

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting

May 14, 2018

Mounds View City Hall

2401 County Road 10, Mounds View, MN 55112

6:32 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. **APPROVAL OF AGENDA**
 - A. **Monday, May 14, 2018, City Council Agenda.**

Mayor Mueller reported Item 8D under Council Business would be an update only. She commented Item 8I was to be removed from the agenda as the City was still waiting to receive bids for the concrete work surrounding the splash pad. She noted the Resolution numbers for Items 8J and 8K had been corrected.

MOTION/SECOND: Gunn/Hull. To Approve the Monday, May 14, 2018, agenda as amended.

Ayes – 5 Nays – 0 Motion carried.

5. **CONSENT AGENDA**

Council Member Gunn asked to remove Item 5A.

- A. ~~Approval of Minutes: April 23, 2018~~
- B. **Just and Correct Claims.**
- C. **Resolution 8953, Authorizing Attendance at the Alliance for Community Media (ACM) Conference by Vanessa Van Alstine.**

MOTION/SECOND: Meehlhause/Bergeron. To Approve the Consent Agenda as amended removing Item 5A.

Ayes – 5 Nays – 0 Motion carried.

A. Approval of Minutes: April 23, 2018

Council Member Gunn requested a change to the April 23rd minutes on Page 4, Line 7 noting this line should read Sound of Music.

Mayor Mueller commented she had a correction to the minutes on Page 2, Line 21 stating this line should read Mounds View High Schools.

MOTION/SECOND: Gunn/Meehlhause. To Approve the April 23, 2018 Minutes as amended.

Ayes – 5

Nays – 0

Motion carried.

6. PUBLIC COMMENT

Brian Amundsen, 3048 Woodale Drive, stated he has heard a rumor that the Council was considering cutting back on the video presentations for all of its Commission meetings. He encouraged the Council to continue with the Planning Commission, Charter Commission, City Council and City Council Worksession meetings. He explained this was a community outreach item that should be continued as it keeps the City and its residents connected.

7. SPECIAL ORDER OF BUSINESS

A. Proclamation for Public Works Week.

Mayor Mueller read a proclamation in full for the record declaring May 20 to May 26, 2018 to be Public Works Week in the City of Mounds View.

B. Proclamation for Police Officer Week.

Council Member Gunn read a proclamation in full for the record declaring May 13 to May 19, 2018 to be National Police Week in the City of Mounds View and noted May 15th would be designated as Peace Officers Memorial Day.

C. Proclamation for EMS Week.

Mayor Mueller read a proclamation in full for the record declaring May 20 through May 26, 2018 to be Emergency Medical Services Week in the City of Mounds View.

Brent Baker, Allina EMS Supervisor, thanked the Council for offering this proclamation which recognizes EMS members in the community. He discussed the services Allina provided throughout the State of Minnesota, noting Allina responds to over 1,200 calls in Mounds View each year.

Joan _____, Allina, stated she was looking forward to working with the City of Mounds View.

8. COUNCIL BUSINESS

A. Resolution 8954, Adopting a Five Year Financial Plan for 2019 through 2023.

Finance Director Beer requested the Council adopt a five-year financial plan for 2019 through 2023. He reviewed the proposed financial plan with the Council noting this plan was a work in progress document. He reported this document would be posted on the City's website after being approved by the Council.

Brian Amundsen, 3048 Woodale Drive, thanked the Council for making the Council packet information available on the City's website. He asked what percentage increase the City was anticipating for the coming years' tax levy. Finance Director Beer estimated this to be 4%.

Mr. Amundsen commented on the number of vehicles the City had in the Public Works Department and encouraged the Council to review their replacement schedule and if the City needed to maintain this number of vehicles. Mayor Mueller explained how the City assigned a life to each vehicle and piece of equipment it owns.

Mr. Amundsen discussed the park maintenance shortfall the City would have. He encouraged the City to continue to set aside funds for its parks and their maintenance. Finance Director Beer clarified all park maintenance was covered by the General Fund.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8954, Adopting a Five Year Financial Plan for 2019 through 2023.

Ayes – 5

Nays – 0

Motion carried.

B. Resolution 8952, Accept Bid and Award Construction Contract to Northwest Asphalt for the Business Park North Street Rehabilitation (Program Avenue, Quincy Street, Woodale Drive, Clifton Drive).

Public Works Director Peterson requested the Council accept bid and award a construction contract to Northwest Asphalt for the Business Park North Street Rehabilitation project. He reported this project was advertised for bids in March and the bids were tabulated by Stantec. The lowest responsible bidder was Northwest Asphalt. Staff recommended the Council accept the bid, with alternate one for the Business Park North project for Northwest Asphalt at a cost of \$707,748.06 with a 7% contingency, a contract with Stantec in the amount of \$19,973.50 and for American Engineering Testing for \$12,949.20.

Council Member Meehlhause asked if Northwest Asphalt has completed other projects in the City. Public Works Director Peterson reported Northwest Asphalt completed all of the City's street improvement projects except for Area I. He explained the City was very pleased with the work they have completed in Mounds View.

Council Member Meehlhause questioned what portion of the project would be assessed to the impacted businesses. Public Works Director Peterson commented he would be reporting back to

the Council in October to approve the assessment amounts.

Mayor Mueller inquired if this mill and overlay project would be completed in 30 days. Public Works Director Peterson explained he was uncertain if the entire project could be completed in 30 days, but should be completed in less than 60 days. He reported staff would be working with the contractor regarding the phasing of the project.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 8952, Accept Bid and Award Construction Contract to Northwest Asphalt for the Business Park North Street Rehabilitation (Program Avenue, Quincy Street, Woodale Drive, Clifton Drive).

Ayes – 5

Nays – 0

Motion carried.

C. First Reading Ordinance 943, Updating Title 100 of the City Code.

City Administrator Zikmund requested the Council introduce Ordinance 943 which would update Title 100 of the City Code. He reported Kennedy & Graven was assisting him with this City Code update. He reviewed a change in the language with the Council and recommended the Ordinance be introduced.

Brian Amundsen, 3048 Woodale Drive, encouraged the Council to delay action on this item. He stated there were a number of matters that were connected to the Charter and he noted election law was being reviewed by the Charter Commission. He believed it would be better to have these matters resolved prior to updating Title 100. He expressed concern with the way staff and the Council was deferring to State Statute and was wiping out the need for the City Charter. He reported Mounds View was a unique community and he encouraged the Council to not allow Mounds View to become homogenized by State Statute.

Council Member Bergeron thanked Mr. Amundsen for voicing his concerns and discussed how at times State Statute preempts City Code. He stated he believed it was very important for Mounds View to remain a Charter City.

Mayor Mueller thanked Mr. Amundsen for sharing his concerns with the Council. City Administrator Zikmund commented further on the proposed changes within Title 100 and noted these changes would be brought to the Charter Commission. He reported he was not proposing to codify the changes at this time, but rather recommended this not be completed until later this fall.

Mayor Mueller suggested under Section 107.03 a statement be added to note Mounds View was a home rule Charter City. City Administrator Zikmund reported he would discuss this suggestion with the City Attorney.

Mr. Amundsen stated he had concerns with the use of shall and may throughout the document. Mayor Mueller encouraged Mr. Amundsen to speak with the City Administrator regarding these concerns.

MOTION/SECOND: Gunn/Hull. To Waive the First Reading and Introduce Ordinance 943, Updating Title 100 of the Mounds View City Code.

Council Member Meehlhause commented the Council could make changes to this Ordinance prior to the Second Reading being held.

Ayes – 5 Nays – 0 Motion carried.

D. First Reading Ordinance 944 Updating Title 200 of the City Code.

City Administrator Zikmund provided the Council with an update on Ordinance 944 which would update Title 200 of the City Code. He noted the First Reading for this Ordinance would occur at a future meeting to allow the City Attorney time to review this item.

MOTION/SECOND: Gunn/Meehlhause. To Postpone the First Reading of Ordinance 944 Updating Title 200 of the City Code to the Tuesday, May 29, 2018 City Council meeting.

Ayes – 5 Nays – 0 Motion carried.

E. Resolution 8956, Approving the Purchase of a Grinder for the Groveland Lift Station.

Public Works Director Peterson requested the Council approve the purchase of a grinder for the Groveland Lift station. He explained this piece of equipment would assist with managing flushable wipes in the City's sewer system. He reported the cost for the grinder would be \$12,441.61 plus freight.

Council Member Meehlhause asked if staff would be able to do the grinder installation. Public Works Director Peterson reported the cost for installation was included in the price.

Council Member Meehlhause questioned when the grinder installation would occur. Public Works Director Peterson anticipated the grinder installation would take four to five weeks to be completed.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 8956, Approving the Purchase of a Grinder for the Groveland Lift Station.

Ayes – 5 Nays – 0 Motion carried.

F. Resolution 8956, Authorizing Stantec Consulting Services to Complete a Drainage Sub-district Analysis at 2255 Lambert Avenue.

Public Works Director Peterson requested the Council authorize Stantec Consulting Services to complete a drainage sub-district analysis at 2255 Lambert Avenue. He described the work that

would be completed at this property and recommended approval.

City Administrator Zikmund commented this work would be completed by Stantec this week after receiving approval by the City Council.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8956, Authorizing Stantec Consulting Services to Complete a Drainage Sub-district Analysis at 2255 Lambert Avenue.

Ayes – 5

Nays – 0

Motion carried.

G. First Reading Ordinance 871, Amending Chapter 600 of the Municipal Code, Section 605.

Public Works Director Peterson reviewed the First Reading of Ordinance 871 which would amend Chapter 600 of the Municipal Code. He explained this Chapter pertains to shade tree, diseased trees and pest control. He reported the Minnesota Department of Agriculture provided the Parks, Recreation and Forestry Commission with a presentation, which led to the proposed changes within City Code. Staff reviewed the proposed changes in detail with the Council and recommended the Ordinance be introduced.

Council Member Gunn asked if contractors had to have a license to work in the City of Mounds View. Public Works Director Peterson reported this was the case. He explained a no-cost permit was required for Emerald Ash Borer tree treatments.

Mayor Mueller asked if the dates for proper Emerald Ash Borer tree removal had been sent to the City's licensed tree contractors. Public Works Director Peterson stated this had been done.

Further discussion ensued regarding how Ash tree could be treated throughout the City.

Council Member Meehlhause requested further information on the contract the City had pursued to treat its Emerald Ash Borer trees. Public Works Director Peterson discussed the contract and noted the City had requested a rate to treat both public and private trees.

MOTION/SECOND: Meehlhause/Hull. To Waive the First Reading and Adopt Ordinance 871, Amending Chapter 600 of the Municipal Code, Section 605.

Ayes – 5

Nays – 0

Motion carried.

H. Resolution 8965, Approving No Parking on the West/South Side of Long Lake Road from Mounds View Boulevard to Eastwood Road, in Coordination of Road Improvements by Ramsey County.

Public Works Director Peterson requested the Council approve No Parking signs on the west/south side of Long Lake Road from Mounds View Boulevard to Eastwood Road in

coordination with road improvements being made by Ramsey County. He discussed the improvements that would be completed by the County and noted the roadway would be restriped. He commented on a potential trail on the north side of the roadway and asked if the Council would support the long-term maintenance of this trail.

Mayor Mueller asked how long the trail would be. Public Works Director Peterson reported the trail would run from Eastwood to County Road J along Long Lake Road. He estimated the trail would be 3½ to 4 blocks long.

Mayor Mueller questioned what the benefit would be for Mounds View to take over the maintenance of this trail segment. Public Works Director Peterson stated this would be a regional trail that would connect Anoka County to Mounds View. He indicated the County would assume all costs to build the trail and was only asking the City to assume the long-term maintenance. He stated the goal of the trail would be to eliminate pedestrians from walking on the south side of Long Lake Road. He noted the City already maintains the sidewalks along Long Lake Road.

Council Member Gunn inquired if the trail would be on the same side of the street as the sound wall. Public Works Director Peterson reported this was correct.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 8965, Approving No Parking on the West/South Side of Long Lake Road from Mounds View Boulevard to Eastwood Road, in Coordination of Road Improvements by Ramsey County.

Council Member Bergeron stated he has heard from residents that the loss of parking along Long Lake Road would be impactful for those living along this roadway. He commented that two one-way bike lanes may be excessive for this County road. He explained that because the County was not listening to the City and hearing the concerns being raised by Mounds View residents he would not be supporting the request.

Council Member Meehlhause asked what would happen if the Council were to deny this Resolution. Public Works Director Peterson stated he was uncertain.

Further discussion ensued regarding the location of the proposed No Parking segment along Long Lake Road.

Ayes – 4

Nays – 1 (Bergeron)

Motion carried.

I. Resolution 8966, Accept Bid and Award Contract for Splash Pad.

This item was removed from the agenda.

J. Resolution 8967, Approve the Hire of Andy Nelson to Position of Public Works Maintenance Worker – Forester.

City Administrator Zikmund requested the Council approve the hire of Andy Nelson to the

position of Public Works Maintenance Worker-Forester. He reported the City received eight applications for this position and staff interviewed five individuals. He noted Andy Nelson comes to the City with a decade of experience and would start with the City of Mounds View on May 29th.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 8967, Approve the Hire of Andy Nelson to Position of Public Works Maintenance Worker – Forester.

Ayes – 5

Nays – 0

Motion carried.

K. Resolution 8968, Approving Wage Increase for 2018 Seasonal Employees.

City Administrator Zikmund requested the Council approve a wage increase for 2018 seasonal employees. He explained this would apply to only seasonal employees that returned to the City.

Mayor Mueller reviewed several typos within the Resolution and requested staff make changes.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 8968, Approving Wage Increase for 2018 Seasonal Employees.

Ayes – 5

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn stated the Festival in the Park President asked her to remind the public there would be a Festival in the Park Committee meeting on Tuesday, May 15th at City Hall at 7:00 p.m. She noted the Committee was still seeking crafters and parade spotters.

Council Member Bergeron stated on Thursday, May 17th he would be attending a Special Cable Commission meeting.

Council Member Meehlhause reported the Mounds View Lions would be holding their Annual Garage Sale Wednesday, May 16th through Friday, May 18th at Hillview Park from 9:00 a.m. to 6:00 p.m. He thanked the Lions for completing their spring cleanup of Mounds View Boulevard.

Council Member Meehlhause reviewed his upcoming meeting schedule with the Council noting he would be attending a Twin Cities Gateway Board meeting on Tuesday, May 15th and on Wednesday, May 16th an NYFS Human Resources meeting. He stated on Thursday, May 24th he would be attending an NYFS Board meeting.

Mayor Mueller stated she was looking forward to meeting new and interested volunteers at the Festival in the Park Committee meeting on Tuesday, May 15th at 7:00 p.m. at City Hall.

Mayor Mueller reported the next 60th Anniversary Committee meeting would be held on Tuesday, May 22nd at City Hall at 7:00 p.m. She noted this group is seeking individuals who would be willing to be interviewed and have history in the community. She commented on the street dance planned for Friday, August 17th.

Mayor Mueller stated on Wednesday, June 6th the City would be hosting an Open House at the new Public Works Facility from 3:00 p.m. to 6:00 p.m.

B. Reports of Staff.

Public Works Director Peterson provided the Council with an update on the landscaping that was being installed at the new Public Works Facility.

City Administrator Zikmund stated he was working to update the City's municipal code. He commented on the City's recent I&I bill from the Met Council.

City Administrator Zikmund commented on the City's liquor license and other permit requirements and requested comment from the Council via email.

Mayor Mueller discussed the training that was provided by liquor license holders and stated she did not believe a City sponsored incentive program was necessary. She feared it would be difficult for the City to micromanage this situation if a program were created.

C. Reports of City Attorney.

There was nothing additional to report.

10. Next Council Work Session:	Monday, June 4, 2018, at 6:30 p.m.
Next Council Meeting:	Monday, May 29, 2018, at 6:30 p.m.
Next Council Retreat:	Monday, May 21, 2018, at 5:45 p.m.

11. ADJOURNMENT

The meeting was adjourned at 8:57 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.