

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting
December 10, 2018
Mounds View City Hall
2401 County Road 10, Mounds View, MN 55112
6:43 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. **APPROVAL OF AGENDA**
 - A. **Monday, December 10, 2018, City Council Agenda.**

MOTION/SECOND: Meehlhause/Gunn. To Approve the Monday, December 10, 2018, agenda as amended updating Item 8D.

Ayes – 5 Nays – 0 Motion carried.

5. **CONSENT AGENDA**
 - A. **Approval of Minutes: November 26, 2018 Council and December 3, 2018 Truth in Taxation.**
 - B. **Just and Correct Claims.**
 - C. **Resolution 9040, Approving a Therapeutic Massage License Renewal for Eric Rautio, Eric Roy Massage at 8373 Groveland Court.**

MOTION/SECOND: Gunn/Bergeron. To Approve the Consent Agenda as presented.

Ayes – 5 Nays – 0 Motion carried.

6. **PUBLIC COMMENT**

None.

7. **SPECIAL ORDER OF BUSINESS**
 - A. **Resolution 9046, Appreciation of Angelica Klebsch's years of service on the Mounds View Planning Commission.**

Mayor Mueller read a Resolution in full for the record thanking Angelica Klebsch for her years of dedicated service on the Mounds View Planning Commission. A round of applause was offered by all in attendance.

Angelica Klebsch thanked the Mayor and Council for their support. She explained she appreciated her time on the Planning Commission and encouraged members of the community to consider serving in this way.

8. COUNCIL BUSINESS

- A. Public Hearing: 2019 Tax Levy and Budgets for All Funds.**
- 1. Resolution 9047, Adopting the 2019 Tax Levy.**
 - 2. Resolution 9049, Approving the 2019 EDA Tax Levy.**
 - 3. Resolution 9048, Adopting the 2019 Municipal Budget.**

Finance Director Beer discussed the 2019 Tax Levy, EDA Tax Levy and municipal budget in detail with the Council. He commented on the City's four enterprise funds and requested the Council hold a Public Hearing prior to approving the three Resolutions.

Mayor Mueller opened the public hearing at 6:56 p.m.

Brian Amundsen, 3048 Woodale Drive, stated he objected to the levy increase. He commented on the City's Charter noting the limits that were written into the document and approved by Mounds View voters. He explained he was on the Charter Commission and authored much of this language. He reported one section of the Charter does allow for voter approval of special items, such as the additional Police Officer. He commented on the EDA budget, which was \$235,000. He stated the EDA does not have taxing authority and was being exercised by the City. He was of the opinion the EDA levy should be added to the overall levy. He requested the Council reconsider the budget and to eliminate the over levy charges that were being pushed onto Mounds View citizens.

City Attorney Riggs advised the Council can pass an EDA levy and noted this was separate from the City's General Tax Levy.

Hearing no further public input, Mayor Mueller closed the public hearing at 7:02 p.m.

Council Member Bergeron asked if the Council had violated the spirit of the law, or acted illegally. City Attorney Riggs reported the Council was acting within the City Charter.

Mr. Amundsen commented the spirit of the law, as stated earlier, was that the community felt government growth should be limited to CPI + 2% for a maximum of 5%. He explained the voters agreed with this limit and supported a Charter change. He indicated the Council was responsible to follow this language. He provided further comment on the role of the EDA on behalf of the City. He questioned why the EDA was assuming a levy for loan purposes that only totaled \$50,000.

Council Member Meehlhause requested further information on the proposed levy noting the limit was proposed to be 4.4%. Finance Director Beer reported this was the case. He explained voter approved levy items were not included in this amount, neither were debt service payments.

Mayor Mueller stated she was a member of the Charter Commission at the time the levy limits were set. She explained the Charter Commission had opportunities for the City to raise other monies for capital improvement and debt obligation.

Council Member Meehlhause stated the two police referendums that were approved by Mounds View residents were exempt from the levy. Finance Director Beer reported this was the case.

Council Member Meehlhause commented further on the history of City's levy increases. He discussed the budget increases that were being proposed for the SBM Fire Department. He described the investment the City has made in its streets over the past 10 years and noted how this project was funded.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9047, Adopting the 2019 Tax Levy.

Ayes – 5 Nays – 0 Motion carried.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9049, Approving the 2019 EDA Tax Levy.

Ayes – 4 Nays – 1 (Hull) Motion carried.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9048, Adopting the 2019 Municipal Budget.

Councilmember Meehlhause commented on the total budget that would be levied for 2019.

Ayes – 5 Nays – 0 Motion carried.

- B. Public Hearing: Consider a Transfer of City Business Licenses from Mermaid, Inc. (Michael J. Anderson) to Shift Entertainment, LLC dba The Mermaid at 2200 Mounds View Boulevard.**
 - 1. Consider Resolution 9044 to Transfer On-Sale Intoxicating Liquor License.**
 - 2. Consider Resolution 9043 to Transfer Restaurant and Bowling Licenses.**

City Administrator Zikmund requested the Council approve the transfer of the on-sale intoxicating liquor license, along with the restaurant and bowling licenses for The Mermaid, Inc. (Michael J. Anderson) to Shift Entertainment.

Mayor Mueller opened the public hearing at 7:22 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 7:22 p.m.

Kate Becker, 2200 Mounds View Boulevard, explained she was an attorney representing the new owner for The Mermaid. She reported the buyer would be purchasing 10 bowling centers in the metro area. She did not anticipate any significant changes would occur at The Mermaid. She noted all appropriate food licenses have been applied for.

Council Member Gunn asked if the mermaid would be coming back. Ms. Becker stated she would pass this question along to the new owner.

Mayor Mueller indicated the community had much love for the mermaid and would love to welcome her back to Mounds View.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 9044, Approving the Transfer of an On-Sale Intoxicating Liquor License.

Mayor Mueller noted the date missing within the Resolution should be filled in as the date of closing which was December 14, 2018.

Ayes – 5 Nays – 0 Motion carried.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 9043, Approving the Transfer of the Restaurant and Bowling Licenses.

Mayor Mueller noted the date missing within the Resolution should be filled in as the date of closing which was December 14, 2018.

Ayes – 5 Nays – 0 Motion carried.

C. Resolution 9039, Approving the 2019 City Council Meeting, Council/Staff Retreats and the Town Hall Meeting Dates.

City Administrator Zikmund requested the Council approve the 2019 City Council meeting, Council/Staff retreats, and the Town Hall meeting dates. He reviewed the proposed schedule in detail with the Council, noting the January retreat date may be postponed. He requested feedback from the Council on the Town Hall meeting date.

Council consensus was to hold the Town Hall meeting on Monday, April 15th.

MOTION/SECOND: Hull/Meehlhause. To Waive the Reading and Adopt Resolution 9039, Approving the 2019 City Council Meeting, Council/Staff Retreats and the Town Hall Meeting Dates.

Ayes – 5

Nays – 0

Motion carried.

D. Resolution 9041, Approving Various Appointments to the City of Mounds Views Boards, Commissions and Committees.

City Administrator Zikmund requested the Council approve several appointments to the City of Mounds View Boards, Commissions and Committees. He reviewed the number of application's staff received for the open positions. Staff commented further on the recommended appointments and recommended approval.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9041, Approving Various Appointments to the City of Mounds Views Boards, Commissions and Committees.

Council Member Meehlhause read a portion of the Resolution noting the appointments aloud for the record.

Mayor Mueller thanked everyone who applied for the open positions and for their willingness to serve the community.

Ayes – 5

Nays – 0

Motion carried.

E. Resolution 9055, Promotion of Brian Beeman to Assistant City Administrator.

City Administrator Zikmund requested the Council approve the promotion of Brian Beeman to the position of Assistant City Administrator. He explained in the past year he has been working on staffing and HR issues, along with reorganization matters. He stated as he worked through these issues, staff recognized the need to promote Brian Beeman to the position of Assistant City Administrator. He commented on the pay and step increase Mr. Beeman would be receiving and recommended approval of the promotion. It was noted this promotion would be effective January 1, 2019.

MOTION/SECOND: Hull/Meehlhause. To Waive the Reading and Adopt Resolution 9055, Promotion of Brian Beeman to Assistant City Administrator.

Council Member Meehlhause stated he served on the HR Committee with Council Member Hull and several staff members. He reported the HR Committee had discussed this promotion and fully supported the recommendation.

Council Member Bergeron stated Brian Beeman was a tremendous asset for the City of Mounds View.

Mayor Mueller explained it had taken the City some time to fill this position, but indicated she was very pleased with the HR Committee's recommendation. She congratulated Brian Beeman

on his position.

Ayes – 5

Nays – 0

Motion carried.

F. Second Reading, Ordinance 952, Approving and Ordering Summary Publication.

City Administrator Zikmund requested the Council approve the Second Reading of Ordinance 952 and order the summary publication. He explained this Ordinance would update the Public Health portion of City Code. He reviewed the proposed changes to this section and recommended approval.

Council Member Hull excused himself from the Council Chambers.

Brian Amundsen, 3048 Woodale Drive, asked if in Section 602.01, Subdivision 4 the word emergency should be further defined. City Attorney Riggs advised he did not believe this was necessary but understood there was some discretion with the term emergency. City Administrator Zikmund reminded the Council that businesses were allowed to have three false alarms before receiving a strike.

MOTION/SECOND: Gunn/Bergeron. To Waive the Second Reading and Adopt Ordinance 952, Amending Chapter 600 of the City Code and Ordering Summary Publication.

ROLL CALL: Bergeron/Gunn/Hull/Meehlhause/Mueller.

Ayes – 4

Nays – 0

Abstain – 1 (Hull)

Motion carried.

G. Second Reading, Ordinance 953, Approving and Ordering Summary Publication.

City Administrator Zikmund requested the Council approve the Second Reading of Ordinance 953 and order the summary publication. He explained this Ordinance would update the Police Powers portion of City Code. He reviewed the proposed changes to this section and recommended approval.

Council Member Meehlhause asked what portion of City Code included beekeeping. City Administrator Zikmund reported this was included in Chapter 500, under Business Licensing.

Council Member Hull returned to the Council Chambers.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Second Reading and Adopt Ordinance 953, Amending Chapter 700 of the City Code and Ordering Summary Publication.

ROLL CALL: Bergeron/Gunn/Hull/Meehlhause/Mueller.

Ayes – 5

Nays – 0

Motion carried.

H. Resolution 9053, Approving Loan Documents, Master Subordination Agreement, and Master Disbursement Agreements Relating to the Local Housing Incentives Account Program (LHIA) Loan and the Boulevard Apartment Project.

City Attorney Riggs requested the Council approve loan documents, Master Subordination Agreement and Master Disbursement Agreements relating to the Local Housing Account Program (LHIA) loan for the Boulevard Apartment Project with MWF. He reported staff has reviewed the documents with bond counsel and has made necessary changes. He provided further comment on the documents and noted this was the final housekeeping matter to move this project forward.

Council Member Meehlhause asked if the \$500,000 from the Met Council was a grant or a loan. City Attorney Riggs reported the dollars from the Met Council were a forgivable loan. He explained if the conditions of the loan were met the dollars would be forgiven.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9053, Approving Loan Documents, Master Subordination Agreement, and Master Disbursement Agreements Relating to the Local Housing Incentives Account Program (LHIA) Loan and the Boulevard Apartment Project.

Mayor Mueller stated she was pleased that access to this property had been changed to Mounds View Boulevard and away from Groveland Road.

Ayes – 5

Nays – 0

Motion carried.

I. Resolution 9051, Approving Repairs to Garage Door at the Public Works Building.

Public Works Director Peterson requested the Council approve repairs to the garage door at the Public Works building. He explained in July of this year staff damaged three panels on the door and has since had the garage door out of service. He discussed the expense to repair the garage door and recommended approval. It was noted the Sewer Department would be funding this expense.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 9051, Approving Repairs to Garage Door at the Public Works Building.

Ayes – 5

Nays – 0

Motion carried.

J. Resolution 9052, Approving the Proposal from Beutow 2 Architects for the City Hall Remodel Project.

Public Works Director Peterson requested the Council approve the proposal from Beutow 2 Architects for the City Hall remodel project. He reported City Hall had a little more room now that the Public Works Facility was complete. He discussed the remodeling needs at City Hall in further detail with the Council and recommended approval of the architectural proposal from Beutow 2 Architects.

MOTION/SECOND: Hull/Bergeron. To Waive the Reading and Adopt Resolution 9052, Approving the Proposal from Beutow 2 Architects for the City Hall Remodel Project.

Ayes – 5 Nays – 0 Motion carried.

K. Resolution 9050, Approving a Market Adjustment for 2019.

Finance Director Beer requested the Council approve a market adjustment for 2019. He explained in 2017 a market study was commissioned for non-union employees as an effort to assist in retaining staff. He noted there were two employees at City hall that had not received a market adjustment. He commented further on the proposed changes and recommended approval.

MOTION/SECOND: Mueller/Meehlhause. To Waive the Reading and Adopt Resolution 9050, Approving a Market Adjustment for 2019.

Council Member Bergeron stated he had one resident commend the City for being so close to the proper pay grades, and for meeting all gender equity requirements.

Mayor Mueller thanked the HR Committee for bringing this item before the City Council.

Ayes – 5 Nays – 0 Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn reported the I35W Coalition met and were going to begin holding community meetings in early 2019. She noted the I35W improvements would begin in 2019 and would take three years to complete. She explained the sound walls would be completed in conjunction with this project and not at the end.

Council Member Gunn indicated the Police Foundation would be meeting next on Tuesday, December 11th.

Mayor Mueller stated the Festival in the Park Committee would meet next on Tuesday, January 15th at 7:00 p.m. at the Community Center.

Council Member Bergeron reported he attended a Cable Commission meeting last Wednesday. He noted the group discussed CTV's new mission statement and how to move forward in 2019.

Council Member Meehlhause stated this past weekend he was in Bemidji where he attended the Bemidji staff Christmas party. He said hello from former Mayor Jerry Linke, who was in attendance at this event.

Council Member Meehlhause wished everyone a Merry Christmas, Happy Holidays and Happy New Year.

Mayor Mueller reported December 14th was the deadline for matching contributions at the Ralph Reeder Food Shelf. She encouraged the public to consider making a donation to the food shelf on or before December 14th.

Mayor Mueller indicated she would be visiting MedTronics on Tuesday, December 11th with the City's Building Official.

Mayor Mueller stated the Minnesota Women in Government would be meeting next on Friday, December 14th.

Mayor Mueller reported the Comprehensive Plan Committee will meet next on Tuesday, December 18th.

Mayor Mueller explained the Mounds View Business Council will meet on Wednesday, December 12th at The Mermaid. She thanked Council Member Meehlhause and staff members for representing the City at these meetings.

Mayor Mueller stated the North Metro Mayors would meet next on Wednesday, January 16th.

Mayor Mueller thanked Ray Ravard with the *Sun Focus* for his excellent work reporting activities occurring within the City of Mounds View.

Council Member Gunn stated the Mounds View 15 Theater would be holding a free showing of the Polar Express on Saturday, December 22nd and Sunday, December 23rd at 10:00 a.m. Attendees are asked to bring a food donation and noted all donations would be given to the Ralph Reeder Food Shelf.

1. Discuss the Need for Second Meeting in December.

Mayor Mueller reported typically the second meeting in December has been canceled. However, there may be some Council business that needs to be addressed prior to the end of the year. She explained a tentative meeting has been scheduled for Thursday, December 27th at 6:30 p.m. She noted an EDA meeting would be held prior to the Council meeting, if needed.

B. Reports of Staff.

Police Chief Harder stated Shop with a Cop would be held on Sunday, December 16th at the Community Center. He reported it was his intention to have three or four volunteer reserve

officers identified in January 2019. He indicated SBM got new radios and the old radios would be made available to the reserve unit.

Public Works Director Peterson stated he was pleased to report the ice rinks would be open prior to Christmas Break.

City Administrator Zikmund commented on the League of Minnesota workshop and conference schedule.

C. Reports of City Attorney.

City Attorney Riggs had nothing additional to report.

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| 10. Next Council Work Session: | Monday, January 7, 2019, at 6:30 p.m. |
| Next Council Meeting: | Thursday, December 27, 2018, at 6:30 p.m.
(if needed) |

11. ADJOURNMENT

The meeting was adjourned at 8:47 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.