

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting

October 8, 2018

Mounds View City Hall

2401 County Road 10, Mounds View, MN 55112

6:30 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Bergeron, Gunn (arrived at 6:43 p.m.), Hull, Meehlhause, Mueller

NOT PRESENT: None
 4. **APPROVAL OF AGENDA**
 - A. **Monday, October 8, 2018, City Council Agenda.**

MOTION/SECOND: Meehlhause/Bergeron. To Approve the Monday, October 8, 2018, agenda as presented.

Ayes – 4

Nays – 0

Motion carried.

5. **CONSENT AGENDA**

Council Member Meehlhause asked to remove Item 5D.

- A. **Approval of Minutes: September 24, 2018**
- B. **Just and Correct Claims.**
- C. **Resolution 9018, Designating the Polling Places for the 2019 Elections.**
- ~~D. **Resolution 9019, Approving Severance Pay for Debbie Jasper.**~~
- E. **Resolution 9022, Approving the Promotion of Kerrie Kane to the Utility Billing/Accounts Payable Technician Position.**

MOTION/SECOND: Meehlhause/Bergeron. To Approve the Consent Agenda as amended, removing Item D.

Ayes – 4

Nays – 0

Motion carried.

- D. **Resolution 9019, Approving Severance Pay for Debbie Jasper.**

Council Member Meehlhause noted there was a change to the severance payout. He thanked Debbie Jasper for her 19 years of dedicated service to the City of Mounds View.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9019, Approving Severance Pay for Debbie Jasper.

Ayes – 4

Nays – 0

Motion carried.

6. PUBLIC COMMENT

Brian Amundsen, 3048 Woodale Drive, stated he has been a member of the Charter Commission for a number of years. He expressed concern with the proposed levy increase and discussed the levy limits that were set within the City's Charter. He questioned why the Council was proposing to have a levy that was 4% above the allowed limits. He encouraged the Council to pay closer attention to the budget and how bonding projects will impact the residents of Mounds View. He stated he was disappointed the City Council has not lived to the intent of the Charter that was approved in 2006 and suggested the Council work to meet both the goals of the charter and the Mounds View residents.

7. SPECIAL ORDER OF BUSINESS

A. Proclamation for National Breast Cancer Awareness Month.

Mayor Mueller read a proclamation in full for the record declaring October to be National Breast Cancer Awareness Month in the City of Mounds View.

Council Member Gunn arrived at the meeting at 6:43 p.m.

B. State Senator Jason Isaacson.

It was noted State Senator Jason Isaacson was not able to attend the Council meeting.

8. COUNCIL BUSINESS

A. Public Hearing: Resolution 9020, Adopting a Special Assessment Levy for Delinquent Public Utility Accounts.

Finance Director Beer requested the Council adopt a Resolution approving a Special Assessment Levy for delinquent public utility accounts. He explained the Council took this action once a year and noted homeowners had until November 30th to pay the outstanding balance before being charged an administrative fee and interest.

Mayor Mueller asked if the individuals on this list have been notified by the City of the delinquency. Finance Director Beer reported this was the case and noted a number of residents have made payments on their account.

Mayor Mueller opened the public hearing at 6:52 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 6:53 p.m.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 9020, Adopting a Special Assessment Levy for Delinquent Public Utility Accounts.

Ayes – 5

Nays – 0

Motion carried.

B. Public Hearing: Resolution 9021, Adopting a Special Assessment Levy for Unpaid Administrative Offense Charges, Unpaid False Alarm Charges, Unpaid Diseased Tree Charges, and Unpaid Water Meter Charges.

Finance Director Beer requested the Council adopt a Resolution approving a Special Assessment Levy for unpaid Administrative Offense Charges, Unpaid False Alarm Charges, Unpaid Diseased Tree Charges, and Unpaid Water Meter Charges. He explained the City certified these charges several times throughout the year. He reported an administrative fee and interest rate would be charged to these accounts.

Mayor Mueller opened the public hearing at 6:56 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 6:57 p.m.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9021, Adopting a Special Assessment Levy for Unpaid Administrative Offense Charges, Unpaid False Alarm Charges, Unpaid Diseased Tree Charges, and Unpaid Water Meter Charges.

Ayes – 5

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Hull asked if the City Council was operating under the parameters of the City Charter with respect to the proposed levy. Finance Director Beer reported the City was operating under the parameters of the Charter. He explained debt service was excluded from Chapter 703, Subd. 5.

Council Member Hull discussed how the City Council had been transparent in its actions and noted Mr. Amundsen received his information on the levy from *Mounds View Matters*.

Council Member Gunn stated she would be attending a meeting with the Fire Chiefs on Saturday, October 27th where the 2019 budget will be discussed.

Council Member Meehlhause commented on Thursday, October 11th the Mounds View Lions would be hosting their Annual Spaghetti Dinner at the Spring Lake Park VFW from 4:30 p.m. to 7:00 p.m.

Council Member Meehlhause reviewed his upcoming meeting schedule and encouraged the public to consider attending the Taste of Northeast Fundraiser for NYFS, which would be held on Thursday, October 11th at Vadnais Heights Commons.

Council Member Meehlhause thanked Public Works Director Peterson for providing the City Council with a map of all of the Ash trees that were on City property.

Council Member Meehlhause commented on a recent article from the *Star & Tribune* which addressed commute times in Anoka County.

Council Member Meehlhause discussed the process he followed to make corrections to the City Council meeting minutes.

Mayor Mueller recommended the Council not do a “reply all” for minute corrections as this would be a violation to the open meeting law. City Administrator Zikmund stated he would direct Ms. Benesch to provide the Council with a recap on the minute corrections.

Council Member Bergeron stated in the coming weeks the Council will be reviewing a fee schedule for park and field usage. He requested park fees be waived or be greatly reduced for National Night Out.

Council Member Meehlhause explained he received a phone call from the Community Support Center Executive Director and suggested the Council also consider waiving park fees for non-profits.

Mayor Mueller stated she attended a Minnesota Women in Government meeting last Friday noting the group discussed the theme and location of their MWCG presents.

Mayor Mueller reported she attended a Five Cities meeting with City Administrator Zikmund. She explained each City provided the group with an update on the activities occurring in their community.

B. Reports of Staff.

City Administrator Zikmund reviewed a draft of the City’s new Public Comment policy with the Council.

City Administrator Zikmund updated the Council on Ken Munsterman noting this resident had concerns regarding the sod on his property. He stated the sod was out of warranty and noted pictures were taken of the property. He reported Mr. Munsterman was encouraged to send a letter to the City with a request for new dirt and sod.

Mayor Mueller asked when Mr. Munsterman's sod was installed. City Administrator Zikmund commented the sod was installed early enough that sod failed and was replaced, but noted Mr. Munsterman did not call and request a replacement at the time.

Mayor Mueller asked how much it would cost the City to purchase sod and dirt to rectify the situation. City Administrator Zikmund explained sod was approximately \$4.75 per roll and estimated 20 rolls were needed. He anticipated the City could add this onto a project to be completed next spring. Finance Director Beer cautioned the Council from setting a precedent on this.

Council Member Hull agreed the Council did not want to set a precedent but also understood Mr. Munsterman took great care of his yard. For this reason, he stated he could support the dirt and sod replacement.

Council Member Gunn commented she understood the Council should use caution when addressing this matter, but stated she could support the replacement of Mr. Munsterman's sod.

Council Member Bergeron stated he supported the sod replacement and noted this was not an item of precedent but rather each request would be considered on a case by case basis.

Mayor Mueller explained she supported the sod replacement.

Council Member Hull suggested a cap be set on the sod replacement at \$150.

City Administrator Zikmund reported the City Council would be holding a strategic planning retreat on Monday, October 15th. He stated the Council would be addressing public safety on Monday, October 29th. He requested the Council find a time to meet with Police Chief Harder in the coming weeks in order to review the draft Police policy prior to the October 29th meeting.

City Administrator Zikmund stated the Candidate Forum would be held on Thursday, October 18th at 7:00 p.m.

Bob King, Mounds View Police Foundation, encouraged the public to attend the Mounds View Lions Waffle Breakfast at the Community Center on Saturday, November 3rd from 9:00 a.m. to 12:00 p.m.

Mayor Mueller reported the Festival in the Park Committee would be holding its final meeting of the year on Tuesday, October 16th at 7:00 p.m. at the Community Center. She explained this group was looking for volunteers to assist with planning the 2019 Festival in the Park.

C. Reports of City Attorney.

There was nothing additional to report.

10. Next Council Work Session: Monday, November 5, 2018, at 6:30 p.m.

Council Strategic Retreat:	Monday, October 15, 2018, at 6:00 p.m.
Next EDA Meeting:	Monday, October 22, 2018, at 6:00 p.m.
Next Council Meeting:	Monday, October 22, 2018, at 6:30 p.m.

11. ADJOURNMENT

The meeting was adjourned at 7:39 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.