

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting

August 13, 2018

Mounds View City Hall

2401 County Road 10, Mounds View, MN 55112

6:30 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. **APPROVAL OF AGENDA**
 - A. **Monday, August 13, 2018, City Council Agenda.**

MOTION/SECOND: Gunn/Bergeron. To Approve the Monday, August 13, 2018, agenda as presented.

Ayes – 5

Nays – 0

Motion carried.

5. **CONSENT AGENDA**

Council Member Bergeron asked to remove Item 5F.

Mayor Mueller asked to remove Item 5G.

- A. **Approval of Minutes: July 23, 2018.**
- B. **Just and Correct Claims.**
- C. **Resolution 8995, Approving Promotion of Jon Sevald to Community Development Director.**
- D. **Resolution 8989, Adopting a Market Adjustment for the Deputy Police Chief Position.**
- E. **Resolution 8999, Adopting a Modification to Sections 2.2, 2.3, 2.4 and 2.5.5 of the City's Purchasing Policy.**
- F. ~~**Resolution 8994, Adopting a Market Adjustment for the HR Coordinator Position.**~~
- G. ~~**Resolution 8996, Authorizing the Installation of the JWC Grinder at Groveland Lift Station.**~~

- H. Resolution 8997, Approving Electrical Circuits for Fitness Equipment at the Community Center.**
- I. Resolution 8998, Approving the Purchase of GPS Software.**

MOTION/SECOND: Meehlhause/Gunn. To Approve the Consent Agenda as amended removing Items F and G.

Ayes – 5 Nays – 0 Motion carried.

F. Resolution 8994, Adopting a Market Adjustment for the HR Coordinator Position.

Council Member Bergeron asked if additional duties have been added to the HR Coordinator position. City Administrator Zikmund stated supervisory duties had just been added to this position. Finance Director Beer commented on the pay study that was completed late in 2017 and noted the recommendation before the Council was based on the information gathered from this study.

MOTION/SECOND: Bergeron/Meehlhause. To Waive the Reading and Adopt Resolution 8994, Adopting a Market Adjustment for the HR Coordinator Position.

Ayes – 5 Nays – 0 Motion carried.

G. Resolution 8996, Authorizing the Installation of the JWC Grinder at Groveland Lift Station.

Mayor Mueller commented on the grinder that was purchased for the Groveland Lift Station. She asked what this expense would cover. Public Works Director Peterson reported the requested expense would cover the installation of the grinder at the Groveland Lift Station.

Mayor Mueller questioned if the Groveland Lift Station would have alarms in place should the grinder fail again at some point in the future. Public Works Director Peterson stated alarms would remain in place.

Mayor Mueller encouraged the public to stop dropping flushable wipes into the City's sewer system. Further discussion ensued regarding the expense the City has had to incur because of flushable wipes.

MOTION/SECOND: Mueller/Hull. To Waive the Reading and Adopt Resolution 8996, Authorizing the Installation of the JWC Grinder at Groveland Lift Station.

Ayes – 5 Nays – 0 Motion carried.

6. PUBLIC COMMENT

Vince Meyer, 8380 Spring Lake Park Road, expressed concern regarding a letter he received with the City's logo on it for a sewer line warranty. He reported he called this company and could not receive a copy of the contractors' license. He noted this company had numerous complaints with the BBB and questioned why the City had aligned themselves with this company. He warned the public to not do business with this company.

Bob King, 7408 Silver Lake Road, stated for \$25 a year on his homeowner's insurance, his provider covered what the City did not. He reported this was a relatively inexpensive option for homeowners.

7. SPECIAL ORDER OF BUSINESS

A. Lisa Baker – Ralph Reeder Food Shelf.

Lisa Baker, representative from the Ralph Reeder Food Shelf, stated she has been in her new space in Mounds View for approximately one month and was so pleased by the City's generosity. She provided further comment on the food shelf services that were being provided out of the Silver View Plaza strip mall. She explained the new and increased visibility at the strip mall was bringing new families to the food shelf. She invited the Council to attend a Ribbon Cutting Ceremony on Tuesday, August 21st from 3:00 p.m. to 4:00 p.m.

Council Member Gunn requested further information on the back to school needs for the food shelf. Ms. Baker commented on the back to school program and stated large backpacks were needed along with spiral notebooks, folders and composition notebooks.

Mayor Mueller questioned how many people were served by the Ralph Reeder Food Shelf in 2017. Ms. Baker estimated 24,000 individuals were served last year or 825 households. She explained the number of individuals being served was on the rise, which did not properly correlate with the economy's recovery. She indicated the food shelf was incurring new expenses in their new space and stated she appreciated the communities continued support.

Mayor Mueller asked if the food shelf needed volunteers on a weekly basis. Ms. Baker explained volunteer opportunities were always changing, but noted she currently had 170 volunteers. She reported additional information regarding volunteerism was available on the food shelves website.

Council Member Meehlhause questioned how the food shelf was funded. Ms. Baker indicated the food shelf received less than \$20,000 from the State, a small amount from the school district, some grant funding, and all other funding was based on donations.

Mayor Mueller welcomed Ms. Baker and the Ralph Reeder Food Shelf to the City of Mounds View.

B. Chief Harder – Second Quarter Report

Police Chief Harder reviewed the Police Department's second quarter report with the Council. He commented on the loss of a great State Trooper and sent his condolences to the Ralph Frisby

family. He discussed the milestones that were achieved in the second quarter and was proud to report the newest K-9 officer already had two felony arrests. It was his hope the second K-9 officer would be able to assist with additional drug arrests. He thanked the community and the City Council for their investment in the Mounds View Police Department and a second K-9 officer. He stated the department responded to 3,000 calls for service in the second quarter and attended numerous outreach events.

Council Member Gunn encouraged the public to call 911 when they view any suspicious activity. Police Chief Harder thanked Council Member Gunn for this reminder.

8. COUNCIL BUSINESS

A. Public Hearing: Resolution 8992, Approving a Conditional Use Permit for an Accessory Building exceeding 952 s.f. to be located at 2210 Bronson Drive.

City Planner/Supervisor Sevald requested the Council approve a Conditional Use Permit for an accessory building exceeding 952 square feet at 2210 Bronson Drive. He reviewed the City's accessory building requirements. Staff provided further comment on the request and recommended approval. He noted he received an email from the neighbor offering his support to the request.

Mayor Mueller opened the public hearing at 7:14 p.m.

Douglas Watson, 2210 Bronson Drive, thanked the Council for considering his garage request.

Council Member Gunn asked if the pitch of the garage would match the existing garage. Mr. Watson commented the pitch would be slightly higher, but would all look like one building when completed.

Hearing no further public input, Mayor Mueller closed the public hearing at 7:16 p.m.

Mayor Mueller asked what action the Planning Commission took on this item. City Planner/Supervisor Sevald reported the Planning Commission recommended approval of the request.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 8992, Approving a Conditional Use Permit for an Accessory Building exceeding 952 s.f. to be located at 2210 Bronson Drive.

Ayes – 5

Nays – 0

Motion carried.

B. Resolution 9000, Approving the Purchase of Two (2) Hi-E Dry Dehumidifiers for Water Treatment Plant 1.

Public Works Director Peterson requested the Council approve the purchase of two Hi-E dry dehumidifiers for Water Treatment Plant 1. He explained these units were necessary to keep

water and moisture out of the water treatment plant components. Staff recommended approval of the purchase at a cost of \$3,427.95 each.

Mayor Mueller asked how long these units would last. Public Works Director Peterson stated the current units were 10 years old and just failed.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9000, Approving the Purchase of Two (2) Hi-E Dry Dehumidifiers for Water Treatment Plant 1.

Ayes – 5

Nays – 0

Motion carried.

C. Resolution 8991, Approving the Hire of Alexander Aase to Police Officer.

Police Chief Harder requested the Council approve the hire of Alexander Aase as Police Officer. He commented on the open process that was followed for this position and noted Mr. Aase has passed his background and medical screening. He recommended approval of the hiring of Mr. Aase.

Mayor Mueller questioned if Mr. Aase would serve as the School Resource Officer. Police Chief Harder reported Officer Keckeisen would serve as the SRO and Officer Aase would backfill the patrol position. He noted Officer Aase would start his position on September 4th.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 8991, Approving the Hire of Alexander Aase to Police Officer.

Ayes – 5

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn requested update on Festival in the Park.

Theresa Cermak provided the Council with an update on all of the events being planned for Festival in the Park. She noted a street dance was planned for the City's 60th Anniversary for Friday, August 17th and Festival in the Park would be held on Saturday, August 18th. She encouraged the public to attend both of these wonderful community events. She thanked Kwik Trip for their generous donation to Festival in the Park.

Council Member Gunn noted she attended the National Night Out Pre-Party and thanked all who were able to attend this event. She explained she also attended a number of neighborhood events on National Night Out and stated it was nice to meet and greet her neighbors.

Council Member Bergeron thanked all who were able to attend the Cones with a Cop event.

Council Member Bergeron thanked all of the residents who hosted and attended a National Night Out party. He stated he was thrilled to see so many members of the community participating in this great community event.

Council Member Meehlhause commented he was able to attend five neighborhood parties on National Night Out. He stated he appreciated all who were able to attend these events.

Council Member Meehlhause reported he would be attending an NYFS Human Resources Committee meeting on Wednesday.

Mayor Mueller thanked all members of the community who hosted or attended a National Night Out party. She also appreciated the fact that the City Council, Police Department, Fire Department and Irondale Marching Band were able to make this night memorable.

Mayor Mueller encouraged residents to vote during the Primary Election on Tuesday, August 14th.

Mayor Mueller stated the Festival in the Park Committee would be holding their next meeting on Tuesday, August 14th at 7:00 p.m. at City Hall. She reported volunteers were still needed for this year's event.

B. Reports of Staff.

Finance Director Beer reported he would be attending a meeting with the Ramsey County Finance Department this week where upcoming tax information for 2019 will be discussed.

Public Works Director Peterson stated the Business Park North project was underway and curbing was being poured.

Public Works Director Peterson explained the Traffic Committee would be meeting this week to discuss two items and recommendations would be made to the City Council.

Police Chief Harder provided the Council with information on Ghana Fest which would be held on Saturday, August 25th at Silver View Park at 1:00 p.m.

City Administrator Zikmund commented on an issue with the SBM Fire Department. He noted one of the member cities has requested a change to the contract. He reported Blaine and Mounds View support the existing contract model, while Spring Lake Park was working to resolve an issue.

City Administrator Zikmund explained he received a question regarding various motorized and un-motorized vehicles. He provided a summary document to the Council from the State of Minnesota regarding scooters, golf carts, motorized bicycles, etc. and noted this information would be placed on the City's website.

Roxanne Lund, 2964 Mounds View Boulevard, stated she lives in Washington but her mail was now being forwarded to her son's home in Mounds View, Minnesota. She explained she was being stalked and was trying to get a restraining order in place. She requested the Council help her resolve this situation.

Mayor Mueller encouraged Ms. Lund to visit City Hall during business hours.

C. Reports of City Attorney.

There was nothing additional to report.

10. Next Council Work Session:	Monday, September 4, 2018, at 6:30 p.m.
Next Council Meeting:	Monday, August 27, 2018, at 6:30 p.m.
Next EDA Meeting:	Monday, August 27, 2018, at 6:00 p.m.

11. ADJOURNMENT

The meeting was adjourned at 7:57 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.