

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting
November 26, 2018
Mounds View City Hall
2401 County Road 10, Mounds View, MN 55112
6:30 P.M.

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1. MEETING IS CALLED TO ORDER
 2. PLEDGE OF ALLEGIANCE
 3. ROLL CALL: Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. APPROVAL OF AGENDA
 - A. Monday, November 26, 2018, City Council Agenda.

MOTION/SECOND: Gunn/Meehlhause. To Approve the Monday, November 26, 2018, agenda as amended adding Item 8C.

Ayes – 5

Nays – 0

Motion carried.

5. CONSENT AGENDA

Mayor Mueller asked to remove Item D.

- A. Approval of Minutes: November 12, 2018.
- B. Just and Correct Claims.
- C. Resolution 9029, Approving the Recording Secretary Service Agreement Amendment with TimeSaver Off-Site Secretarial Inc.
- ~~D. Resolution 9038, Approving a Cost of Living Adjustment, Insurance Contribution, and Insurance Opt-Out Payment Amounts for 2019.~~

Mayor Mueller noted a correction to the minutes on Page 4, Line 3 stating the name Tierney should be added to the matter regarding the remodeling of Edgewood Middle School.

MOTION/SECOND: Mueller/Meehlhause. To Approve the Consent Agenda as amended removing Item 5D.

Ayes – 5

Nays – 0

Motion carried.

D. Resolution 9038, Approving a Cost of Living Adjustment, Insurance Contribution, and Insurance Opt-Out Payment Amounts for 2019.

Mayor Mueller encouraged the Council to support this Resolution. She noted health insurance premiums would increase between 5% and 7% in 2019. She commented further on how this would impact the City's levy.

MOTION/SECOND: Mueller/Gunn. To Waive the Reading and Adopt Resolution 9038, Approving a Cost of Living Adjustment, Insurance Contribution, and Insurance Opt-Out Payment Amounts for 2019.

Ayes – 5

Nays – 0

Motion carried.

6. PUBLIC COMMENT

None.

7. SPECIAL ORDER OF BUSINESS

None.

8. COUNCIL BUSINESS

A. Resolution 9042, Implementation a Non-Union Pay Grid Effective December 31, 2018.

Finance Director Beer requested the Council adopt a Resolution implementing a non-union pay grid which would be effective December 31, 2018. He explained every three years the City was subject to pay equity compliance. He discussed how pay points were evaluated for open positions in order for the City to remain in compliance. He described the pay adjustments that were being recommended for pay equity purposes.

City Administrator Zikmund reported the Human Resources Committee had reviewed the non-union pay grid and offered their support. He explained this was a very complicated subject and he thanked staff for all of their efforts on this matter.

Mayor Mueller commented on the non-union pay grid and requested staff read the requirement in full for the record. Finance Director Beer read the Minnesota State Law requirement in full for the record.

Council Member Gunn asked if the effective date should be January 1, 2019. Finance Director Beer reported the effective date must be December 31, 2018 according to the pay equity standards.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution

9042, Implementation a Non-Union Pay Grid Effective December 31, 2018.

Ayes – 5

Nays – 0

Motion carried.

B. Resolution 9035, Approving the 2019 City of Mounds View Fee Schedule.

City Administrator Zikmund requested the Council approve the 2019 City of Mounds View fee schedule. He reviewed the fee schedule with the Council noting the changes and recommended approval.

Mayor Mueller suggested an amendment to the non-profit policy recommending additional language be added to state a non-profit with real property in the City shall receive a reduced rate. Finance Director Beer suggested the City Administrator be allowed to have some discretion in this area.

City Administrator Zikmund suggested this portion of the Fee Schedule be amended to read: Those non-profits that provide a measureable benefit to the City of Mounds View, and have real physical property in the City.

Council Member Meehlhause stated there were five non-profits in the community that aren't necessarily located within the boundaries of the City but provide measureable benefit to Mounds View residents. He explained the Quincy House, Ralph Reeder Food Shelf, Community Support Center, Community Partners for Youth, and Northeast Youth and Family Services all provide measureable benefits to Mounds View residents.

Council Member Bergeron asked if the City knows how many non-profit groups have looked to rent in the City. Finance Director Beer reported there was one organization.

Council Member Meehlhause recommended the Community Center staff be made aware of this provision.

Council Member Gunn requested notational be changed to National.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9035, Approving the 2019 City of Mounds View Fee Schedule.

Council Member Bergeron reported the City would now welcome all residents to use City parks free of charge for National Night Out.

Ayes – 5

Nays – 0

Motion carried.

C. Resolution 9045, Recommending a Party to Fill Vacancy on Charter Commission.

City Administrator Zikmund requested the Council recommend a party to fill the vacancy on the

Charter Commission. He explained on September 10th the Council passed a Resolution on who to appoint to the Charter Commission. He noted four names were submitted and one of the individuals did not fill out an application, which meant there was a vacancy. He reported last Tuesday at the Charter Commission meeting the group considered two applications. He stated a third application has since been received by City staff. He provided further comment on his discussions with the Court and noted the judge was considering the two applications. It was staff's recommendation that a third application be forwarded to the Court for consideration. He requested the Council make a recommendation on the Charter Commission vacancy.

Mayor Mueller requested comment from the Council on how to proceed with the Charter Commission vacancy.

Council Member Gunn stated she supported the appointment of Candidate B to the Charter Commission.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9045, Recommending Candidate B to Fill Vacancy on Charter Commission.

Council Member Gunn stated she believed Candidate B has been involved with the City and has shown great interest in the community.

Council Member Meehlhause agreed.

Mayor Mueller stated she was originally going to recommend Candidate A due to his strong ties to the community, but noted she could support Candidate B. She suggested Candidate A be contacted to see if there was interest in serving on the Planning Commission.

Council Member Hull reported he supported Candidate A. There was further discussion regarding Candidate A and Council Member Hull stated he had the name confused with another individual. This led Council Member Hull to support Candidate B.

Council Member Meehlhause reported this was simply a recommendation to the judge regarding the City's appointment. City Administrator Zikmund noted this was correct.

Council Member Bergeron stated he would be recusing himself from the vote because he did not know the candidates and did not feel qualified to make a selection.

Ayes – 4 Nays – 0 Abstain – 1 (Bergeron) Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Bergeron commented on a neighborhood meeting he attended last week regarding Long Lake Woods. He stated he has heard from some of the neighbors with additional questions. He clarified at this point the details were quite vague which was typical. He

understood there were concerns with the water table on this property and suggested a representative be present from the watershed district be present at the next neighborhood meeting. He noted this project was early in its concept phase. City Administrator Zikmund reported this was not a City initiative, but rather was being driven by the developer. He explained the developer was pursuing a wetland delineation and the ball was in his court.

Council Member Gunn encouraged the developer to talk to the parcel owners to see if they were willing to sell their property. She explained this would not be led by the City.

Council Member Meehlhause stated he attended the neighborhood meeting as well and thanked Council Member Bergeron for his report.

Council Member Meehlhause explained he attended a Twin Cities Gateway Board meeting last week at Mickman Brothers. He commented on their Christmas wreath operation. He requested Al Stauffacher and Steve Markuson be invited to attend a Council worksession meeting in 2019. He discussed how the group was working to spend down its reserves and would be prepaying on its agreements for the coming year. He updated the Council on the hospitality tax that had come in for 2018 noting Mounds View was up 15%. He thanked the Mounds View Festival Treasurer for providing the Gateway Board with a letter discussing how funds were spent on this year's event.

Council Member Meehlhause reported he would be attending a LMC/Metro Cities Regional meeting on Thursday, November 29th and stated the YMCA Advisory Committee would be meeting on Monday, December 3rd at 11:00 a.m.

Council Member Meehlhause encouraged residents to visit Edgewood Middle School on Sunday, December 2nd for the Lions Annual Waffle Breakfast with Santa from 9:00 a.m. to 1:00 p.m.

Council Member Gunn commented on the free lazy eye screening that would be provided by the Lions at the Waffle Breakfast.

Mayor Mueller stated she was looking forward to attending the LMC/Metro Cities Regional meetings on Thursday, November 29th.

Mayor Mueller reported the Festival in the Park Committee was seeking additional volunteers. It was noted Festival in the Park would be held at Silver View Park on Saturday, August 17, 2019. She commented further on the events that were being planned for the coming year. She indicated the Festival in the Park Committee would be meeting next on Tuesday, January 15th at 7:00 p.m. at the Community Center.

Mayor Mueller indicated the Mounds View Police Foundation was seeking additional volunteers.

Mayor Mueller thanked all of the Mounds View residents who share their holiday cheer by putting up light displays this time of year.

Council Member Gunn proposed the City consider holding a tree lighting ceremony at the Public Works building. She understood this would require the City to buy lights but believed this would be a great event for the community. She suggested the event having hot cocoa, a bonfire and carolers.

Mayor Mueller suggested a committee be formed to discuss the potential of a tree lighting event.

Council Member Gunn reported the Mounds View Police Foundation could use additional donations for Shop with a Cop. She reported Shop with a Cop would be held on Monday, December 17th.

Council Member Gunn explained tickets were now on sale for the Daddy Daughter Dance for 2019.

Mayor Mueller reported the Ralph Reeder Food Shelf had matching grants available for cash donations made now through the Friday, December 14th.

B. Reports of Staff.

Finance Director Beer reported the Truth In Taxation meeting would be held on Monday, December 3rd at 6:00 p.m.

C. Reports of City Attorney.

City Attorney Riggs had nothing additional to report.

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| 10. Truth-In-Taxation Meeting: | Monday, December 3, 2018, at 6:00 p.m. |
| Next Council Work Session: | Monday, December 3, 2018, at 6:30 p.m. |
| Next EDA Meeting: | Monday, December 10, 2018, at 6:00 p.m. |
| Next Council Meeting: | Monday, December 10, 2018, at 6:30 p.m. |

11. ADJOURNMENT

The meeting was adjourned at 7:46 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.