

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting
November 13, 2018
Mounds View City Hall
2401 County Road 10, Mounds View, MN 55112
6:30 P.M.

1. MEETING IS CALLED TO ORDER

2. PLEDGE OF ALLEGIANCE

Mayor Mueller invited two Boy Scouts from Troop #416 to lead the City Council in the Pledge of Allegiance.

3. ROLL CALL: Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. APPROVAL OF AGENDA

A. Monday, November 13, 2018, City Council Agenda.

MOTION/SECOND: Gunn/Bergeron. To Approve the Monday, November 13, 2018, agenda as presented.

Ayes – 5

Nays – 0

Motion carried.

5. CONSENT AGENDA

A. Approval of Minutes: October 22, 2018.

B. Just and Correct Claims.

C. Resolution 9030, Electing to Retain the Statutory Tort Limit on Liability for the 2019 Insurance Policies.

D. Resolution 9031, Approving a Lease Agreement Renewal with Dippin Chocolate, LLC, for Use of Kitchen Space in the Mounds View Community Center.

MOTION/SECOND: Meehlhause/Hull. To Approve the Consent Agenda as presented.

Ayes – 5

Nays – 0

Motion carried.

6. PUBLIC COMMENT

None.

7. SPECIAL ORDER OF BUSINESS

A. Resolution 9037, a Resolution Canvassing Election Results of the 2018 General Election.

City Administrator Zikmund requested the Council adopt a Resolution canvassing election results of the 2018 General Election. He reviewed the abstract from the County in detail with the Council and noted 448 residents registered to vote on Election Day, which was a record.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9037, a Resolution Canvassing Election Results of the 2018 General Election.

Council Member Meehlhause congratulated Council Member Bergeron, Council Member Hull and Mayor Mueller for being reelected to the City Council. He stated he was looking forward to working with this group of individuals for the next two years.

Ayes – 5

Nays – 0

Motion carried.

B. Eagle Scout Ryan Hemenway – Plaque Presentation.

Mayor Mueller commended Ryan Hemenway, Boy Scout Troop #416 for the Eagle Scout project he completed at Silver View Park. She thanked Ryan and congratulated him on his efforts to become an Eagle Scout.

Ryan Hemenway, Boy Scout Troop #416, described the disc golf course tee boxes that he installed at Silver View Park and thanked all of the volunteers that helped him complete this task.

C. Commissioner Mary Jo McGuire.

Commissioner Mary Jo McGuire thanked the Council for their time. She discussed Ramsey County's vision and mission, along with the strategic focus for its residents. She commented on the data that was available to residents online. She reviewed the representatives that were serving in the District 2 office. She explained there would be a public hearing on the final proposed County budget on Monday, November 26th at 6:30 p.m. at the Red Cap Room at Union Depot. She explained the County would be focusing its efforts to increase early childhood services to already connected children and families. She described how the County was addressing Mental Health, Community Health Assessment and Community Engagement. She commented on the upcoming 2020 Census and discussed the results of the recent election.

8. COUNCIL BUSINESS

A. Resolution 9034, Approval of a Development Review for Edgewood Middle School located at 5100 Edgewood Drive; (Planning Case MU2018-02).

Community Development Director Sevald requested the Council approve a Development Review for Edgewood Middle School. He reviewed the plans for the site in detail with the Council noting the property was zoned R-1 Single Family Residential. He reported the Planning Commission recommended approval with four conditions.

Council Member Meehlhause asked if the recommended sidewalk on the north side of County Road H would require County approval. Community Development Director Sevald stated this would require County approval.

Mayor Mueller questioned how many residents were crossing from Edgewood Drive to the school. Community Development Director Sevald stated a count would have to be conducted.

Jeff Ridlehoover, Assistant Superintendent ISD 621, commented he would like students to continue to have access to the main entrance as this was the safest avenue for students to enter the school.

Council Member Meehlhause asked who would be responsible for snow plowing a sidewalk along County Road H. Public Works Director Peterson commented this would be the City's responsibility.

Council Member Meehlhause inquired how concerned the school district was to have a barrier in place to keep students from the bus drop off area. Mr. Ridlehoover, commented the school district was always concerned with student safety. It was his hope that students would continue to use the main entrance at the front of the building to enter the school versus the back entrance.

Mike Tierney, Anderson-Johnson Associates, explained he worked on the site design. He described the layout of the back entrance currently and noted the area ran from asphalt to grass. He stated the new drive would now have a six-inch curb for safety purposes.

Council Member Meehlhause explained he believed the Planning Commission was looking for more of a physical barrier than a curb. Community Development Director Sevald explained one of the conditions for approval required City staff to work with the applicant on a physical barrier.

Council Member Meehlhause asked if the variance request had been approved. Community Development Director Sevald reported both variance requests for this Planning Case had been approved by the Planning Commission.

Council Member Meehlhause requested further information regarding the improvements that would occur to the school. Mr. Tierney described the improvements that would occur to the cafeteria, gym and pool space.

Council Member Gunn questioned if any changes would occur at the entrance to the school. Mr. Tierney stated no changes would occur to the entrance.

Mayor Mueller congratulated the school district for taking a look at this school and for bringing forward the much needed upgrades. She stated she was delighted to see the proposed plans and asked if the stormwater management plans would meet the needs of the site. Mr. Tierney commented on the stormwater management plan and explained the water features were to the back of the site.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9034, Approval of a Development Review for Edgewood Middle School located at 5100 Edgewood Drive.

Council Member Bergeron stated he supported the proposed plan and noted the proposed additions to Edgewood Middle School would serve the community greatly.

Ayes – 5 Nays – 0 Motion carried.

B. Resolution 9027, Approving a Garbage/Recycling Hauler License for Curbside Waste.

City Administrator Zikmund requested the Council approve a garbage/recycling hauler license for Curbside Waste. He commented on the history of licenses for garbage/recycling haulers and recommended the Council approve the proposed license for Curbside Waste.

Mayor Mueller commented on the insurance that was required for licensed refuse haulers. She asked if the City had copies of these policies on file. City Administrator Zikmund reported the City did have a copy of these policies on file.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 9027, Approving a Garbage/Recycling Hauler License for Curbside Waste.

Ayes – 5 Nays – 0 Motion carried.

C. Resolution 9028, Approving the Hire of Michael Hanson to the Position of Police Officer.

Police Chief Harder requested the Council approve the hire of Michael Hanson to the position of Police Officer. He discussed Officer Hanson's work history noting he had four years of prior service in Carver County.

City Administrator Zikmund reported the Police Civil Service Commission transitioned to a Police Advisory Commission. He noted this was the first Police Department hire under the new model.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 9028, Approving the Hire of Michael Hanson to the Position of Police Officer.

Council Member Hull stated he knew Michael Hanson personally and stated he was looking forward to having Officer Hanson working for the City of Mounds View.

Ayes – 5

Nays – 0

Motion carried.

D. Resolution 9032, Approving a Feasibility Study for the 2019 Street Reconstruction Project.

Public Works Director Peterson requested the Council approve a Feasibility Study for the 2019 Street Reconstruction Project. He stated this project would reconstruct Woodale Drive from Mounds View Boulevard to Edgewood. He commented Bronson Drive from Edgewood to Long Lake Road may also be reconstructed. He discussed the improvements that would be completed to the parking lot at Silver View Park. He reported the SBM Fire Department would like their parking lot included in this project. Director Peterson reported he received an estimate from Stantec of \$6,000 to complete the feasibility study and recommended the Council approve this work.

Council Member Meehlhause asked if any of Woodale Drive would be assessed. Public Works Director Peterson stated not at this time.

Mayor Mueller questioned if the third “whereas” statement should be removed from the Resolution. Public Works Director Peterson stated this was correct.

Mayor Mueller commented on the negative impact road construction has had on Festival in the Park. She stated it was her hope moving this project forward that the Silver View Park portion would be completed prior to August 17, 2019.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 9032, Approving a Feasibility Study for the 2019 Street Reconstruction Project as amended removing the third “whereas” statement.

Ayes – 5

Nays – 0

Motion carried.

E. Rescind Resolution 9007 and Adopt Resolution 9033, Contract for Tree Removals.

Public Works Director Peterson requested the Council rescind Resolution 9007 and adopt a Resolution for contract tree removal services. He stated in August of 2018 the Council adopted a tree removal contract to Uppercut Tree Removal Service. Since that time, Uppercut has declined to sign the contract as they felt they would lose money on the project. He explained he has since contacted the next lowest bidder, Four Seasons Tree Care. Staff recommended the tree removal contract be awarded to Four Seasons Tree Care.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9033, Rescinding Resolution 9007 and Awarding a Contract for Tree Removals.

Finance Director Beer recommended a final “whereas” statement be added to rescind Resolution 9007.

Ayes – 5

Nays – 0

Motion carried.

F. Ordinance 952, First Reading, Amending Chapter 600 (Public Health) of the Mounds View City Code.

City Administrator Zikmund requested the Council introduce Ordinance 952 which would amend Chapter 600 regarding Public Health within the Mounds View City Code. He reviewed the proposed changes with the Council and recommended introduction of the Ordinance.

Mayor Mueller discussed Item E and asked if contractor trucks could have more than two hours to complete work in a residential neighborhood. She suggested this timeframe be increased to four hours. City Administrator Zikmund commented this would be a reasonable request.

MOTION/SECOND: Gunn/Meehlhause. To Waive the First Reading and Introduce Ordinance 952, Amending Chapter 600 (Public Health) of the Mounds View City Code as amended.

Ayes – 5

Nays – 0

Motion carried.

G. Ordinance 953, First Reading, Amending Chapter 700 (Police) of the Mounds View City Code.

City Administrator Zikmund requested the Council introduce Ordinance 953 which would amend Chapter 700 regarding Police within the Mounds View City Code. He reviewed the updated changes within the Council and recommended introduction of the Ordinance.

Mayor Mueller questioned if the restriction on the number of dogs allowed within a residence applied to residents who had foster dogs. City Administrator Zikmund stated this matter has been discussed and it was determined that staff would not require the property owner to have a kennel license for foster dogs.

MOTION/SECOND: Bergeron/Hull. To Waive the First Reading and Introduce Ordinance 953, Amending Chapter 700 (Police) of the Mounds View City Code.

Ayes – 5

Nays – 0

Motion carried.

H. Resolution 9036, Authorizing Z Systems, Inc., to Provide Equipment and Professional Services for the City Council Chambers Audio/Video System Update.

Finance Director Beer requested the Council authorize Z Systems to provide equipment and professional services for the City Council Chambers audio/visual system update. He explained

staff was directed in September of 2017 to renovate the Council Chambers as the current equipment was 20+ years old. He reported CTV assisted staff in creating an equipment list and RFP. He indicated 16 RFP's were sent out and the City received six responses. He stated the two top candidates were interviewed by staff and it was noted Z Systems was the top candidate.

Mayor Mueller asked if the City had a penalty in place for late completion of the project. Finance Director Beer did not anticipate this would occur as the installation was very straight forward. He commented further on the proposed payment schedule for the project.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9036, Authorizing Z Systems, Inc., to Provide Equipment and Professional Services for the City Council Chambers Audio/Video System Update.

Council Member Bergeron asked if this item came in under budget. Finance Director Beer reported this was the case. He thanked Vanessa VanAlstine for all of her efforts on this project. The Council offered Vanessa a round of applause.

Ayes – 5

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Bergeron thanked the residents of Mounds View for their support during the recent election. He indicated he was proud that 73% of the registered voters in the City turned out to vote.

Council Member Bergeron commented there would be a Show Us Your Non-Profit event at CTV on Thursday, November 15th at 6:30 p.m.

Council Member Meehlhause stated on November 2nd he attended a business retention visit with Brian Beeman. He noted they visited CoAg in the Mounds View Business Park South. He commented further on the work being completed by this local business.

Mayor Mueller recommended CoAg's product be added to the Police Department's first aid kits.

Council Member Meehlhause reported he would be attending a Twin Cities Gateway board meeting on Tuesday, November 20th. He thanked the Festival in the Park Committee for sending a report to Steve Markuson on how funds were utilized for Festival in the Park.

Council Member Meehlhause invited the public to attend the Mounds View Lions Club Annual Waffle Breakfast with Santa on Sunday, December 2nd from 9:00 a.m. to 1:00 p.m. at Edgewood Middle School. Council Member Gunn noted the Lions would be providing free lazy eye screening for children under the age of six.

Mayor Mueller stated the City Council would not be meeting on Monday, November 19th. She wished everyone a Happy Thanksgiving.

Mayor Mueller reported she would be attending the North Metro Mayors meeting on Wednesday, November 14th.

Mayor Mueller commented on Tuesday, November 20th there would be a neighborhood meeting regarding Long Lake Woods at 6:30 p.m. at the Mounds View Community Center.

Mayor Mueller stated on Thursday, November 29th she would be attending the LMC Regional meeting, along with Council Member Gunn, Councilmember Meehlhause and City Administrator Zikmund.

Mayor Mueller reported the City received a letter from Lisa Baker with the Ralph Reeder Food Shelf thanking the community for providing over 180 volunteers and much needed food items. She thanked the community for their generous support and encouraged Mounds View residents to continue to give generously.

B. Reports of Staff.

Police Chief Harder updated the Council on a Veteran's Day event he attended at the Bel Ray on Sunday, November 11th. He stated he enjoyed mingling with the crowd in attendance and thanked the community for their involvement.

Finance Director Beer stated he was pleased to report the Minnesota Government Finance Officers Association has awarded the City of Mounds View with the Certificate of Achievement for Excellence in Financial Reporting for the 16th year in a row. Mayor Mueller congratulated Finance Director Beer and the entire Finance Department for their efforts.

Public Works Director Peterson updated the Council on several projects being completed in the City. He noted the tennis courts would be closed out by the next Council meeting. He reported the Business Park North project was almost complete. He reminded the public to not push or place snow onto City streets.

City Administrator Zikmund reported INH was ready to meet with the City Council and was hoping to meet with the Council in a Closed Session on Monday, December 10th at 5:00 p.m. He explained INH would have site renditions for the Council to review at this meeting.

Mayor Mueller reported the Council would be holding a Truth in Taxation meeting on Monday, December 3rd at 6:00 p.m.

City Administrator Zikmund discussed the updates that have occurred on the City's website.

City Administrator Zikmund commented on an award the Public Works Department received from the US Department of Health and Human Services for water fluoridation quality over the past 12 months.

City Administrator Zikmund stated he met with Pastor Vince Johnson with Bethlehem Baptist and explained they would be opening another campus in Lakeville, Minnesota. He reported this meant their sharing and giving to Mounds View would be down over the coming year as they assist with the construction and furnishing of this new property.

City Administrator Zikmund explained he would be meeting with Kennedy & Graven tomorrow to discuss rain gardens with Public Works Director Peterson.

City Administrator Zikmund thanked the League of Minnesota Cities for providing staff with liability training.

City Administrator Zikmund indicated he would be attending an I-35W meeting on Thursday, December 6th.

Bob King, Mounds View Police Foundation representative, thanked McDonald's for their substantial donation to Shop with a Cop. He stated residents could make donation to the Mounds View Police Foundation at the Police Department on the Foundation's Facebook page. He reported Shop with a Cop would occur on Monday, December 17th.

C. Reports of City Attorney.

There was nothing additional to report.

10. Truth in Taxation Meeting:	Monday, December 3, 2018, at 6:00 p.m.
Next Council Work Session:	Monday, December 3, 2018, at 6:30 p.m.
Next Council Meeting:	Monday, November 26, 2018, at 6:30 p.m.

11. ADJOURNMENT

The meeting was adjourned at 8:47 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.