

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting

March 26, 2018

Mounds View City Hall

2401 County Road 10, Mounds View, MN 55112

6:30 P.M.

-
1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. **APPROVAL OF AGENDA**
 - A. **Monday, March 26, 2018, City Council Agenda.**

MOTION/SECOND: Gunn/Hull. To Approve the Monday, March 26, 2018, agenda as presented.

Ayes – 5

Nays – 0

Motion carried.

5. **CONSENT AGENDA**

Mayor Mueller asked to remove Item 5G.

- A. **Approval of Minutes: February 26, 2018**
- B. **Approval of Minutes: March 12, 2018**
- C. **Just and Correct Claims.**
- D. **Schedule a Public Hearing for Monday, April 9, 2018 at 6:30 PM to Consider Ordinance 941, Amending Section 1104.01 related to the Setback of Front Porches.**
- E. **Schedule a Public Hearing for Monday, April 9, 2018 at 6:30 PM to Consider Ordinance 942, an Amendment to the Mounds View City Code, Section 502 related to Off-Sale Intoxicating Liquor Licenses.**
- F. **Resolution 8932, Consenting to the Issuance of Revenue Obligations by the City of St. Paul Park to Refinance Obligations Issued by the City of Mounds View.**
- G. ~~**Resolution 8933, Approving Animal Impound Services Agreement with Otter Lake Animal Care Center.**~~

MOTION/SECOND: Mueller/Meehlhause. To Approve the Consent Agenda as amended removing Item 5G.

Ayes – 5

Nays – 0

Motion carried.

G. Resolution 8933, Approving Animal Impound Services Agreement with Otter Lake Animal Care Center.

Mayor Mueller thanked the Police Department for being proactive in finding a location for impounded animal services. She asked if Otter Lake Animal Care Center had overnight services. City Administrator Zikmund stated he was uncertain, but suspected this shelter did offer overnight services.

MOTION/SECOND: Mueller/Bergeron. To Waive the Reading and Adopt Resolution 8933, Approving Animal Impound Services Agreement with Otter Lake Animal Care Center.

Ayes – 5

Nays – 0

Motion carried.

6. PUBLIC COMMENT

Bob King, representative for the Mounds View Police Foundation, encouraged the public to visit Texas Roadhouse on Tuesday, April 3rd where 10% of all food proceeds will be donated to the Mounds View Police Foundation. He reported on Sunday, April 22nd the foundation would be hosting Bowling with a Cop. He stated a Cops versus Hoses Softball game event is being planned and this is scheduled for Saturday, July 28th.

7. SPECIAL ORDER OF BUSINESS

A. Northeast Youth and Family Services President/CEO Jerry Hromatka.

Jerry Hromatka, Northeast Youth and Family Services President/CEO, thanked the Council for their time. He provided the Council with an update from NYFS and described the great work being completed by his organization for children 5 to 21 years old. He reported 4,000 youth, adults and families were serviced in 2017. He explained NYFS offers programs that focus on mental health, day treatment and community services. He reviewed the revenue sources utilized by his organization noting he has seen a shift away from contracts towards fees and grants. He described the services that were provided to Mounds View residents in 2017 and highlighted the City's return on investment. The current community trends were reviewed with the Council. He invited the Council to participate in the NYFS Leadership Lunch on Wednesday, May 2nd and the Mayor's Challenge Golf Tournament on Monday, June 11th. Mr. Hromatka thanked the City Council for their continued support and asked for comments or questions.

Council Member Meehlhause discussed the great work being done in the community by NYFS and stated it has been a real honor to serve on the NYFS board.

Council Member Gunn commented she and her daughter received services from NYFS in the past. She was pleased to report her daughter was a true success story and she applauded NYFS for the positive impact they were having on the community.

Mayor Mueller thanked Mr. Hromatka for his thorough report and for his dedicated service to the City of Mounds View.

B. Introduction of Building Official, Nick Henly.

City Planner/Supervisor Sevald introduced the City's newly hired Building Official Nick Henly to the City Council. He explained Nick Henly joined the City of Mounds View in January of 2018.

Nick Henly thanked the Council for their time and stated it was his honor to be serving this community. He indicated his goals were to address building health and safety.

8. COUNCIL BUSINESS

A. Ordinance 941, First Reading and Introduction of an Amendment to the Mounds View City Code, Section 1104.01 related to the Setback of Front Porches.

City Planner/Supervisor Sevald requested the Council introduce an Ordinance that would amend City Code Section 1104.04 related to the setback of front porches. He explained front porches were becoming increasingly more popular and residents were requesting to build into the front yard setback. He stated a variance could be pursued by homeowners but noted it would be difficult to justify the practical difficulty. For this reason, staff was recommending the City Council amend City Code to allow front porches to encroach up to six feet into the front yard setback.

Mayor Mueller asked if the City had any front porch requests under consideration at this time. City Planner/Supervisor Sevald stated the City did not have any requests at this time, but would have one to consider shortly after the Ordinance was approved.

MOTION/SECOND: Gunn/Meehlhause. To Waive the First Reading and Introduce Ordinance 941, an Amendment to the Mounds View City Code, Section 1104.01 related to the Setback of Front Porches.

Ayes – 5

Nays – 0

Motion carried.

B. Resolution 8931, Approving Hiring of James Holman to the Position of Engineering Technician.

City Administrator Zikmund requested the Council approve the hire of James Holman to the position of Engineering Technician. He explained Mr. Holman will be starting with the City on April 2nd.

Mayor Mueller asked if Mr. Holman had any experience working for a City. Public Works Director Peterson reported Mr. Holman had both City and County experience.

MOTION/SECOND: Hull/Bergeron. To Waive the Reading and Adopt Resolution 8931, Approving Hiring of James Holman to the Position of Engineering Technician.

Ayes – 5

Nays – 0

Motion carried.

C. Resolution 8930, Records Retention/Data Storage Project, Authorizing up to \$10,455 from Special Projects For Use.

City Administrator Zikmund requested the Council authorize staff to spend up to \$10,455 from the Special Projects Fund for a records retention/data storage project. He explained the funds would be used for labor and scanners. He discussed the benefits of having all public documents scanned and available online.

Council Member Bergeron supported staff and believed the proposed records retention project would assist in bringing the City of Mounds View into the 21st Century.

Council Member Meehlhause proposed the City Council consider providing their City packet paperless and on iPad's instead. He explained this transition would eliminate a large amount of paper, copies and staff time.

Mayor Mueller supported the Council discussing this at a future worksession meeting.

Councilmember Bergeron and Councilmember Gunn agreed stating this would be an environmentally friendly change.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 8930, Records Retention/Data Storage Project, Authorizing up to \$10,455 from Special Projects for Use.

Ayes – 5

Nays – 0

Motion carried.

D. Ordinance 942, First Reading and Introduction of an Amendment to the Mounds View City Code, Section 502 related to Off-Sale Intoxicating Liquor Licenses.

City Administrator Zikmund requested the Council introduce an Ordinance that would amend City Code Section 502 related to off-sale intoxicating liquor licenses. He reported the amendment would limit the number of liquor stores in Mounds View to four, as well as providing clarity on liquor stores located adjacent to other stores.

Council Member Bergeron asked if a gas station would require a hard wall between their

convenient store and liquor sales area. City Planner/Supervisor Sevald reported this was the case.

Mayor Mueller asked if a brewery could be located in the City if four off-sale liquor licenses were already in the community. City Planner/Supervisor Sevald commented the Ordinance could be adjusted to allow for the brewery.

Council Member Meehlhause stated he would support the City not having a numeric limit on the number of off-sale liquor licenses. Rather, he supported the market dictating this number.

AMENDMENT: Meehlhause/Bergeron. To Amend Ordinance 942 removing the number limitation within the Ordinance language.

Council Member Bergeron supported the number limitation being removed from the Ordinance believing this would benefit future City Councils.

Ayes – 4 Nays – 1 (Hull) Amendment carried.

MOTION/SECOND: Gunn/Meehlhause. To Waive the First Reading and Introduce Ordinance 942, an Amendment to the Mounds View City Code, Section 502 related to Off-Sale Intoxicating Liquor Licenses as amended.

Ayes – 4 Nays – 1 (Hull) Amended motion carried.

E. Resolution 8935, Approving Splash Pad Equipment and Installation of the Playground Equipment and Components for City Hall Park.

Public Works Director Peterson requested the Council approve the purchase and installation of splash pad equipment and components for City Hall Park. He explained the City Council has discussed having a splash pad in the community for several years. He discussed the recommendations of the Parks Recreation and Forestry Commission and reviewed the plans for the splash pad. He noted this project would be sent out for public bid with the hopes of having the project completed by August of 2018.

Mayor Mueller asked if there would be seating available under the shade canopies. Public Works Director Peterson reported there would be picnic tables located under the shade canopies and noted there would be benches around the entire park area.

Mayor Mueller questioned what the months of operation would be for the splash pad. Public Works Director Peterson anticipated the splash pad would be open from mid-May to September or October. He provided further comment on the water usage projections for the splash pad and noted it would be a recirculating system which would assist in saving water.

Council Member Hull asked what the yearly maintenance costs would be for the splash pad. Public Works Director Peterson commented the major expenses would be for chlorine and staff

time. He estimated the chlorine would cost \$2,000 per year and staff time would cost \$10,000.

Mayor Mueller questioned if the splash pad maintenance could be completed by a seasonal employee. Public Works Director Peterson stated his plan would be to have seasonal employees complete this work.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8935, Approving Splash Pad Equipment and Installation of the Playground Equipment and Components for City Hall Park.

Council Member Meehlhause stated the YMCA Advisory Commission asked if the splash pad could be reserved for parties.

Council Member Bergeron suggested the splash pad rental be limited to two hours blocks.

Ayes – 4 Nays – 1 (Hull) Motion carried.

F. Resolution 8934, Authorizing Approval of Waiver for 60th Anniversary Logo Contest.

City Administrator Zikmund requested the Council authorize approval of a waiver for the 60th Anniversary Logo Contest. He explained the waiver was necessary in order for the City to use the award-winning logo.

Mayor Mueller asked if only Edgewood Middle School was asked to submit logos for the contest. City Administrator Zikmund stated he believed Pinewood Elementary School was also asked to be a part of the contest.

Mayor Mueller questioned how the public could view the winning logo. City Administrator Zikmund reported the winning logo would be posted on the City's website after the waiver was signed.

MOTION/SECOND: Mueller/Bergeron. To Waive the Reading and Adopt Resolution 8934, Authorizing Approval of Waiver for 60th Anniversary Logo Contest.

Council Member Bergeron asked how the logo would be used by the City. City Administrator Zikmund stated it would be used on bags and by staff for correspondence.

Mayor Mueller thanked all who participated in the logo contest.

Ayes – 5 Nays – 0 Motion carried.

G. Resolution 8936, Approving Building Alterations and Building Maintenance Needs for the Community Center.

Public Works Director Peterson requested the Council approve building alterations and building maintenance needs for the Community Center. He discussed the maintenance work that would be completed with the Council. He explained the bathrooms for the locker room came in over budget. Staff reviewed the quotes for the work in further detail and requested direction from the Council on how to proceed.

Council Member Meehlhause stated he would recommend the locker room bathrooms be completed in 2019 due to the fact this expense was not budgeted for 2018. He reported the audio upgrades were important to the Community Center and would help in bringing in more meeting room rentals.

Council Member Bergeron agreed with this recommendation.

Council Member Gunn asked what would be done with the old audio equipment. City Administrator Zikmund did not believe there would be a market for the outdated equipment and noted it would have to be recycled.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 8936, Approving Building Alterations and Building Maintenance Needs for the Community Center, eliminating Item #3.

Ayes – 5

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn encouraged the public to visit Texas Roadhouse on Tuesday, April 3rd where 10% of the proceeds will be donated to the Mounds View Police Foundation.

Council Member Gunn thanked McDonald's for hosting Coffee with a Cop. She believed this event was well received and well attended.

Council Member Gunn invited the public to take in the Sounds of Music which would be put on by the students at Pinewood Elementary April 19th through April 21st.

Council Member Gunn noted Discover Aviation Days would be held on June 2nd and June 3rd. She reported volunteers were needed to assist in putting on this great community event.

Council Member Meehlhause commented on the Youth in Government program that was sponsored through the YMCA. He noted the Model United Nations event was coming up and noted 17 students from Mounds View would be participating. He provided the Council with an update from the YMCA noting rentals at the Community Center were up from last year.

Council Member Meehlhause reported he attended a Twin Cities Gateway Board meeting last week and noted the City would be receiving a check in the amount of \$8,037. He explained the

local tourism bureau was quite healthy in the north metro. He noted Steve Markuson has agreed to serve as the Executive Director for one more year.

Mayor Mueller reported the Comprehensive Taskforce Committee would be meeting on Tuesday, March 27th at 7:00 p.m. at City Hall.

Mayor Mueller stated she would be attending the Ramsey County League of Local Government meeting on Thursday, April 12th. She noted she would be attending the Minnesota Women in Local Government meeting on Friday, April 13th and on Wednesday, April 18th she would be attending the CTV Appreciation Dinner. Lastly, she stated she would also be attending the Metro Cities Annual Meeting on Thursday, April 19th in St. Paul.

B. Reports of Staff.

Finance Director Beer reported the 2017 audit was nearly complete and noted the Council would receive an update on this process at their second meeting in April.

Public Works Director Peterson provided the Council with a public service announcement on flushable wipes. He explained flushable wipes were responsible for breaking the City's grinder. He indicated staff caught the problem prior to there being any backups in the system. He discussed the amount of time staff has spent trying to remedy this situation.

Mayor Mueller encouraged staff to send out further public service announcements regarding this concern.

City Administrator Zikmund discussed the items that would be discussed by the Council at their April worksession meeting.

C. Reports of City Attorney.

There was nothing additional to report.

**10. Next Council Work Session: Monday, April 2, 2018, at 6:30 p.m.
Next Council Meeting: Monday, April 9, 2018, at 6:30 p.m.**

11. ADJOURNMENT

The meeting was adjourned at 8:31 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.