-	0.00%
3351	Street Aid - MSA maintenance	122,280	121,641	121,119	125,000	132,000	7,000	5.60%
3355	Police Aid	141,567	152,973	145,553	145,000	145,000	-	0.00%
3356	Police training	5,664	5,628	5,405	9,500	9,500	-	0.00%
3357	State police grant	389	455	-	-	-	-	0.00%
3359	Other state grants	36,522	31,298	50,587	32,000	32,000	-	0.00%
3370	Other local government revenue	1,230	593	10,305	-	-	-	0.00%
3371	IDS # 621 - SRO	64,114	75,839	78,172	70,000	180,000	110,000	157.14%
3375	State pension contribution	-	21,487	-	-	-	-	0.00%
	Total intergovernmental	1,038,060	1,090,100	1,093,163	1,054,754	1,174,487	119,733	11.35%
<b>Charges for services</b>								
3410	Advertising revenue	205	530	-	500	500	-	0.00%
3415	Housing inspections	190	1,771	63	100	100	-	0.00%
3418	HRA inspections	-	-	-	200	200	-	0.00%
3419	Investigations	2,806	200	100	200	200	-	0.00%
3421	Police reports	1,165	1,742	1,118	1,200	1,200	-	0.00%
3422	Documents / copies	351	262	39	150	150	-	0.00%
3423	Customer service	595	525	819	300	500	200	66.67%
3425	Book sales - various	-	43	9	-	-	-	0.00%
3426	Reimbursed staff time	-	-	-	200	100	(100)	-50.00%
3430	Right-of-way	8,310	24,712	8,895	9,000	9,000	-	0.00%
3431	Street opening fee	200	-	1,600	-	-	-	0.00%
3432	Tree removal charges	2,670	8,353	2,001	2,000	2,000	-	0.00%
3433	Overload permits	-	200	250	-	-	-	0.00%
3458	Zoning letter	150	500	150	75	75	-	0.00%
3461	Subdivision	-	1,050	700	1,000	1,000	-	0.00%
3462	Variance	1,800	1,100	600	1,000	1,000	-	0.00%
3463	Rezoning	500	-	800	200	200	-	0.00%
3464	Development - non refund	-	-	-	350	200	(150)	-42.86%
3467	PUD amendment	-	-	-	350	200	(150)	-42.86%
	Total charges for services	18,942	40,988	17,144	16,825	16,625	(200)	-1.19%

**THIS PAGE LEFT BLANK INTENTIONALLY**

**General Fund Revenue Detail - 2019 Budget**

Acct #	Description	2015	2016	2017	2018	2019	Change from 2018	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
<b>Fines and Forfeitures</b>								
3510	Ramsey County municipal court	32,019	25,527	26,275	32,000	27,500	(4,500)	-14.06%
3515	Mn Highway Patrol	50	-	-	200	-	(200)	-100.00%
3520	Administrative offenses	2,144	801	185	2,100	1,000	(1,100)	-52.38%
3525	False alarm charges	2,125	2,950	350	2,300	2,300	-	0.00%
	Total fines & forfeitures	36,338	29,278	26,810	36,600	30,800	(5,800)	-15.85%
<b>Other Revenue</b>								
3550	Special assessments	4,195	3,706	3,895	3,000	3,000	-	0.00%
3610	Investment income (charge)	112,669	104,985	127,086	115,000	115,000	-	0.00%
3630	Billboard Lease	105,303	112,562	114,889	119,889	122,394	2,505	2.09%
3631	Water tower rental	101,639	110,529	114,950	90,807	94,440	3,633	4.00%
3634	Equipment and space rental	5,454	1,194	1,230	1,150	1,150	-	0.00%
3639	Security	3,782	1,509	2,304	-	-	-	0.00%
3650	Donations	5,100	4,080	5,991	-	-	-	0.00%
3651	Donations - K9	1,247	1,330	1,418	750	1,000	250	33.33%
3652	Donations - Parks	-	-	-	-	-	-	0.00%
3654	COPS events	-	-	7,150	5,000	5,000	-	0.00%
3656	Tree sales	-	204	204	-	-	-	0.00%
3665	Park site permit	14,940	14,613	16,071	14,000	14,500	500	3.57%
3679	Vending machine commissions	-	76	-	100	100	-	0.00%
3680	Other revenue	10,584	20,812	49,530	11,000	11,000	-	0.00%
3685	Insurance reimbursements	40,145	57,995	43,634	30,000	30,000	-	0.00%
3911	Sale of assets	28,338	12,513	7,075	5,000	5,000	-	0.00%
3912	Resale of materials	461	1,424	14,195	2,000	2,000	-	0.00%
	Total other revenue	433,857	447,532	509,622	397,696	404,584	6,888	1.73%
<b>Transfers &amp; Debt proceeds</b>								
3972	Transfers:							
	Vehicle & Equip replacemen	21,000	22,000	21,600	22,000	23,000	1,000	4.55%
	DARE fund	4,643	-	-	-	-	-	0.00%
	Water	-	-	-	78,103	80,446	2,343	3.00%
	Sewer	56,611	58,309	60,058	61,860	80,446	18,586	30.05%
	Storm Water	7,383	7,604	7,832	8,067	8,309	242	3.00%
	Street light	2,536	2,612	2,690	2,771	2,854	83	3.00%
3993	Debt proceeds	246,729	-	172,427	-	-	-	0.00%
	Total Transfers & Debt	338,902	90,525	264,607	172,801	195,055	22,254	12.88%
	Total	6,528,644	6,361,704	6,776,712	6,704,799	7,109,099	404,300	6.03%

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>City Council (100 - 4100):</b>								
<b>Personnel services</b>								
0100	Salaries, regular	29,292	29,292	32,999	34,596	34,596	-	0.00%
0300	Social Security	1,129	1,129	1,315	2,647	2,647	-	0.00%
0321	PERA	885	885	970	1,730	1,730	-	0.00%
0500	Workers compensation	148	132	135	142	183	41	28.87%
	<b>Total personnel services</b>	<u>31,454</u>	<u>31,438</u>	<u>35,419</u>	<u>39,115</u>	<u>39,156</u>	<u>41</u>	<u>0.10%</u>
<b>Materials &amp; supplies</b>								
1600	Supplies, operating	1,635	2,239	2,372	2,600	3,500	900	34.62%
	<b>Total materials &amp; supplies</b>	<u>1,635</u>	<u>2,239</u>	<u>2,372</u>	<u>2,600</u>	<u>3,500</u>	<u>900</u>	<u>34.62%</u>
<b>Contractual services</b>								
3030	Other professional services	6,154	5,882	6,491	9,200	6,200	(3,000)	-32.61%
3610	Memberships	5,161	5,429	5,681	5,716	5,716	-	0.00%
3630	Training & conferences	2,208	1,765	5,070	3,600	5,100	1,500	41.67%
4800	Bonding & insurance	503	460	446	650	650	-	0.00%
	<b>Total contractual services</b>	<u>14,026</u>	<u>13,536</u>	<u>17,688</u>	<u>19,166</u>	<u>17,666</u>	<u>(1,500)</u>	<u>-7.83%</u>
								0.00%
	<b>Total City Council</b>	<u>47,115</u>	<u>47,213</u>	<u>55,479</u>	<u>60,881</u>	<u>60,322</u>	<u>(559)</u>	<u>-0.92%</u>
		<b>15,661</b>	<b>15,775</b>	<b>20,060</b>	<b>21,766</b>	<b>21,166</b>		
<b>Advisory Commissions (100-4110):</b>								
<b>Materials &amp; supplies</b>								
1600	Supplies, operating	41	-	-	200	200	-	0.00%
2100	Books & periodicals	-	-	-	100	100	-	0.00%
	<b>Total materials &amp; supplies</b>	<u>41</u>	<u>-</u>	<u>-</u>	<u>300</u>	<u>300</u>	<u>-</u>	<u>0.00%</u>
<b>Contractual services</b>								
3030	Other professional services	2,227	2,641	2,258	4,500	4,500	-	0.00%
3630	Training & conferences	-	-	65	200	200	-	0.00%
3900	Festivities Commission	6,452	12,879	12,052	12,000	10,500	(1,500)	-12.50%
	<b>Total contractual services</b>	<u>8,679</u>	<u>15,520</u>	<u>14,375</u>	<u>16,700</u>	<u>15,200</u>	<u>(1,500)</u>	<u>-8.98%</u>
								0.00%
	<b>Total Advisory Commissions</b>	<u>8,720</u>	<u>15,520</u>	<u>14,375</u>	<u>17,000</u>	<u>15,500</u>	<u>(1,500)</u>	<u>-8.82%</u>



Fund: 100 Department: 4100				City Council		
Account	Description	2016	2017	2018	2019	Description
1600	Supplies, operating	1,000	1,000	1,000	1,200	Employee awards luncheon
		600	600	600	1,300	Strategic planning session
		1,000	1,000	1,000	1,000	Plaques and gift certificates for employee length-of-service awards
		2,600	2,600	2,600	3,500	
3030	Other professional services	-	-	3,000	-	Strategic planning session(s) facilitator
		6,200	6,200	6,200	6,200	Contractual minutes for Council mtgs ( \$225 x 24 reg, + 3 special)
3610	Memberships	30	30	30	30	Mn Mayor's Association
		5,570	5,651	5,686	5,686	North Metro Mayors (Evaluate for value and effectiveness)
		5,600	5,681	5,716	5,716	
3630	Conferences	3,200	3,200	3,600	5,100	Council training, LMC conference, RCCLG dinners & NLC conference
		3,200	3,200	3,600	5,100	
4800	Bonds & insurance	700	700	650	650	General property & liability
		700	700	650	650	
		18,300	18,381	21,766	21,166	
		-8.16%	0.44%	18.42%	-2.76%	

Fund: 100 Department: 4110				Advisory Commissions		
Account	Description	2016	2017	2018	2019	Description
1600	Supplies, operating	60	60	60	60	Misc supplies for various commissions.
		140	140	140	140	Copies for Charter Commission
		200	200	200	200	
2100	Books & periodicals	100	100	100	100	Misc periodicals - Comp plan review, Ordinance revisions.
		100	100	100	100	
3030	Other professional services	500	500	500	500	Misc. consultant services.
		2,000	1,750	1,750	1,750	Charter commission legal fees
		2,500	2,250	2,250	2,250	Planning Commission meeting minutes
		5,000	4,500	4,500	4,500	
3630	Training	150	75	75	75	Misc training & conferences.
		150	125	125	125	Planning Commissioner training & conferences
		300	200	200	200	
3900	Festival in the Park	4,500	5,500	5,500	5,500	City Festival in the Park (personnel, supplies)
		-	-	1,500	-	60th Anniversery
		5,000	5,000	5,000	5,000	Fireworks
		9,500	10,500	12,000	10,500	
		15,100	15,500	17,000	15,500	
		0.00%	2.65%	9.68%	-8.82%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Office of the City Administrator (100 - 4130):</b>								
<b>Personnel services</b>								
0100	Salaries, regular	212,471	216,175	209,967	200,898	198,448	(2,450)	-1.22%
0110	Salaries, over-time	-	-	-	909	780	(129)	-14.19%
0150	Salaries, part-time	-	-	10,885	16,903	21,827	4,924	29.13%
0300	Social Security	15,417	15,115	14,606	16,540	16,077	(463)	-2.80%
0321	PERA	15,622	15,518	11,822	14,948	14,125	(823)	-5.51%
0400	Group insurance	20,649	20,981	20,364	27,090	31,006	3,916	14.46%
0500	Workers compensation	2,325	1,471	1,321	1,347	1,674	327	24.28%
<b>Total personnel services</b>		<u>266,484</u>	<u>269,260</u>	<u>268,965</u>	<u>278,635</u>	<u>283,937</u>	<u>5,302</u>	<u>1.90%</u>
<b>Materials &amp; supplies</b>								
1230	Supplies, equipment	179	-	526	1,200	1,200	-	0.00%
1600	Supplies, operating	13	-	349	75	75	-	0.00%
2100	Books & periodicals	-	-	-	35	35	-	0.00%
<b>Total materials &amp; supplies</b>		<u>192</u>	<u>-</u>	<u>875</u>	<u>1,310</u>	<u>1,310</u>	<u>-</u>	<u>0.00%</u>
<b>Contractual services</b>								
3030	Other professional services	-	10,447	41,164	-	-	-	0.00%
3100	Communications	741	1,078	1,350	1,300	1,300	-	0.00%
3610	Memberships	188	201	245	1,340	2,340	1,000	74.63%
3630	Training & conferences	3,709	1,490	1,549	2,650	2,650	-	0.00%
3800	Mileage	-	-	190	375	300	(75)	-20.00%
<b>Total contractual services</b>		<u>4,638</u>	<u>13,216</u>	<u>44,498</u>	<u>5,665</u>	<u>6,590</u>	<u>925</u>	<u>16.33%</u>
<b>Total City Administrator</b>		<u>271,314</u>	<u>282,476</u>	<u>314,338</u>	<u>285,610</u>	<u>291,837</u>	<u>6,227</u>	<u>2.18%</u>
		4,830	13,216	45,373	6,975	7,900		
<b>Elections (100 - 4140):</b>								
<b>Contractual services</b>								
3030	Other professional services	22,222	19,167	32,575	24,500	24,832	332	1.36%
<b>Total contractual services</b>		<u>22,222</u>	<u>19,167</u>	<u>32,575</u>	<u>24,500</u>	<u>24,832</u>	<u>332</u>	<u>1.36%</u>
7030	<b>Capital outlays</b>	-	28,112	-	-	-	-	0.00%
<b>Total Elections</b>		<u>22,222</u>	<u>47,279</u>	<u>32,575</u>	<u>24,500</u>	<u>24,832</u>	<u>332</u>	<u>1.36%</u>

Fund: 100 Department: 4130		Office of the City Administrator				
Account	Description	2016	2017	2018	2019	Description
1230	Supplies, equipment < \$5000	825	1,200	1,200	1,200	Equipment and phones under the \$5,000 capitalization threshold
		825	1,200	1,200	1,200	
1600	Supplies, Operating	75	75	75	75	Miscellaneous supplies
		75	75	75	75	
2100	Books & Periodicals	35	35	35	35	Miscellaneous reference books
		35	35	35	35	
3100	Communications	1,300	1,300	1,300	1,300	Cell phone service (2) employees
		1,300	1,300	1,300	1,300	
3610	Memberships	-	50	50	50	MAMA - (Administrator) Metro Area Manager's Association
		-	1,100	1,100	1,100	ICMA - International City Manager's Association
		150	150	150	150	Mn City County Managers Association
		-	-	-	1,000	New Brighton/Mounds View Rotary Club dues (administrator)
		40	40	40	40	Municipal Clerks & Finance Officers Association
		190	1,340	1,340	2,340	
3630	Training & conferences	100	100	100	100	MAMA meetings
		500	500	500	500	LMC / miscellaneous training
		100	100	100	100	Chamber lunches
		1,000	1,000	1,000	1,000	LMC annual conference (2 attendees)(one every other year)
		850	850	850	850	Mn City County Managers Assoc conference
		100	100	100	100	Mn Clerks and Finance Officers Association (MCFOA) institute training
		-	3,200	-	-	National ICMA or NLC conference (City Administrator)(every other year)
		2,650	5,850	2,650	2,650	
3800	Mileage	375	375	375	300	Miscellaneous mileage @ IRS rate.
		375	375	375	300	
		5,450	10,175	6,975	7,900	
		-28.85%	86.70%	-31.45%	13.26%	

Fund: 100 Department: 4140		Elections				
Account	Description	2016	2017	2018	2019	Description
3030	Other professional services	23,200	22,000	22,000	22,332	Ramsey County elections contract (\$5583 per quarter)
		-	10,500	-	-	Special election (2020 state primary election)
		2,500	2,500	2,500	2,500	Equip. maint. service costs (voting equip.)
		25,700	35,000	24,500	24,832	
7030	Equipment	29,000	-	-	-	Voting equipment
		29,000	-	-	-	
		54,700	35,000	24,500	24,832	
		-7.60%	-36.01%	-30.00%	1.36%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Finance (100 - 4150):</b>								
<b>Personnel services</b>								
0100	Salaries, regular	177,754	186,467	190,826	192,483	192,046	(437)	-0.23%
0300	Social Security	12,751	13,092	13,387	14,725	14,692	(33)	-0.22%
0321	PERA	13,050	13,676	14,006	14,436	14,403	(33)	-0.23%
0400	Group insurance	21,860	22,311	22,858	26,910	28,597	1,687	6.27%
0500	Workers compensation	1,850	1,415	1,263	1,367	1,729	362	26.48%
0990	Severance	-	-	-	-	-	-	0.00%
	Subtotal	227,265	236,961	242,340	249,921	251,467	1,546	0.62%
<b>Materials &amp; supplies</b>								
1230	Supplies, equipment	-	-	95	175	150	(25)	-14.29%
1600	Supplies, operating	-	-	-	75	50	(25)	-33.33%
2100	Books & periodicals	185	227	170	350	300	(50)	-14.29%
	Subtotal	185	227	265	600	500	(100)	-16.67%
<b>Contractual services</b>								
3030	Other professional	9,738	9,519	9,671	9,780	9,964	184	1.88%
3100	Communications	480	480	480	480	600	120	25.00%
3430	Printing	551	735	404	700	700	-	0.00%
3610	Memberships	970	995	1,015	1,040	1,070	30	2.88%
3630	Training	2,477	2,037	2,326	3,050	3,040	(10)	-0.33%
5130	Repairs & maint., equipment	4,602	4,832	5,073	5,685	5,970	285	5.01%
	Subtotal	18,818	18,598	18,969	20,735	21,344	609	2.94%
<b>Total Financial Services</b>		246,268	255,786	261,574	271,256	273,311	2,055	0.76%

Fund: 100 Department: 4150		Finance				
Account	Description	2016	2017	2018	2019	Description
1230	Supplies, equipment < \$5000	200	200	175	150	Furniture or equipment under the \$5,000 capitalization threshold
		200	200	175	150	
1600	Supplies, operating	75	75	75	50	Misc supplies - planners, plaques, folders, files, etc.
		75	75	75	50	
2100	Books & periodicals	450	450	350	300	Misc computer & finance books & periodicals
		450	450	350	300	
3030	Other professional services	9,660	9,020	9,185	9,368	27.5% of audit (2019 - \$34,065, 2020 - \$34,745, 2021 - \$35,440)
		435	435	435	435	GFOA financial reporting fee
		60	60	60	60	Safety deposit box rental
		100	100	100	100	Ramsey County overlapping debt, principal taxpayer reports
		10,255	9,615	9,780	9,963	
3100	Communications	480	480	480	600	cell phone (\$50 month)
		480	480	480	600	
3430	Printing	350	350	350	350	Accts Payable & payroll checks & envelopes
		350	350	350	350	Invoices, receipts, & bank deposit slips
		700	700	700	700	
3610	Memberships	350	350	370	370	Government Finance Officer's Association (GFOA)
		120	120	120	120	Mn GFOA (2)
		250	250	260	270	AICPA Am. Institute of Certified Public Accts
		275	275	290	310	MNCPA Mn Society of Certified Public Accountants
		995	995	1,040	1,070	
3630	Training & conferences	75	50	50	40	Mn GFOA monthly meetings
		1,600	1,700	2,000	2,000	Seminars & training
		-	-	-	-	GFOA National conference (Defer)(\$2500)
		650	650	700	700	Accounting and software training
		250	300	300	300	Mileage
		2,575	2,700	3,050	3,040	
5130	Equipment repairs	5,156	5,414	5,685	5,970	40% software support charges (30% each in Water, Sanitary Sewer)(5% ann.)
		5,156	5,414	5,685	5,970	
		20,886	20,629	21,335	21,843	
		2.63%	-1.23%	3.42%	2.38%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Central Services (100 - 4160):</b>								
<b>Materials &amp; supplies</b>								
0322	Pension expense GASB 68	-	2,031	-	-	-	-	0.00%
1110	Stationery	-	436	508	750	750	-	0.00%
1120	Copy materials	830	1,799	1,501	1,500	1,500	-	0.00%
1230	Supplies, equipment	21,316	22,102	20,230	22,391	23,000	609	2.72%
1600	Supplies, operating	12,662	12,670	12,429	14,500	14,500	-	0.00%
2100	Books & periodicals	169	169	169	340	340	-	0.00%
<b>Total materials &amp; supplies</b>		<b>34,977</b>	<b>39,207</b>	<b>34,837</b>	<b>39,481</b>	<b>40,090</b>	<b>609</b>	<b>1.54%</b>
<b>Contractual services</b>								
3010	General legal	45,489	41,364	41,551	44,000	44,000	-	0.00%
3030	Other professional services	9,643	22,423	38,524	21,100	15,220	(5,880)	-27.87%
3100	Telephone	6,160	2,613	1,816	2,200	2,200	-	0.00%
3300	Postage	8,273	4,238	6,186	7,800	7,800	-	0.00%
3410	Legal notices	4,168	3,499	3,441	3,000	3,000	-	0.00%
3420	Advertising	2,634	2,739	692	2,500	2,500	-	0.00%
3430	Printing	7,945	8,601	9,788	12,600	12,600	-	0.00%
3610	Memberships	19,253	20,049	20,226	20,752	20,752	-	0.00%
3630	Training & conferences	1,167	498	1,027	22,000	22,000	-	0.00%
4010	Rental, equipment	1,407	1,424	1,510	2,050	2,050	-	0.00%
4800	Insurance & bonds	15,212	14,453	30,659	18,000	18,000	-	0.00%
5100	Repairs & maint, computers	56,507	76,605	69,149	86,391	95,920	9,529	11.03%
5130	Repairs, equipment	3,647	-	-	600	600	-	0.00%
<b>Total contractual services</b>		<b>181,505</b>	<b>198,506</b>	<b>224,569</b>	<b>242,993</b>	<b>246,642</b>	<b>3,649</b>	<b>1.50%</b>
<b>Total central services</b>		<b>216,482</b>	<b>237,713</b>	<b>259,406</b>	<b>282,474</b>	<b>286,732</b>	<b>4,258</b>	<b>1.51%</b>

Fund: 100 Department: 4160					Central Services	
Account	Description	2016	2017	2018	2019	Description
1110	Stationery	1,000	1,000	750	750	Envelopes, labels, letterhead, etc.
		1,000	1,000	750	750	
1120	Copy materials	1,500	1,500	1,500	1,500	Copy paper
		1,500	1,500	1,500	1,500	
1230	Supplies, equipment < \$5000	20,000	21,600	22,391	23,000	Comp & security equip under \$5,000, pc's, software, switches, cameras... Replace pc's @ \$800 4 yr replacement cycle
		20,000	21,600	22,391	23,000	
1600	Supplies, operating	15,400	14,000	14,000	14,000	Toner, rug service, paper, pens, staples, desk supplies, etc.
		500	500	500	500	Misc operating supplies
		15,900	14,500	14,500	14,500	
2100	Books & periodicals	175	175	150	150	Employment handbooks/publications
		190	190	190	190	Star Tribune - \$190
		365	365	340	340	
3010	General legal	24,000	24,000	24,000	24,000	Retainer for legal services
		20,000	20,000	20,000	20,000	Legal fees outside scope of retainer.
		44,000	44,000	44,000	44,000	
3030	Other professional services	5,700	5,700	12,000	6,000	General labor assistance and staff development
		-	10,000	-	-	Personnel market study
		-	3,086	3,100	3,100	Western Bank monthly fees
		-	360	400	400	US Bank positive pay service
		1,500	1,200	1,200	1,200	Section 125 (flex spending plan) & COBRA administration
		1,000	1,000	2,000	2,000	Human resources items
		1,100	1,100	2,400	2,520	Web hosting (Revize) (5% annual increase)
		9,300	22,446	21,100	15,220	
3100	Telephone	7,400	2,400	2,200	2,200	Basic telephone (analog for alarms)
		7,400	2,400	2,200	2,200	
3300	Postage	300	300	300	300	Courier charges (delivery services)
		7,500	7,500	7,500	7,500	General postage includes PW mailings for street projects.
		7,800	7,800	7,800	7,800	
3410	Legal notices	900	900	900	900	Truth in taxation notices and Ramsey County fees.
		2,100	2,100	2,100	2,100	Legal notices and legal publications.
		3,000	3,000	3,000	3,000	
3420	Advertising	2,500	2,500	2,500	2,500	Job opening advertisements for vacant positions
		2,500	2,500	2,500	2,500	
3430	Printing	6,800	6,800	12,000	12,000	4 newsletters and postage, YMCA in Comm Ctr Fund.
		200	200	200	200	Miscellaneous printing
		400	400	400	400	City guides, directories & miscellaneous
		7,400	7,400	12,600	12,600	
3610	Memberships	600	625	625	625	Ramsey County League of Local Governments (RCLLG)
		2,850	2,850	2,850	2,850	I-35W Corridor Coalition
		4,835	4,901	5,097	5,097	Metro Cities (1.00% increase for 2018)
		11,637	12,180	12,180	12,180	League of Mn Cities (No increase 2018, 2019)
		19,922	20,556	20,752	20,752	
3630	Training & conferences	1,000	1,000	1,000	1,000	League training & seminars
		-	-	20,000	20,000	Staff development training (Martin-McAllister)
		800	800	800	800	OSHA and blood borne pathogen training
		200	200	200	200	Information technology training
		2,000	2,000	22,000	22,000	
4010	Rental, equipment	150	150	150	150	Misc
		1,600	1,600	1,900	1,900	Postage machine and scale rental
		1,750	1,750	2,050	2,050	
4800	Bonding & insurance	19,000	17,000	15,000	15,000	Insurance policy premiums
		3,000	3,000	3,000	3,000	Allowance for insurance policy deductibles
		22,000	20,000	18,000	18,000	
5100	Repairs, computer	64,000	69,600	72,100	80,305	Computer, phone, network & technology assistance - City of Roseville
		2,609	2,688	2,688	2,758	Laserfiche annual maintenance and storage
		-	-	-	1,254	Adobe annual license (13)
		-	-	1,603	1,603	Denial of Service protection contract (1.687% of \$95,000)
		5,750	5,750	6,000	6,000	Computer, printer, and networks repairs.
		4,190	4,190	4,000	4,000	Copier maintenance + overages
		76,549	82,228	86,391	95,920	
5130	Repairs, equipment	600	600	600	600	Postage meter, copy machine, fax, misc.
		600	600	600	600	

242,986    255,645    282,474    286,732  
3.03%    5.21%    10.49%    1.51%

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Community Development (100 - 4180):</b>								
<b>Personnel services</b>								
0100	Salaries, regular	259,655	236,428	225,355	280,198	303,932	23,734	8.47%
0110	Overtime, regular	-	-	99	699	722	23	3.29%
0150	Salaries, part time	1,226	1,238	293	1,482	-	(1,482)	-100.00%
0300	Social Security	18,069	16,801	16,875	21,602	23,306	1,704	7.89%
0321	PERA	18,504	16,701	16,261	21,067	22,849	1,782	8.46%
0322	Pension expense GASB 68	-	1,604	-	-	-	-	0.00%
0400	Group insurance	35,975	28,371	19,315	53,640	50,760	(2,880)	-5.37%
0500	Workers comp	2,859	1,660	1,434	1,632	2,228	596	36.52%
0600	Unemployment	-	-	654	-	-	-	0.00%
	<b>Total personnel services</b>	<b>336,288</b>	<b>302,803</b>	<b>280,286</b>	<b>380,320</b>	<b>403,797</b>	<b>23,477</b>	<b>6.17%</b>
<b>Materials &amp; supplies</b>								
1230	Supplies, equipment	-	62	125	500	500	-	0.00%
1600	Supplies, operating	110	48	143	300	1,400	1,100	366.67%
1700	Motor fuels & lubricants	1,745	732	691	2,000	2,080	80	4.00%
2100	Books & periodicals	498	321	199	375	575	200	53.33%
2400	Uniforms	-	82	66	200	300	100	50.00%
	<b>Total materials &amp; supplies</b>	<b>2,353</b>	<b>1,245</b>	<b>1,224</b>	<b>3,375</b>	<b>4,855</b>	<b>1,480</b>	<b>43.85%</b>
<b>Contractual services</b>								
3030	Other professional	9,431	11,749	24,215	65,706	22,360	(43,346)	-65.97%
3040	Consultants, development review	822	1,575	13,481	3,000	3,000	-	0.00%
3100	Telephone	1,365	1,550	1,375	1,421	2,064	643	45.25%
3430	Printing	543	510	-	900	900	-	0.00%
3610	Memberships	1,180	120	1,658	1,200	1,460	260	21.67%
3630	Training and conferences	1,393	657	1,945	2,325	3,850	1,525	65.59%
3800	Mileage	6	204	81	100	100	-	0.00%
	<b>Total contractual services</b>	<b>14,740</b>	<b>16,365</b>	<b>42,755</b>	<b>74,652</b>	<b>33,734</b>	<b>(40,918)</b>	<b>-54.81%</b>
<b>Total Community Development</b>		<b>353,381</b>	<b>320,413</b>	<b>324,265</b>	<b>458,347</b>	<b>442,386</b>	<b>(15,961)</b>	<b>-3.48%</b>



Fund: 100 Department: 4180					Community Development	
Account	Description	2016	2017	2018	2019	Description
1230	Supplies, equipment < \$5000	825	500	500	500	Miscellaneous equipment & computer peripherals
		825	500	500	500	
1600	Supplies, operating	100	100	100	600	Presentation supplies
		-	-	-	600	ARC GIS License
		200	200	200	200	Office supplies
		300	300	300	1,400	
1700	Motor fuels & lubs	2,200	1,840	2,000	2,080	Unleaded fuel: 800 gallons @ \$2.60 (Gas for Comm Development)
		2,200	1,840	2,000	2,080	
2100	Books & periodicals	100	100	100	300	Reference materials
		100	100	100	100	Intl. Code Council Manuals and Code Updates
		175	175	175	175	Manuals, pamphlets, etc.
		375	375	375	575	
2400	Uniforms	200	200	200	300	Clothing for inspections staff
		200	200	200	300	
3030	Other professional	1,300	1,300	1,300	1,300	Ramsey County JPA (geographic information system)
		4,620	4,485	5,080	5,080	Permit Works system annual software support (includes busi. lic. mod)
		-	-	-	4,995	Permit Works code enforcement module (one-time)(annual maintenance \$1,49
		-	-	-	1,495	Permit Works code enforcement module software support
		1,595	-	1,020	1,990	Permit works mobile inspector (2)
		-	-	-	1,500	Permit works implementation and training
		2,040	1,020	-	-	Roseville Net Motion VPN 2 factor authentication
		500	500	500	500	Filing fees (Ramsey County increased fees from \$29 to \$48)
		2,110	2,195	2,306	-	Comcate Code Enforcement Mgr license (5% annual)
		1,987	1,200	1,200	-	Comcate mobile access (5% annual)
		500	500	500	500	GIS assistance
		-	-	5,000	1,000	Consulting Building Official services
		-	12,000	44,800	-	Comp plan GIS assistance with maps
		4,000	4,000	4,000	4,000	Abatements of nuisance properties
		18,652	27,200	65,706	22,360	
3040	Consulting - Development Review (reimbursable)	750	750	750	750	Environmental reviews
		750	750	750	750	City attorney services
		750	750	750	750	Development case reviews
		750	750	750	750	Engineering services
		3,000	3,000	3,000	3,000	
3100	Telephone	1,300	1,000	1,000	1,223	Verizon Cell Accounts (2) for inspectors
		481	961	421	841	network cards for building inspection and code enforcement (2 cards @ \$35.0
		1,781	1,961	1,421	2,064	
3430	Printing	1,000	900	900	900	Forms, flyers, etc.
		1,000	900	900	900	
3610	Memberships	300	245	265	320	American Planning Association (APA) - National (1)
		-	50	50	50	American Planning Association (APA-MN) - State (1)
		-	135	135	155	American Institute of Certified Planners (AICP)
		-	750	300	350	Sensible Land Use Coalition (monthly lunches (6 @ \$58)
		120	-	-	200	Assoc. of MN Building Officials (2)
		125	140	140	140	International Code Council (ICC)
		95	100	100	100	10K Lakes Chapter of ICC
		100	105	105	-	MN Assoc. Housing Code Officials (MAHCO)
		100	105	105	105	MN Building Permit Technicians Association (MBPTA)
		-	-	-	40	
		840	1,630	1,200	1,460	
3630	Training & conferences	600	800	850	850	APA state conference (one attendee)
		-	225	225	400	ICC code seminars
		-	-	-	1,200	Tuition reimbursement
		300	300	300	400	Other software training
		300	500	950	1,000	Other staff training & seminars
		1,200	1,825	2,325	3,850	
3800	Mileage	100	100	100	100	Misc. use of personal automobiles
		100	100	100	100	

30,473    39,831    78,027    38,589  
16.57%    30.71%    95.90%    -50.54%

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Police (100 - 4200):</b>								
<b>Personnel services:</b>								
0100	Salaries, regular	1,570,903	1,631,402	1,656,857	1,773,491	1,913,014	139,523	7.87%
0110	Overtime	80,112	96,684	108,971	66,941	74,008	7,067	10.56%
0150	Salaries, part-time	-	-	5,034	-	-	-	0.00%
0300	Social Security	27,501	29,230	31,259	34,650	37,655	3,005	8.67%
0321	PERA	254,166	256,686	268,652	299,812	323,321	23,509	7.84%
0322	Pension expense GASB 68	-	14,949	-	-	-	-	0.00%
0400	Group insurance	220,722	231,125	254,141	284,520	307,080	22,560	7.93%
0500	Workers compensation	78,193	73,788	65,080	74,990	103,114	28,124	37.50%
	Total personnel services	<u>2,231,597</u>	<u>2,333,864</u>	<u>2,389,994</u>	<u>2,534,404</u>	<u>2,758,192</u>	<u>223,788</u>	<u>8.83%</u>
<b>Materials &amp; Supplies</b>								
1210	Supplies, buildings & grounds	-	-	345	-	-	-	0.00%
1230	Supplies, equipment	35,038	23,114	8,941	13,100	9,600	(3,500)	-26.72%
1600	Supplies, operating	7,664	5,706	9,824	9,700	9,700	-	0.00%
1700	Motor, fuels & lubricants	39,643	24,716	30,915	36,750	38,220	1,470	4.00%
2100	Books & periodicals	1,031	723	217	300	300	-	0.00%
2400	Uniforms & clothing	15,168	20,682	18,761	20,820	21,655	835	4.01%
	Total materials & supplies	<u>98,544</u>	<u>74,941</u>	<u>69,003</u>	<u>80,670</u>	<u>79,475</u>	<u>(1,195)</u>	<u>-1.48%</u>
<b>Contractual services</b>								
3020	Legal, prosecuting attorney	72,774	74,226	74,136	78,690	75,000	(3,690)	-4.69%
3030	Other professional services	3,183	3,115	2,456	3,690	3,690	-	0.00%
3050	Dispatching	108,058	106,425	107,131	106,714	94,793	(11,921)	-11.17%
3055	Information systems fees	2,565	4,907	2,055	4,955	4,955	-	0.00%
3070	COPS events	802	1,731	6,498	6,000	6,000	-	0.00%
3080	Veternarian services	5,449	1,199	586	2,000	2,000	-	0.00%
3100	Telephone	2,879	4,720	6,656	8,882	9,657	775	8.73%
3210	Electricity	280	289	356	320	320	-	0.00%
3430	Printing	149	168	115	400	400	-	0.00%
3610	Memberships	1,495	2,171	1,845	1,856	1,656	(200)	-10.78%
3630	Training	11,387	15,045	15,813	17,770	18,770	1,000	5.63%
4010	Rental, equipment	-	-	445	-	-	-	0.00%
4800	Insurance & bonds	42,602	52,324	81,179	54,500	54,500	-	0.00%
5100	Technology maintenance	121,539	39,937	52,236	60,028	75,043	15,015	25.01%
5130	Maintenance, equipment	6,751	4,009	4,260	9,840	9,840	-	0.00%
	Total contractual services	<u>379,913</u>	<u>310,266</u>	<u>355,767</u>	<u>355,645</u>	<u>356,624</u>	<u>979</u>	<u>0.28%</u>
<b>Total police</b>		<u>2,710,054</u>	<u>2,719,071</u>	<u>2,814,764</u>	<u>2,970,719</u>	<u>3,194,291</u>	<u>223,572</u>	<u>7.53%</u>

Fund: 100 Department: 4200					Police	
Account	Description	2016	2017	2018	2019	Description
1210	Supplies, bldgs & grounds	800	500	-	-	Carpet cleaning & misc maintenance items
		800	500	-	-	
1230	Supplies, equipment < \$5000	4,500	3,000	3,000	3,000	Miscellaneous office equipment
		800	1,000	-	-	SLR camera for Investigations add PSO camera \$200
		2,000	-	-	-	Shredder
		3,000	-	-	-	Rifle mounts (10@\$300 each)
		4,000	-	-	-	Bicycles and racks for park patrol (3)
		-	800	800	800	Alco-sensor portable breath test (PBT's) (\$800 each)
		10,300	9,300	9,300	5,800	(1) squad computer in 2020, (\$3,500) light bar \$2,300
	24,600	14,100	13,100	9,600		
1600	Supplies, operating	3,400	3,000	3,000	3,000	Photo print supplies, fire extinguishers, gloves, inkjet cartridges, toner, etc.
		700	600	1,200	1,200	K9 Food
		500	500	500	500	Portable radio batteries (10) @ \$50
		2,500	5,000	5,000	5,000	Batteries, breathalyzer parts, DVD's & CD's, disinfectant, simulation ammo
						ammunition, crime scene tape, emergency blankets, etc.
	7,100	9,100	9,700	9,700		
1700	Motor, fuels, & lubs -	38,775	32,430	35,250	36,660	Unleaded gas 14,100 gallons @ \$2.60/gal.
		1,032	863	1,500	1,560	K9 take home car gas 600 gallons @ \$2.60
		39,807	33,293	36,750	38,220	
2100	Books & periodicals	900	900	300	300	Traf. law, crim. law, HR, employ. law, school year books, & misc. books
		900	900	300	300	
2400	Uniforms & clothing	710	775	775	775	Chief
		710	775	775	775	Deputy Chief
		4,000	4,000	4,000	4,000	Initial officer set-ups replacing up to two retiring officers
		12,070	13,175	13,190	14,025	15 officers @ \$775, 3 sgts @ \$780 - 2018, \$800 - 2019
		1,080	1,080	1,080	1,080	Administrative assistant, Clerk-typist, Community Service Officer 3@\$360
		1,000	1,000	1,000	1,000	Traffic vests, Taser holsters, & misc items
		19,570	20,805	20,820	21,655	
3020	Legal, prosecuting attorney	76,398	78,690	78,690	75,000	Retainer (\$6,125 per month)(misc charges \$1,500)
		76,398	78,690	78,690	75,000	
3030	Other professional services	700	900	900	900	Tobacco compliance project
		150	150	150	150	Hazardous material disposal fee
		1,500	1,400	1,400	1,400	Lab fees, blood tests, physical tests, video, misc.
		240	240	240	240	Automated Pawn service
		1,000	1,000	1,000	1,000	Civil Service and medical testing for new officers
	3,590	3,690	3,690	3,690		
3050	Dispatching	106,426	107,131	106,714	94,793	Ramsey County dispatching
		106,426	107,131	106,714	94,793	
3055	Informational systems fees	2,101	2,080	2,080	2,080	State service fee - CJDN (\$510 per quarter)
		-	2,350	2,350	2,350	BCA connectivity charge thru Ramsey Cty for CAD (new)
		525	525	525	525	IACP.net (\$525 annual)
		2,626	4,955	4,955	4,955	
3070	COPS events	700	1,000	6,000	6,000	National night out, town hall meeting, child ID, stickers, shop, bowl, other out
		700	1,000	6,000	6,000	
3080	Veterinarian services	4,500	1,000	1,000	1,000	Veterinary impound services
		1,000	500	1,000	1,000	K9 vet services
		5,500	1,500	2,000	2,000	
3100	Telephone	6,420	6,420	5,100	5,875	Verizon cell phones (12 phones)(8 smart, 4 basic)
		-	-	3,782	3,782	Air cards for squads CAD (9) at \$35.01 per month (moved from 5100)
		6,420	6,420	8,882	9,657	
3210	Electricity	320	320	320	320	Civil defense siren's electricity
		320	320	320	320	

**THIS PAGE LEFT BLANK INTENTIONALLY**

Fund: 100 Department: 4200					Police	
Account	Description	2016	2017	2018	2019	Description
3430	Printing	500	500	400	400	Dept manual, Emergency management manual, business cards,
		500	500	400	400	
3610	Memberships	50	50	-	-	FBI/LEEDA Law Enfor. Execu. Devel. Assoc. 2@ \$50
		75	75	75	75	Tri-County Investigator Association
		45	45	45	45	Mn Crime Prevention Association
		130	130	-	-	MN Emergency Managers Assoc.
		420	420	420	420	Mn Police chiefs
		129	150	150	150	IACP (International Association of Chief of Police)
		36	36	36	36	MN Sex Crime Investigators Assoc.
		30	30	30	30	Natl. Assoc. School Resource Officers
		100	100	200	200	K9 memberships
		200	200	200	-	Notary commission (3 year due in 2021)(\$120+\$20)
		630	630	630	630	POST license reimbursement 7 @ \$90
		30	35	35	35	Prof. Law Enforcement Admin. Assoc.
		35	35	35	35	National Association of Town Watch
				1,910	1,936	1,856
3630	Training	600	710	710	710	MN Chief's conference 2@\$355
		200	400	400	400	BCA/CJDN training (new records tech)
		320	450	450	450	Intox certification (6@\$75)
		1,000	1,000	1,000	1,000	Range Rental
		400	400	400	400	MN Sex Crimes Investigators Assoc Conference
		3,000	2,000	2,000	2,000	Tuition reimbursement
		1,200	1,400	3,000	3,000	Supervisor training
		1,400	1,400	2,800	2,800	K9 training
		600	600	600	600	Emergency Management training
		1,700	1,700	4,000	5,000	Employee development courses
		1,615	1,615	1,615	1,615	Patrol on-line program
		795	795	795	795	Post training for officers at Century College (1 officers)
		12,830	12,470	17,770	18,770	
4800	Insurance & bonds	25,000	25,000	25,000	25,000	Liability and automotive insurance
		14,100	14,100	14,500	14,500	Insurance per MN Statute 299A.465
		25,000	15,000	15,000	15,000	Allowance for insurance policy deductibles
		64,100	54,100	54,500	54,500	
5100	Technology - maintenance agreements & support	2,000	2,000	2,000	2,000	Computer network & technology assistance - City of Roseville
		1,800	1,000	1,000	1,000	Copier maintenance + overages
		2,000	2,000	4,000	4,000	Automatic License plate reader maintenance
		-	-	2,500	2,500	Taser Maintenance
		-	-	2,500	2,500	Watch Guard body camera maintenance
		3,840	3,782	-	-	Air cards for squad CAD (9) at \$35.01 per month (move to 3100)
		2,500	3,500	5,185	7,345	Milestone video maintenance and licenses
		2,428	3,110	3,777	3,777	NetMotion 2 factor authentication (state required)
		-	313	313	313	CAD interface (Zuercher)
		12,500	15,780	17,380	28,044	IT support for squad computers and other technology (Roseville)
		20,355	21,373	21,373	23,564	Operating costs of police records management system and ticket writer (5%)
		47,423	52,858	60,028	75,043	
		5130	Repairs, equipment	3,000	3,000	2,579
450	400			800	800	Fire extinguisher recharging and inspection
-	-			2,000	2,000	Body Camera Server maintenance
1,000	1,000			1,000	1,000	Civil Defense siren repair & maint. (all 3 have been upgraded 17, 18)
4,000	2,000			2,000	2,000	Radio repair (one-time reprogramming fee \$50)
1,440	1,440			1,461	1,461	800 MHZ radio licenses fees 39 @ 3.12 per month
9,890	7,840			9,840	9,840	
		436,410	412,108	436,315	436,099	
		-21.15%	-5.57%	5.87%	-0.05%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Fire (100 - 4210):</b>								
<b>Contractual services</b>								
3030	Fire inspection services	17,412	12,763	125	15,500	5,000	(10,500)	-67.74%
3032	Contractual fire services	356,039	372,284	379,164	423,393	458,760	35,367	8.35%
3050	Dispatching	4,759	5,296	7,449	5,000	5,150	150	3.00%
<b>Total contractual services</b>		<b>378,210</b>	<b>390,343</b>	<b>386,738</b>	<b>443,893</b>	<b>468,910</b>	<b>25,017</b>	<b>5.64%</b>
<b>Capital outlays:</b>								
7040	Vehicles & equipment	38,925	55,059	213,082	65,036	117,067	52,031	80.00%
<b>Total capital outlays</b>		<b>38,925</b>	<b>55,059</b>	<b>213,082</b>	<b>65,036</b>	<b>117,067</b>	<b>52,031</b>	<b>80.00%</b>
<b>Debt Service:</b>								
8010	Principal	113,336	124,284	85,214	75,135	110,519	35,384	47.09%
8020	Interest	37,463	22,495	153	19,319	24,378	5,059	26.19%
<b>Total debt service</b>		<b>150,799</b>	<b>146,779</b>	<b>85,367</b>	<b>94,454</b>	<b>134,897</b>	<b>40,443</b>	<b>42.82%</b>
<b>Total Fire</b>		<b>567,934</b>	<b>592,181</b>	<b>685,187</b>	<b>603,383</b>	<b>720,874</b>	<b>117,491</b>	<b>19.47%</b>

2013 Fire Improvement Refunding Bonds will be retired in 2025

2017 Equipment Certificates will be retired in 2023

2018 Equipment Certificates will be retired in 2024

Fund: 100 Department: 4210		Fire				
Account	Description	2016	2017	2018	2019	Description
3030	Fire inspection services	15,500	15,500	15,500	5,000	Contractual fee for Fire Marshalling services (SBM)
		15,500	15,500	15,500	5,000	
3032	Contractual fire services	372,283	379,163	423,393	458,760	Share of joint fire dept. costs (16-16.099%, 17-15.819%, 18-16.158, 19-16.373%)
		372,283	379,163	423,393	458,760	
3050	Dispatching	4,900	6,000	5,000	5,150	Anoka County dispatching fee R8810 annual 3% increases
		4,900	6,000	5,000	5,150	
7040	Capital, vehicles & equipment	55,059	40,655	65,036	117,067	Share of joint fire department's capital costs
		55,059	40,655	65,036	117,067	
8010	Principal - Fire bond	73,251	74,056	75,135	76,954	16.373% of principal payment on 2013 refunding Fire bonds
		50,712	35,593	-	33,565	
8020	Principal - Equip Certs	-	-	-	-	16.373% of principal payment on 2018 Equipment Certificates
		22,081	12,453	12,127	11,527	
8020	Interest - Fire bond	736	3,776	7,192	4,851	16.373% of interest payment on 2017 Equipment Certificates
		-	-	-	8,000	
		146,780	125,878	94,454	134,897	

594,522    567,196    603,383    720,874

5.11%    -4.60%    6.38%    19.47%

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Recreation (100 - 4350):</b>								
<b>Contractual services:</b>								
3036	Contractual recreation	111,289	108,241	107,987	117,349	120,542	3,193	2.72%
4800	Bonding & insurance	1,140	1,117	1,084	1,500	1,500	-	0.00%
	Total contractual services	<u>112,429</u>	<u>109,358</u>	<u>109,071</u>	<u>118,849</u>	<u>122,042</u>	<u>3,193</u>	<u>2.69%</u>
<b>Total Recreation</b>		<u>112,429</u>	<u>109,358</u>	<u>109,071</u>	<u>118,849</u>	<u>122,042</u>	<u>3,193</u>	<u>2.69%</u>



Fund: 100 Department: 4350		Recreation				
Account	Description	2016	2017	2018	2019	Description
3036	Contractual recreation	103,713	105,787	110,349	114,542	YMCA Mgt contract (39.5% of \$289,980)(est. inflation + 1.5%)(use 3.8%)
		9,000	8,000	7,000	6,000	Ice Skating supervision
		112,713	113,787	117,349	120,542	
4800	Bonding & insurance	1,700	1,700	1,500	1,500	Insurance & bonding cost.
		1,700	1,700	1,500	1,500	
		114,413	115,487	118,849	122,042	
		1.61%	0.94%	2.91%	2.69%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Parks (100 - 4360):</b>								
<b>Personnel services</b>								
0100	Salaries, regular	116,799	121,805	122,664	122,184	132,253	10,069	8.24%
0110	Overtime, regular	8,569	11,190	12,486	4,970	5,403	433	8.71%
0150	Salaries, part-time	29,448	24,469	22,025	33,180	35,945	2,765	8.33%
0300	Social Security	11,318	11,479	11,758	12,265	13,280	1,015	8.28%
0321	PERA	9,376	9,917	9,445	9,537	10,325	788	8.26%
0322	Pension expense GASB 68	-	1,194	-	-	-	-	0.00%
0400	Group insurance	20,899	21,399	11,821	24,399	24,908	509	2.09%
0500	Workers compensation	9,129	8,864	7,915	8,270	11,413	3,143	38.00%
0600	Unemployment	3,275	3,806	-	-	-	-	0.00%
	Total personnel services	208,813	214,123	198,114	214,805	233,527	18,722	8.72%
<b>Materials &amp; supplies:</b>								
1210	Supplies, bldgs & grnds	6,456	11,681	5,876	10,600	12,600	2,000	18.87%
1220	Supplies, vehicles & mowers	4,321	-	367	6,500	6,500	-	0.00%
1230	Supplies, equipment	6,693	6,583	4,114	6,250	6,250	-	0.00%
1600	Supplies, operating	14,461	9,788	6,391	10,900	10,500	(400)	-3.67%
1700	Motor fuels & lubs	11,692	6,609	4,819	8,200	8,510	310	3.78%
2400	Uniforms & clothing	1,046	1,241	1,299	1,370	1,370	-	0.00%
2410	Mats & towels	609	704	537	728	728	-	0.00%
	Total materials & supplies	45,278	36,606	23,403	44,548	46,458	1,910	4.29%
<b>Contractual services:</b>								
3030	Other professional services	9,744	10,456	8,670	10,300	10,300	-	0.00%
3100	Telephone	1,575	2,014	1,363	2,056	2,056	-	0.00%
3200	Water & sewer	5,442	3,928	3,091	6,500	6,500	-	0.00%
3210	Electricity	10,214	9,711	8,435	10,000	10,000	-	0.00%
3220	Natural gas	4,546	4,057	4,306	4,800	4,800	-	0.00%
3530	Refuse collection	-	87	-	-	-	-	0.00%
3610	Memberships	-	40	60	90	90	-	0.00%
3630	Training & conferences	913	736	386	1,670	2,170	500	29.94%
3900	Grants & subsidies	11,500	11,500	11,500	11,500	11,500	-	0.00%
4010	Rental, equipment	1,096	705	102	2,000	2,000	-	0.00%
4030	Portable restrooms	4,884	6,306	7,122	5,000	5,000	-	0.00%
4800	Bonding & insurance	10,729	10,659	10,322	15,000	15,000	-	0.00%
5110	Repairs, bldg & grounds	4,185	9,567	3,209	9,250	9,250	-	0.00%
5130	Repairs, equipment	-	1,590	-	-	-	-	0.00%
	Total contractual services	64,828	71,356	58,566	78,166	78,666	500	0.64%
<b>Capital outlays</b>								
7030	Equipment	14,124	-	-	-	-	-	0.00%
	Total capital outlays	14,124	-	-	-	-	-	0.00%
<b>Total Parks</b>		333,043	322,085	280,083	337,519	358,651	21,132	6.26%
		110,106	107,962	81,969	122,714	125,124		

Fund: 100 Department: 4360				Parks		
Account	Description	2016	2017	2018	2019	Description
1210	Supplies, bldgs & grounds	200	200	200	200	Replace bleacher parts
		200	200	200	200	Repair hockey boards, gates
		300	300	300	300	Sod
		2,000	2,000	2,000	2,000	County 10 trailway landscaping mulch, shrubs, and plants
		500	500	500	500	Janitorial supplies
		150	150	150	150	Snow shovels
		200	200	200	200	Ice melt
		500	500	500	500	Round up
		500	500	500	500	Perennial flowers for park signs
		1,500	1,500	1,500	1,500	Damaged building components (windows, locks, etc.)
		300	300	300	300	Graffiti remover
		250	250	250	250	Goose repellent
		2,000	2,000	2,000	2,000	Replace irrigation heads
		-	2,000	-	2,000	City Hall Park sign (estimate)
2,000	2,000	2,000	2,000	Seed, fertilizer		
		10,600	12,600	10,600	12,600	
1220	Supplies, vehicles	7,000	6,000	3,500	3,500	Oil filters, mower blades, tires, vehicle registration fees,
		3,000	2,000	3,000	3,000	Miscellaneous repairs
		10,000	8,000	6,500	6,500	
1230	Supplies, equipment < \$5000	250	250	250	250	Drinking fountain parts
		250	250	250	250	Field Lights
		250	250	250	250	Park signage
		1,000	1,000	1,000	1,000	Bases, jox boxes, etc.
		2,000	-	-	-	Drag for ball fields
		-	1,750	-	-	Gutter broom attachment
		-	500	-	-	Chain saw (emergency only)(every 2 years)
		2,500	4,500	4,500	4,500	Replace park equipment, fixtures and misc parts
		6,250	8,500	6,250	6,250	
1600	Supplies, operating	2,000	2,500	2,500	2,500	Fiber fill for play lots & courts
		200	200	200	200	Tri mix
		2,000	2,000	2,000	2,000	Wood chips for trees
		500	500	500	500	Ag-lime for fields
		500	500	500	300	Surface drying compound
		400	800	800	800	Nets
		3,100	3,100	3,100	3,100	Field paint & chalk (partially reimb by school district)
		800	800	800	700	Landscaping materials
		500	500	500	400	Hand tools
				10,000	10,900	10,900
1700	Motor fuels & lubes	4,500	5,060	5,500	5,720	2,200 gallons of unleaded gas @ \$2.60
		3,150	2,520	2,700	2,790	900 gallons of diesel fuel @ \$3.10
		7,650	7,580	8,200	8,510	
2400	Uniforms & clothing	350	350	350	350	Clothing allowance 2.0 FTE
		820	820	820	820	Uniforms 18.2% of \$4,500
		200	200	200	200	Safety glasses, masks, ear protection, etc.
		1,370	1,370	1,370	1,370	
2410	Mats & towels	728	728	728	728	Share of floor mats and shop towels 18.2% of \$4,000
		728	728	728	728	
3030	Other professional services	240	240	240	240	Fire extinguisher inspection/maint. (2@ \$120)
		600	600	600	600	HVAC maintenance
		840	960	960	960	Fire sprinkler testing (4@ \$210)
		120	120	120	120	Backflow prevention testing (2@ \$60)
		8,500	8,380	8,380	8,380	Broadleaf control
		10,300	10,300	10,300	10,300	

**THIS PAGE LEFT BLANK INTENTIONALLY**

Fund: 100 Department: 4360		Parks (continued)				
Account	Description	2016	2017	2018	2019	Description
3100	Telephone	1,206	1,206	1,206	1,206	Cellular phones (13.1% of \$9,200)
		850	850	850	850	GPS units for mowers (split with dept 4472)
		2,056	2,056	2,056	2,056	
3200	Water & wastewater	7,000	6,500	6,500	6,500	Parkland irrigation & park bathrooms
		7,000	6,500	6,500	6,500	
3210	Electricity	7,200	10,000	10,000	10,000	Est. 5 park buildings, park sec. lighting, court & field lighting & misc.
		7,200	10,000	10,000	10,000	
3220	Natural gas	4,800	4,800	4,800	4,800	Heating cost for Random, Hillview, Groveland, & Lambert Park bldgs.
		4,800	4,800	4,800	4,800	
3610	Memberships	40	40	40	40	Minnesota Safety Council
		50	50	50	50	Playground inspector license
		-	-	-	-	Pesticide license renewal (every 2 years)
		90	90	90	90	
3630	Training & conferences	75	75	75	75	Computer classes
		100	100	100	100	Hearing tests/RTN training (2@\$50)
		60	60	60	60	Maintenance EXPO
		110	110	110	110	Loss control workshops
		750	750	750	1,250	Playground inspection training (Certified Playground Safety Inspector CPSI)
		375	375	375	375	Equipment training (18.2% of \$2,050)
		200	200	200	200	Pesticide application class (every 2 years)
		1,670	1,670	1,670	2,170	
3900	Grants & subsidies	11,500	11,500	11,500	11,500	Lakeside Park share of operating costs
		11,500	11,500	11,500	11,500	
4010	Rental, equipment	2,900	3,900	2,000	2,000	Tools and equipment (sod cutter, chipper, concrete mixer, etc...)
		2,900	3,900	2,000	2,000	
4030	Portable restrooms	4,850	5,000	5,000	5,000	For May thru Oct, plus special events such as tournaments, & extra cleanings and insurance
		4,850	5,000	5,000	5,000	
4800	Bonding & insurance	12,000	12,000	11,000	11,000	Insurance policy premiums
		4,000	4,000	4,000	4,000	Allowance for insurance policy deductibles
		16,000	16,000	15,000	15,000	
5110	Repairs, bldgs & grounds	750	750	750	750	Windows, doors, & lock repairs
		-	4,000	-	-	Sandblast trash cans and paint
		1,000	1,000	1,000	1,000	Building exterior repairs
		7,750	1,500	1,500	1,500	Irrigation system repairs (Silver View Park irrigation vault \$6,250)
		1,000	1,000	1,000	1,000	Field light repairs
		2,500	2,500	2,500	2,500	Repairs to playground equipment
		2,500	2,500	2,500	2,500	Repairs to furnaces, plumbing, phones, electrical, etc
		15,500	13,250	9,250	9,250	
7030	Capital, equipment > \$5000	-	6,000	-	-	Trencher (irrigation repairs and oak wilt treatments)
		-	6,000	-	-	
		-	6,000	-	-	
		130,464	140,744	122,714	125,124	
		9.74%	7.88%	-12.81%	1.96%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Forestry (100 - 4380):</b>								
<b>Personnel services</b>								
0100	Salaries, regular	2,820	3,006	2,948	2,721	2,861	140	5.15%
0110	Overtime, regular	118	185	92	-	-	-	0.00%
0300	Social Security	203	219	219	208	219	11	5.29%
0321	PERA	221	238	193	204	215	11	5.39%
0400	Group insurance	530	584	74	600	612	12	2.00%
0500	Workers compensation	168	160	144	140	188	48	34.29%
Total personnel services		4,060	4,392	3,670	3,873	4,095	222	5.73%
								0.00%
<b>Materials &amp; supplies</b>								
1200	Supplies, landscaping	1,944	1,949	520	4,400	9,400	5,000	113.64%
Total materials & supplies		1,944	1,949	520	4,400	9,400	5,000	113.64%
<b>Contractual services</b>								
3030	Professional services	1,577	6,740	4,772	8,000	9,000	1,000	12.50%
3520	Tree removal	26,727	15,965	2,800	25,000	25,000	-	0.00%
3630	Training & conferences	170	428	125	900	900	-	
Total contractual services		28,474	23,133	7,697	33,900	34,900	1,000	2.95%
<b>Total Forestry</b>		34,478	29,474	11,887	42,173	48,395	6,222	14.75%
		30,418	25,082	8,217	38,300	44,300		

Fund: 100 Department: 4380		Forestry				
Account	Description	2016	2017	2018	2019	Description
1200	Supplies, landscaping	400	400	400	400	Landscaping materials
		1,000	2,000	1,500	1,500	Small trees to replace damaged trees
		2,000	3,000	2,500	2,500	Large trees - storm damage replacement
		5,000	-	-	5,000	Ash tree replacement trees (EAB)
		500	500	-	-	EAB treatment supplies
		8,900	5,900	4,400	9,400	
2400	Uniforms & Clothing	-	-	-	-	Uniforms/Clothing allowance
		-	-	-	-	
3030	Professional services	5,000	5,000	5,000	5,000	Tree trimming
		500	500	500	500	Asset mgt. software
		15,000	5,000	2,500	1,500	Forestry consulting
		1,000	1,000	-	2,000	Tree injections (Ash every 2 years)
		21,500	11,500	8,000	9,000	
3520	Tree removal	25,000	25,000	25,000	25,000	Remove or treat diseased trees
		7,500	-	-	-	Ash tree removal (MN DNR grant)
		32,500	25,000	25,000	25,000	
3630	Training & memberships	800	800	800	800	Tree Inspector training
		100	100	100	100	Tree Inspector license
		900	900	900	900	

63,800	43,300	38,300	44,300
-23.41%	-32.13%	-11.55%	15.67%

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Public Works Administration (100-4410):</b>								
<b>Personnel services:</b>								
0100	Salaries, regular	86,232	101,413	93,650	109,738	116,665	6,927	6.31%
0110	Salaries, overtime	-	-	877	-	-	-	0.00%
0300	Social Security	5,856	7,223	6,643	8,395	8,925	530	6.31%
0321	PERA	5,843	7,562	6,820	8,230	8,749	519	6.31%
0400	Group insurance	11,422	14,579	12,531	17,483	16,371	(1,112)	-6.36%
0500	Workers compensation	1,885	1,215	1,099	1,213	1,600	387	31.90%
	<b>Total personnel services</b>	<b>111,238</b>	<b>131,992</b>	<b>121,620</b>	<b>145,059</b>	<b>152,310</b>	<b>7,251</b>	<b>5.00%</b>
<b>Materials &amp; supplies:</b>								
1600	Operating supplies	300	45	536	230	230	-	0.00%
2400	Uniforms & clothing	56	180	257	200	200	-	0.00%
	<b>Total materials and supplies</b>	<b>356</b>	<b>225</b>	<b>793</b>	<b>430</b>	<b>430</b>	<b>-</b>	<b>0.00%</b>
<b>Contractual services:</b>								
3030	Other professional services	336	1,073	5,934	900	900	-	0.00%
3100	Telephone	616	709	581	773	773	-	0.00%
3610	Memberships	430	507	435	755	755	-	0.00%
3630	Training & conferences	600	1,164	412	895	895	-	0.00%
3800	Mileage reimbursement	203	-	-	150	150	-	0.00%
	<b>Total contractual services</b>	<b>2,185</b>	<b>3,453</b>	<b>7,362</b>	<b>3,473</b>	<b>3,473</b>	<b>-</b>	<b>0.00%</b>
<b>Total public works administration</b>		<b>113,779</b>	<b>135,670</b>	<b>129,775</b>	<b>148,962</b>	<b>156,213</b>	<b>7,251</b>	<b>4.87%</b>
		<b>2,541</b>	<b>3,678</b>	<b>8,155</b>	<b>3,903</b>	<b>3,903</b>		



Fund: 100 Department: 4410		Public Works Administration				
Account	Description	2016	2017	2018	2019	Description
1600	Operating Supplies	230	230	230	230	Office supplies
		70	70	-	-	National Public Works Week posters
		300	300	230	230	
2400	Uniforms & clothing	400	400	200	200	33% of Supervisor's uniform cost.
		400	400	200	200	
3030	Other professional services	100	100	100	100	Physicals & drug testing - new employee
		500	500	500	500	Asset mgt software
		300	300	300	300	Drug & alcohol testing - federal mandate
		900	900	900	900	
3100	Telephone	773	773	773	773	Cellphone (8.4% of \$9,200)
		773	773	773	773	
3610	Memberships/license fee	375	400	400	400	American Public Works Association memb. (APWA) (1/2 of \$800)
		60	60	60	60	City Engineer's Association of MN (CEAM)
		30	30	30	30	MN Safety Council
		265	-	265	265	MN Board of AELSLAGID (PE Renewal even years)
		730	490	755	755	
3630	Training & conferences	1,500	500	500	500	CEAM / APWA conferences
		50	50	50	50	Computer classes/Web training
		15	15	15	15	Hearing tests/RTN training (.34 FTE@\$50)
		30	30	30	30	Maintenance Expo
		200	200	200	200	Required continuing education seminars
		100	100	100	100	Supervisor training
		1,895	895	895	895	
3800	Mileage reimbursement	300	300	150	150	vehicle mileage reimbursement
		300	300	150	150	
		5,298	4,058	3,903	3,903	
		33.96%	-23.41%	-3.82%	0.00%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Building &amp; Grounds Maintenance (100 - 4460):</b>								
<b>Personnel services:</b>								
0100	Salaries, regular	13,885	14,106	9,112	11,481	12,101	620	5.40%
0110	Salaries, overtime	382	447	360	757	815	58	7.66%
0300	Social Security	1,052	1,065	591	936	988	52	5.56%
0321	PERA	1,053	1,071	558	918	969	51	5.56%
0400	Group insurance	2,413	2,468	670	2,850	3,141	291	10.21%
0500	Workers compensation	1,153	828	739	628	844	216	34.39%
	<b>Total personnel services</b>	<b>19,938</b>	<b>19,985</b>	<b>12,030</b>	<b>17,570</b>	<b>18,858</b>	<b>1,288</b>	<b>7.33%</b>
<b>Materials &amp; supplies:</b>								
1210	Supplies, building & grounds	3,762	2,065	4,651	2,000	3,400	1,400	70.00%
1220	Supplies, vehicles	68	-	-	-	-	-	0.00%
1230	Supplies, equipment	209	90	192	1,000	1,000	-	0.00%
1600	Supplies, operating	3,570	3,077	3,034	4,300	5,300	1,000	23.26%
2400	Uniforms & clothing	91	132	74	117	117	-	0.00%
2410	Mats & towels	750	1,295	664	1,000	1,000	-	0.00%
	<b>Total materials &amp; supplies</b>	<b>8,450</b>	<b>6,659</b>	<b>8,615</b>	<b>8,417</b>	<b>10,817</b>	<b>2,400</b>	<b>28.51%</b>
<b>Contractual services:</b>								
3030	Other professional services	31,200	27,483	29,256	35,960	35,960	-	0.00%
3100	Telephone	97	117	105	129	129	-	0.00%
3200	Water & sewer	786	949	353	1,000	1,000	-	0.00%
3210	Electricity	27,793	26,149	21,579	20,000	20,000	-	0.00%
3220	Natural gas	17,502	12,446	16,352	17,000	17,000	-	0.00%
3530	Refuse collection	7,611	7,954	8,154	8,500	8,500	-	0.00%
3630	Training & conferences	10	19	-	-	-	-	0.00%
4010	Rental, equipment	-	-	-	200	200	-	0.00%
4800	Insurance	4,694	4,598	4,465	7,000	7,000	-	0.00%
5110	Repairs, bldgs & grounds	24,920	3,129	15,281	10,100	10,100	-	0.00%
5130	Repairs, equipment	2,179	6,729	2,365	5,000	5,000	-	0.00%
	<b>Total contractual services</b>	<b>116,792</b>	<b>89,573</b>	<b>97,910</b>	<b>104,889</b>	<b>104,889</b>	<b>-</b>	<b>0.00%</b>
		<b>125,242</b>	<b>96,232</b>	<b>106,525</b>	<b>113,306</b>	<b>115,706</b>		
<b>Capital outlays</b>								
7030	Equipment	246,729	-	-	-	-	-	0.00%
	<b>Total capital outlays</b>	<b>246,729</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total buildings &amp; grounds</b>		<b>391,909</b>	<b>116,217</b>	<b>118,555</b>	<b>130,876</b>	<b>134,564</b>	<b>3,688</b>	<b>2.82%</b>

Fund: 100 Department: 4460		Building & Ground Maintenance				
Account	Description	2016	2017	2018	2019	Description
1210	Supplies, bldgs & grounds	2,000	2,000	2,000	3,400	Bldg repairs, cleaning/heating supplies, batteries
		2,000	2,000	2,000	3,400	
1230	Supplies, equipment < \$5000	1,300	1,300	1,000	1,000	Repair parts, filters, hoses, etc., office furniture
		1,300	1,300	1,000	1,000	
1600	Supplies, operating	1,500	1,500	1,500	1,700	Cleaning supplies
		150	150	150	150	Lumber & fasteners
		300	300	300	300	Repair items & hardware
		100	100	100	300	First aid supplies
		200	200	200	200	Light bulbs & ballasts
		750	750	750	950	Paper supplies
		400	400	400	600	Mechanical items, fans, motors, etc
		200	200	200	400	Office supplies
		700	700	700	700	Paint & supplies - parking lot & building
		4,300	4,300	4,300	5,300	
2400	Uniforms & clothing	81	81	81	81	Uniforms (1.8% of \$4,500)
		36	36	36	36	Clothing & boot allowance (.20 @\$175)
		117	117	117	117	
2410	Mats & towels	90	90	90	90	Share of floor mats and shop towels (1.8% of \$5,000)
		540	540	910	910	Floor mats at CH (\$45/month)
		630	630	1,000	1,000	
3030	Other professional services	180	180	180	180	Backflow prevention testing (3@\$60)
		60	60	60	60	Boiler & pressure vessel registration program
		5,520	5,520	5,520	5,520	HVAC maintenance (City Hall & PW facilities)
		100	100	100	100	MN DOL operating permit - elevator (previously in acct. 5110)
		19,500	19,500	19,500	19,500	City Hall cleaning contract (renews in 2016)
		3,500	3,500	3,500	3,500	Carpet cleaning, floor striping & waxing (2 times)
		680	680	680	680	Fire sprinkler testing
		1,320	1,320	1,320	1,320	Pest control (12@\$110)
		200	200	-	-	MDH Monitoring well maint. permit - PW bldg. (wells sealed)
		-	4,500	4,500	4,500	Service contract for generator
600	600	600	600	Fire extinguisher inspection/service (30@\$20)		
		31,660	36,160	35,960	35,960	
3100	Telephone	129	129	129	129	Cellphone (1.6% of \$7,500)(\$9,200)
		129	129	129	129	
3200	Water & Sewer	1,400	1,000	1,000	1,000	Service at City Hall and Public Works buildings
		1,400	1,000	1,000	1,000	
3210	Electricity	14,000	14,000	20,000	20,000	Electricity at City Hall and Public Works buildings
		14,000	14,000	20,000	20,000	
3220	Natural gas	20,000	19,000	17,000	17,000	Natural gas at City Hall and Public Works buildings
		20,000	19,000	17,000	17,000	
3530	Refuse collection	1,630	1,030	196	196	Hazardous waste disposal, Lamps \$100, batteries \$30
		264	264	264	264	Hazardous waste annual fee (State of MN PCA)
		90	90	90	90	Hazardous waste generator license fee (Ramsey County)
		150	150	150	150	Used oil filters (\$100 in vehicle maint.)
		7,200	7,800	7,800	7,800	Facility dumpsters, city hall, public works
		9,334	9,334	8,500	8,500	
4010	Rental, equipment	200	200	200	200	Misc. rentals
		200	200	200	200	
4800	Bonding & insurance	5,500	5,500	5,500	5,500	Insurance policy premiums
		1,500	1,500	1,500	1,500	Allowance for insurance policy deductibles
		7,000	7,000	7,000	7,000	
5110	Repairs, bldgs & grounds	2,500	2,500	1,500	1,500	Door & gate opener repairs
		2,500	2,500	2,500	2,500	Building repairs
		750	750	750	750	Elevator maintenance & repairs
		350	350	350	350	Fire sprinklers & alarm repairs
		5,000	5,000	5,000	5,000	General building & ground maintenance
		11,100	11,100	10,100	10,100	
5130	Repairs, equipment	5,000	5,000	5,000	5,000	HVAC, plumbing & electrical repairs
		5,000	5,000	5,000	5,000	
		108,170	111,270	113,306	115,706	
		-11.60%	2.87%	1.83%	2.12%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Vehicle &amp; Equipment Maintenance (100 - 4465):</b>								
<b>Personnel services:</b>								
0100	Salaries, regular	34,939	29,313	36,642	39,916	41,392	1,476	3.70%
0110	Salaries, overtime	-	-	1,166	605	629	24	3.97%
0300	Social Security	2,540	2,133	2,741	3,099	3,215	116	3.74%
0321	PERA	2,579	2,188	2,825	3,038	3,152	114	3.75%
0400	Group insurance	4,635	4,767	7,392	7,650	8,037	387	5.06%
0500	Workers compensation	2,487	1,648	1,396	1,593	2,105	512	32.14%
	<b>Total personnel services</b>	<b>47,180</b>	<b>40,049</b>	<b>52,162</b>	<b>55,901</b>	<b>58,530</b>	<b>2,629</b>	<b>4.70%</b>
<b>Materials &amp; supplies:</b>								
1220	Supplies, vehicles	9,522	17,722	14,854	19,950	19,950	-	0.00%
1230	Supplies, equipment	5,027	4,378	10,479	5,500	6,000	500	9.09%
1600	Supplies, operating	6,404	6,065	6,328	4,650	6,000	1,350	29.03%
1700	Motor fuels & lubricants - unleade	2,074	3,359	4,802	3,260	3,260	-	0.00%
1701	Motor fuels & lubricants - diesel	85	-	-	-	-	-	0.00%
2400	Uniforms & clothing	878	654	241	375	375	-	0.00%
2410	Mats & towels	185	190	156	220	220	-	0.00%
	<b>Total materials &amp; supplies</b>	<b>24,175</b>	<b>32,368</b>	<b>36,860</b>	<b>33,955</b>	<b>35,805</b>	<b>1,850</b>	<b>5.45%</b>
<b>Contractual services:</b>								
3030	Other professional services	17	25	-	-	-	-	0.00%
3100	Telephone	228	268	273	387	387	-	0.00%
3530	Refuse collection	-	-	269	100	100	-	0.00%
3610	Memberships	-	-	30	80	80	-	0.00%
3630	Training	54	203	391	625	625	-	0.00%
4010	Rental, equipment	-	-	-	100	100	-	0.00%
5120	Repairs, vehicles	6,872	7,114	18,157	16,800	16,800	-	0.00%
5130	Repairs, equipment	5,805	6,939	676	5,500	5,500	-	0.00%
	<b>Total contractual services</b>	<b>12,976</b>	<b>14,549</b>	<b>19,796</b>	<b>23,592</b>	<b>23,592</b>	<b>-</b>	<b>0.00%</b>
<b>Capital outlays</b>								
7030	Equipment	-	-	-	-	-	-	0.00%
	<b>Total capital outlays</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total vehicle &amp; equipment maintenance</b>		<b>84,331</b>	<b>86,966</b>	<b>108,818</b>	<b>113,448</b>	<b>117,927</b>	<b>4,479</b>	<b>3.95%</b>
		<b>37,151</b>	<b>46,917</b>	<b>56,656</b>	<b>57,547</b>	<b>59,397</b>		

Fund: 100 Department: 4465						Vehicle & Equipment Maintenance					
Account	Description	2016	2017	2018	2019	Description					
1220	Supplies, vehicles	200	200	200	200	Brake fluid					
		700	700	700	700	Misc parts, fasteners					
		500	500	500	500	Anti freeze					
		300	300	300	300	Air conditioning gas					
		500	500	500	500	Headlamps, spots, & bulbs					
		800	800	800	800	Tune up items					
		500	500	500	500	Wiper blades & fluid					
		1,950	1,950	1,950	1,950	Minor repairs, rebuilds					
		1,500	1,500	1,500	1,500	Automotive parts					
		2,000	2,000	2,000	2,000	Filters: oil, air, fuel, transmission					
		2,000	2,000	2,000	2,000	Brake pads & shoes					
9,000	9,000	9,000	9,000	Tires & batteries							
		19,950	19,950	19,950	19,950						
1230	Supplies, equipment < \$5000	200	200	1,000	1,500	Small equipment tune up items					
		400	400	1,000	1,000	Filters belts & hoses					
		1,000	1,000	1,000	1,000	Hydraulic system repairs					
		2,500	2,500	2,500	2,500	Vehicle Asset Management software					
		3,700	-	-	-	Tire mounting machine (defer to 2016)(bought code scanner in 2015)					
		2,000	-	-	-	Tires					
		9,800	4,100	5,500	6,000						
1600	Supplies, operating	1,200	1,200	1,000	1,000	Battery charger, Load tester					
		350	350	350	550	Welding supplies					
		100	100	500	750	Chains, clevises, & hitch pins					
		700	700	700	900	Equipment & vehicle cleaning supplies					
		500	500	500	700	Steel for repairs & fabrication					
		350	350	350	550	License tabs					
		500	500	750	950	Solvents & degreasers					
		500	500	500	600	Fastners & electrical supplies					
		4,200	4,200	4,650	6,000						
1700	Motor fuels & lubricants	60	60	60	60	Gear lube					
		200	200	200	200	ATF - 7 cases					
		500	500	500	500	Aftermarket additives					
		2,500	2,500	2,500	2,500	Engine oil: 150 gallons (synthetic)					
		3,260	3,260	3,260	3,260						
2400	Uniforms & clothing	249	270	270	270	Uniforms 6% of \$4,500)					
		105	105	105	105	Clothing and boot allowance (.6@\$175)					
		354	375	375	375						
2410	Mats & towels	220	220	220	220	Share of floor mats and shop towels (5.5% of \$4,000)					
		220	220	220	220						
3100	Communications	387	387	387	387	Cellular telephone (4.1% of \$9,200)					
		387	387	387	387						
3530	Refuse collection	100	100	100	100	Oil filter recycling (\$150 in 4460-3530)					
		100	100	100	100						
3610	Memberships	60	60	60	60	Vehicle inspection license renewal (DOT required)					
		20	20	20	20	Minnesota Safety Council (6% of \$465)					
		80	80	80	80						
3630	Training	30	30	30	30	Hearing test/RTN training (.6@\$50)					
		30	30	30	30	Maintenance Expo					
		200	495	200	200	Misc training					
		175	175	175	175	ASE certification					
		190	190	190	190	Vehicle inspection recertification (DOT required)					
		625	920	625	625						
4010	Rental, equipment	100	100	100	100	Specialty tool & equipment rental					
		100	100	100	100						
5120	Repairs, vehicles	8,000	8,000	8,000	8,000	Accident repairs					
		750	750	750	750	Alignments					
		1,000	1,000	1,000	1,000	Glass replacement					
		400	400	400	400	Radiator repairs, replacement					
		2,000	1,960	1,960	1,960	Tire repairs					
		950	950	950	950	Ignition scanner software update					
		1,700	1,740	1,740	1,740	Mitchell On Demand Software					
		2,000	2,000	2,000	2,000	Transmission repairs					
		16,800	16,800	16,800	16,800						
5130	Repairs, equipment	500	500	500	500	Accident repairs					
		3,000	3,000	3,000	3,000	Mechanical repairs					
		2,000	2,000	2,000	2,000	Motor repairs					
		5,500	5,500	5,500	5,500						
7030	Capital, equipment > \$5000	-	-	-	-	Hoist adaptor					
		-	-	-	-						
		61,376	55,992	57,547	59,397						
		0.64%	-8.77%	2.78%	3.21%						

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Street Pavement Management (100 - 4470):</b>								
<b>Personnel services:</b>								
0100	Salaries, regular	114,727	116,046	114,198	118,912	121,392	2,480	2.09%
0110	Salaries, overtime	3,154	2,982	4,949	3,487	3,593	106	3.04%
0150	Salaries, part-time	5,452	3,872	6,757	7,488	8,112	624	8.33%
0300	Social Security	8,938	8,935	8,935	9,936	10,183	247	2.49%
0321	PERA	8,541	8,465	8,227	9,180	9,374	194	2.11%
0322	Pension expense GASB 68	-	1,709	-	-	-	-	0.00%
0400	Group insurance	13,953	14,585	10,031	19,832	19,971	139	0.70%
0500	Workers compensation	10,532	8,359	7,451	8,335	10,983	2,648	31.77%
	<b>Total personnel services</b>	<b>165,297</b>	<b>164,953</b>	<b>160,548</b>	<b>177,170</b>	<b>183,608</b>	<b>6,438</b>	<b>3.63%</b>
<b>Materials &amp; supplies:</b>								
1230	Supplies, equipment	469	30	2,145	1,500	2,500	1,000	66.67%
1240	Supplies, streets	5,411	2,193	6,291	7,500	6,500	(1,000)	-13.33%
1260	Supplies, traffic control	-	1,375	687	1,600	900	(700)	-43.75%
1600	Supplies, operating	2,250	1,479	2,873	1,000	2,000	1,000	100.00%
1700	Motor fuels & lubricants	6,391	4,356	5,756	8,250	8,550	300	3.64%
2400	Uniforms & clothing	820	1,394	399	701	701	-	0.00%
2410	Mats & towels	397	399	311	436	436	-	0.00%
	<b>Total materials &amp; supplies</b>	<b>15,738</b>	<b>11,226</b>	<b>18,462</b>	<b>20,987</b>	<b>21,587</b>	<b>600</b>	<b>2.86%</b>
<b>Contractual services:</b>								
3030	Other professional services	11,975	2,486	4,406	18,450	19,950	1,500	8.13%
3100	Telephone	641	718	709	966	966	-	0.00%
3610	Memberships	190	195	250	255	255	-	0.00%
3630	Training & conferences	760	838	110	1,115	1,115	-	0.00%
4010	Rental, equipment	4,500	850	3,700	6,100	5,000	(1,100)	-18.03%
4800	Insurance	4,157	4,073	3,955	6,200	6,200	-	0.00%
5130	Repairs, equipment	10	7	561	500	500	-	0.00%
	<b>Total contractual supplies</b>	<b>22,233</b>	<b>9,167</b>	<b>13,691</b>	<b>33,586</b>	<b>33,986</b>	<b>400</b>	<b>1.19%</b>
<b>Total street pavement management</b>		<b>203,268</b>	<b>185,346</b>	<b>192,701</b>	<b>231,743</b>	<b>239,181</b>	<b>7,438</b>	<b>3.21%</b>
		<b>37,971</b>	<b>20,393</b>	<b>32,153</b>	<b>54,573</b>	<b>55,573</b>		

Fund: 100 Department: 4470		Pavement Management				
Account	Description	2016	2017	2018	2019	Description
1230	Supplies, equipment < \$5000	500	500	500	750	Safety vests and other safety equipment
		-	1,000	1,000	1,000	Radio/hearing protection
		-	500	-	-	Push mower
		-	450	-	-	Chainsaw
		-	500	-	750	Backpack blower
		500	2,950	1,500	2,500	
1240	Supplies, street repair	20,000	7,500	5,000	4,000	Asphalt & concrete for street patching & curb repair
		1,000	1,000	1,000	1,000	Disposal
		1,500	1,500	1,500	1,500	Bituminous tack coat/crack fill material
		22,500	10,000	7,500	6,500	
1260	Supplies, traffic control	400	250	725	400	Traffic cones/baracades
		600	500	875	500	portable signs (traffic control)
		1,000	750	1,600	900	
1600	Supplies, operating	650	850	850	1,350	Asphalt hand tools, rakes, etc.
		100	150	150	650	Batteries, shop supplies, etc.
		750	1,000	1,000	2,000	
1700	Motor fuels & lubricants	5,250	4,200	4,500	4,650	Diesel fuel: 1500 gallons @ \$3.10
		4,125	3,450	3,750	3,900	Unleaded fuel: 1500 gallons @ \$2.60
		9,375	7,650	8,250	8,550	
2400	Uniforms & clothing	491	491	491	491	Uniforms (10.9% of \$4,500)
		210	210	210	210	Clothing and boot allowance (1.2@\$175)
		701	701	701	701	
2410	Mats & towels	436	436	436	436	Share of floor mats and shop towels (10.9% of \$4,000)
		436	436	436	436	
3030	Other professional services	1,800	1,800	1,800	1,800	Pavement Mgmt software annual maintenance.
		2,500	2,500	2,500	2,500	Engineering services.
		500	500	500	500	Asset management software annual maintenance
		650	650	650	650	ROW weed control
		1,500	1,500	-	-	Material dump charges
		2,000	2,000	1,000	2,500	Sidewalk joint corrections
		-	12,000	12,000	12,000	CSAH 10 Planter Maintenance
		8,950	20,950	18,450	19,950	
3100	Communications	966	966	966	966	Cellular telephones (10.5% of \$9,200)
		966	966	966	966	
3610	Memberships	190	200	200	200	American Public Works Association memb. (APWA) (1/4 of \$800)
		15	15	15	15	Pesticide license renewal (TF)
		40	40	40	40	MN Safety Council
		245	255	255	255	
3630	Training & conferences	50	50	50	50	Computer classes
		200	200	200	200	Electronics updates, other classes
		60	60	60	60	Hearing test/RTN training (1.16@\$50)
		60	60	60	60	Maintenance Expo
		150	150	150	150	APWA/MN conferences.
		250	250	250	250	Pavement, sealcoating, patching & sealcoating seminars.
		210	210	210	210	Equipment operator training
		60	60	60	60	Vehicle inspection license renewal
		75	75	75	75	Vehicle inspection recertification
		-	-	-	-	Work zone traffic control (every 3 years)
				1,115	1,115	1,115
4010	Rentals, equipment	2,800	3,600	3,600	2,500	Annual trade-in of skidsteer loaders (no trade-in during 2017)
		2,500	2,500	2,500	2,500	Specialized equip rental (chipper, crack sealing.)
		5,300	6,100	6,100	5,000	
4800	Bonding & insurance	4,800	4,800	4,800	4,800	Insurance policy premiums
		1,400	1,400	1,400	1,400	Allowance for insurance policy deductibles
		6,200	6,200	6,200	6,200	
5130	Repairs, equipment	500	500	500	500	Misc. equipment repairs
		500	500	500	500	
		58,538	59,573	54,573	55,573	
		-6.01%	1.77%	-8.39%	1.83%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Street Snow &amp; Ice Control (100 - 4472):</b>								
<b>Personnel services:</b>								
0100	Salaries, regular	60,902	62,061	65,851	62,355	64,100	1,745	2.80%
0110	Salaries, overtime	7,711	9,926	7,386	8,609	8,706	97	1.13%
0300	Social Security	5,016	5,164	5,319	5,429	5,570	141	2.60%
0321	PERA	4,852	5,431	5,262	5,323	5,461	138	2.59%
0400	Group insurance	7,972	8,513	8,496	12,000	12,402	402	3.35%
0500	Workers compensation	8,074	6,538	5,833	6,381	8,354	1,973	30.92%
	<b>Total personnel services</b>	<b>94,527</b>	<b>97,633</b>	<b>98,147</b>	<b>100,097</b>	<b>104,593</b>	<b>4,496</b>	<b>4.49%</b>
<b>Materials &amp; supplies:</b>								
1230	Supplies, equipment	8,185	1,942	636	7,400	2,900	(4,500)	-60.81%
1600	Supplies, operating	24,726	25,005	2,467	31,175	31,175	-	0.00%
1700	Motor fuels & lubricants	3,586	3,215	1,304	3,180	3,280	100	3.14%
2400	Uniforms & clothing	397	487	343	528	528	-	0.00%
2410	Mats & towels	341	356	262	328	328	-	0.00%
	<b>Total materials &amp; supplies</b>	<b>37,235</b>	<b>31,005</b>	<b>5,012</b>	<b>42,611</b>	<b>38,211</b>	<b>(4,400)</b>	<b>-10.33%</b>
<b>Contractual services:</b>								
3030	Other professional services	1,321	1,400	1,410	1,375	1,450	75	5.45%
3100	Telephone and data cards	1,713	907	1,096	1,179	1,179	-	0.00%
3610	Memberships	-	-	80	70	70	-	0.00%
3630	Training & conferences	118	185	45	285	285	-	0.00%
5130	Repairs, equipment	22	821	1,890	2,500	5,500	3,000	120.00%
	<b>Total contractual supplies</b>	<b>3,174</b>	<b>3,313</b>	<b>4,521</b>	<b>5,409</b>	<b>8,484</b>	<b>3,075</b>	<b>56.85%</b>
<b>Capital outlays</b>								
7030	Equipment	-	-	-	-	-	-	0.00%
	<b>Total capital outlays</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total streets snow &amp; ice control</b>		<b>134,936</b>	<b>131,951</b>	<b>107,680</b>	<b>148,117</b>	<b>151,288</b>	<b>3,171</b>	<b>2.14%</b>
		<b>40,409</b>	<b>34,318</b>	<b>9,533</b>	<b>48,020</b>	<b>46,695</b>		



Fund: 100 Department: 4472		Snow & Ice Control				
Account	Description	2016	2017	2018	2019	Description
1230	Supplies, equipment < \$5000	250	500	500	500	Filters
		-	3,000	4,500	-	Skidsteer broom
		-	4,000	-	-	Snow blower for skid steer
		-	-	400	400	Chloride Tank
		1,800	2,000	2,000	2,000	Cutting edges, plow shoes
		2,050	9,500	7,400	2,900	
1600	Supplies, operating	800	800	800	800	Welding supplies, steel stock, sod for boulevards, etc.
		2,250	2,250	2,250	2,250	Liquid Mg Chloride: 1,500 gallons @ \$1.50 per gallon.
		28,125	28,125	28,125	28,125	Salt: 375 tons @ \$75 per ton.
		31,175	31,175	31,175	31,175	
1700	Motor fuels & lubricants	180	180	180	180	Engine oil: 30 gallons @ \$6.00 per gallon.
		3,500	2,800	3,000	3,100	Diesel fuel: 1,000 gallons @ \$3.10 per gallon.
		3,680	2,980	3,180	3,280	
2400	Uniforms & clothing	370	370	370	370	Uniforms (8.2% of \$4,500)
		158	158	158	158	Clothes & boots allowance (.9@\$175)
		528	528	528	528	
2410	Mats & towels	328	328	328	328	Cost share of mats & towels (8.2% of \$4,000)
		328	328	328	328	
3030	Other professional services	1,200	1,325	1,375	1,450	Weather service reports
		1,200	1,325	1,375	1,450	
3100	Telephone	579	579	579	579	Cellphone (6.3% of \$7,500)(\$9,200)
		1,680	600	600	600	GPS data cards
		2,259	1,179	1,179	1,179	
3610	Memberships	70	70	70	70	Minnesota Safety Council
		70	70	70	70	
3630	Training	75	85	85	85	Hearing tests/RTN training (1.1@\$XX)
		400	200	200	200	Defensive Driving class (2 staff)
		475	285	285	285	
5130	Repairs, equipment	2,500	2,500	2,500	5,500	Plow, blower, salt spreader repairs, paint plow assemblies
		2,500	2,500	2,500	5,500	
7030	Capital, equipment > \$5000	-	-	-	-	Plow control update (#445)
		-	-	-	-	GPS equipment for plow trucks
		-	-	-	-	
		44,265	49,870	48,020	46,695	
		-21.99%	12.66%	-3.71%	-2.76%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Street Sign Maintenance (100 - 4475):</b>								
<b>Personnel services:</b>								
0100	Salaries, regular	18,442	18,377	18,573	18,333	18,565	232	1.27%
0110	Salaries, overtime	657	547	569	872	898	26	2.98%
0150	Salaries, part-time	-	-	-	2,496	2,704	208	8.33%
0300	Social Security	1,399	1,365	1,353	1,661	1,696	35	2.11%
0321	PERA	1,399	1,369	1,325	1,441	1,460	19	1.32%
0400	Group insurance	2,526	2,467	1,789	3,600	3,672	72	2.00%
0500	Workers compensation	1,966	1,561	1,390	1,500	1,983	483	32.20%
	<b>Total personnel services</b>	<b>26,389</b>	<b>25,686</b>	<b>24,999</b>	<b>29,903</b>	<b>30,978</b>	<b>1,075</b>	<b>3.59%</b>
<b>Materials &amp; supplies:</b>								
1600	Supplies, operating	10,570	4,502	16,253	28,500	22,750	(5,750)	-20.18%
2400	Uniforms & clothing	143	147	103	435	435	-	0.00%
2410	Mats & towels	122	125	81	160	160	-	0.00%
	<b>Total materials &amp; supplies</b>	<b>10,835</b>	<b>4,774</b>	<b>16,437</b>	<b>29,095</b>	<b>23,345</b>	<b>(5,750)</b>	<b>-19.76%</b>
<b>Contractual services:</b>								
3030	Other professional services	11	3,762	-	4,500	8,500	4,000	88.89%
3100	Telephone	157	183	304	230	230	-	0.00%
3250	Electricity - traffic signals	2,906	2,647	2,366	3,000	3,000	-	0.00%
3630	Training & conferences	17	30	-	20	20	-	0.00%
5130	Repairs, equipment	-	-	570	500	500	-	0.00%
	<b>Total contractual supplies</b>	<b>3,091</b>	<b>6,622</b>	<b>3,240</b>	<b>8,250</b>	<b>12,250</b>	<b>4,000</b>	<b>48.48%</b>
<b>Total street sign maintenance</b>		<b>40,315</b>	<b>37,082</b>	<b>44,676</b>	<b>67,248</b>	<b>66,573</b>	<b>(675)</b>	<b>-1.00%</b>

Fund: 100 Department: 4475		Street Sign Maintenance				
Account	Description	2016	2017	2018	2019	Description
1600	Supplies, operating	17,500	17,500	17,500	15,000	Signs, posts, sign hardware, and supplies
		7,500	7,500	7,500	5,000	Street name sign panels, posts, hardware
		1,750	1,750	1,750	1,750	Pavement marking paint (moved from 4470)
		500	500	500	500	Shop supplies - fasteners, degreasers, etc
		500	500	500	500	Graffiti remover
		750	750	750	-	(3) Traffic counters
		28,500	28,500	28,500	22,750	
2400	Uniforms & clothing	81	81	81	81	Uniforms (1.8% of \$4,500)
		354	354	354	354	Clothes and boot allowance (.2@\$175)
		435	435	435	435	
2410	Mats & towels	160	160	160	160	Cost share of mats & towels (4% of \$4,000)
		160	160	160	160	
3030	Other professional services	5,000	-	4,000	8,000	Contract pavement marking (Ramsey Co)(moved from 4470)
		500	500	500	500	Asset management software annual maintenance
		5,500	500	4,500	8,500	
3100	Telephone	230	230	230	230	Cellphone (2.5% of \$8,000)(\$9,200)
		230	230	230	230	
3250	Electricity - traffic signals	2,000	3,000	3,000	3,000	Electricity for traffic signals
		2,000	3,000	3,000	3,000	
3630	Training & conferences	80	80	-	-	Equipment operator training
		20	20	20	20	Hearing test/RTN training (.4@\$50)
		100	100	20	20	
5130	Repairs, equipment	500	500	500	500	Traffic signal repairs & maintenance
		500	500	500	500	
		37,425	33,425	37,345	35,595	
		1.63%	-10.69%	11.73%	-4.69%	
Grand Total all PW Departments		315,072	314,188	314,694	316,869	
		-8.18%	-0.28%	0.16%	0.69%	

## 2019 Budget Summary

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Change from 2018</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Convention &amp; Visitor's Bureau (100-4653)</b>								
<b>Contractual services</b>								
3045	N Metro Convention Bureau	65,654	64,038	65,233	61,750	61,750	-	0.00%
	<b>Total contractual services</b>	<b>65,654</b>	<b>64,038</b>	<b>65,233</b>	<b>61,750</b>	<b>61,750</b>	<b>-</b>	<b>0.00%</b>
<b>Total Convention &amp; Visitor's Bureau</b>		<b>65,654</b>	<b>64,038</b>	<b>65,233</b>	<b>61,750</b>	<b>61,750</b>	<b>-</b>	<b>0.00%</b>
<b>Miscellaneous (100 - 4700):</b>								
<b>Personnel services</b>								
0300	Social security	210	171	232	-	-	-	0.00%
0321	PERA	388	439	399	-	-	-	0.00%
0400	Group insurance	488	540	467	-	-	-	0.00%
0750	Fitness program	3,889	3,911	4,140	6,500	6,500	-	0.00%
	<b>Total personnel services</b>	<b>4,975</b>	<b>5,061</b>	<b>5,238</b>	<b>6,500</b>	<b>6,500</b>	<b>-</b>	<b>0.00%</b>
<b>Contractual services</b>								
3065	Family & youth social services	20,178	20,259	20,461	20,748	21,370	622	3.00%
	<b>Total contractual services</b>	<b>20,178</b>	<b>20,259</b>	<b>20,461</b>	<b>20,748</b>	<b>21,370</b>	<b>622</b>	<b>3.00%</b>
<b>Miscellaneous</b>								
9900	Transfers - EDA	16,000	50,000	50,000	50,000	50,000	-	0.00%
9900	Transfers - Vehicle & Equip. Funct	110,000	150,000	250,000	250,000	286,000	36,000	14.40%
9900	Transfers - Special Projects	200,000	375,000	275,000	75,000	75,000	-	0.00%
9900	Community Center	170,000	170,000	190,000	190,000	190,000	-	0.00%
	<b>Total miscellaneous</b>	<b>496,000</b>	<b>745,000</b>	<b>765,000</b>	<b>565,000</b>	<b>601,000</b>	<b>36,000</b>	<b>6.37%</b>
<b>Total miscellaneous</b>		<b>521,153</b>	<b>770,320</b>	<b>790,699</b>	<b>592,248</b>	<b>628,870</b>	<b>36,622</b>	<b>6.18%</b>
<b>Debt Service (100 - 4750):</b>								
<b>Debt Service ESP</b>								
8011	Lease payable	20,268	17,791	17,791	18,887	19,459	572	3.03%
8021	Interest	-	6,704	6,704	5,609	5,036	(573)	-10.22%
<b>Total debt service</b>		<b>20,268</b>	<b>24,495</b>	<b>24,495</b>	<b>24,496</b>	<b>24,495</b>	<b>(1)</b>	<b>0.00%</b>

Fund: 100 Department: 4653		Convention & Visitor's Bureau				
Account	Description	2016	2017	2018	2019	Description
3045	N Metro Convention Bureau	60,800	61,750	61,750	61,750	Payment of 95% of hotel/motel tax collections to (3% tax on gross receipts) support the promotion of tourism. (City retains 5% for administration)
		60,800	61,750	61,750	61,750	

Fund: 100 Department: 4700		Miscellaneous				
Account	Description	2016	2017	2018	2019	Description
0750	Fitness program	6,500	6,500	6,500	6,500	Fitness program (maximum \$55/month paid with employee sick leave time).
		6,500	6,500	6,500	6,500	
3065	Family & youth social services	20,783	20,461	20,748	21,370	Northeast Youth and Family Services (NYFS)(1.4% - 2018)
		20,783	20,461	20,748	21,370	
9900	Transfers - miscellaneous	50,000	50,000	50,000	50,000	Transfer to Economic Development Authority (EDA)
		75,000	75,000	75,000	75,000	Transfer to Special Projects fund
		125,000	125,000	125,000	125,000	
9900	Transfers - miscellaneous	150,000	175,000	250,000	286,000	Transfer to Vehicle & Equipment Fund
		150,000	175,000	250,000	286,000	
9990	Community Center	170,000	175,000	190,000	190,000	Subsidy for Community Center operating costs
		170,000	175,000	190,000	190,000	
	Total Transfers	445,000	475,000	565,000	601,000	
		472,283	501,961	592,248	628,870	

Fund: 100 Department: 4750		Debt Service				
Account	Description	2016	2017	2018	2019	Description
8011	Lease payable	24,323	18,331	18,887	19,459	Lease payable Energy Savings Program
8021	Interest	-	6,165	5,609	5,036	Interest
		24,323	24,496	24,496	24,495	