

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting

July 10, 2017

Mounds View City Hall

2401 Mounds View Blvd, Mounds View, MN 55112

6:00 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Bergeron, Gunn, Meehlhause, Mueller

NOT PRESENT: Hull (excused).
 4. **APPROVAL OF AGENDA**
 - A. **Monday, July 10, 2017, City Council Agenda.**

MOTION/SECOND: Meehlhause/Bergeron. To Approve the Monday, July 10, 2017, agenda as revised as of July 10, 2017 at 1:00 p.m.

Ayes – 4

Nays – 0

Motion carried.

5. **APPROVAL OF MINUTES**
 - A. **May 8, 2017, City Council Meeting Minutes.**

Council Member Meehlhause requested a correction on Page 2, Line 40, changing “fax” to “tax”.

Council Member Meehlhause requested a correction on Page 2, Line 41, changing “a” to “to”.

Council Member Meehlhause requested a correction on Page 4, Line 4, deleting the word “were”.

Council Member Meehlhause requested a correction on Page 7, Line 7, changing “on” to “in”.

Council Member Meehlhause requested a correction on Page 7, Line 11, changing the reference to the Mounds View Fire Department to “SBM Fire Department”.

Council Member Meehlhause requested a correction on Page 11, Line 31, noting that the National Night Out Pre-Party would be held on Saturday, July 29th.

Mayor Mueller requested a correction on Page 3, Line 27, adding the following sentence: She expressed concern about the number of children currently receiving subsidized lunches at Pinewood.

Mayor Mueller requested a correction on Page 3, Line 41, correcting the spelling of Dave's last name to be "Auge".

Mayor Mueller requested a correction on Page 4, Line 7, correcting the spelling of Rachel's last name to "Shelburne".

Mayor Mueller requested a correction on Page 4, Line 34, adding a statement as follows: She stated that people who live in apartments were not involved or invested in the community.

Mayor Mueller requested a correction on Page 5, Line 1, asking that staff check the spelling of Chris Stokka's last name.

Mayor Mueller requested a correction on Page 10, Line 41, stating the line should read: Mayor Mueller stated she would be serving on an LMC Review Committee for the CC Ludwig and James Miller Excellence Awards.

Mayor Mueller requested a correction on Page 10, Line 45 noting Jack Krugen's last name needed correction.

Mayor Mueller requested a correction on Page 12, Line 21 stating this line should read: Walkers were having difficulty crossing at intersections on County Road I since the lanes were reconstructed.

MOTION/SECOND: Mueller/Gunn. To Approve the May 8, 2017, City Council meeting minutes as corrected.

Ayes – 4

Nays – 0

Motion carried.

B. June 26, 2017, City Council Meeting Minutes.

Mayor Mueller requested a correction on Page 6, Line 24, noting the blank space should be filled in with Jeff Wienke.

MOTION/SECOND: Gunn/Meehlhause. To Approve the June 26, 2017, City Council meeting minutes as corrected.

Ayes – 4

Nays – 0

Motion carried.

C. June 26, 2017, City Council Closed Session Meeting Minutes.

MOTION/SECOND: Meehlhause/Bergeron. To Approve the June 26, 2017, City Council Closed Session meeting minutes as presented.

Ayes – 4 Nays – 0 Motion carried.

6. CONSENT AGENDA

- A. Just and Correct Claims.**
- B. Set a Public Hearing for Monday, July 24, 2017, at 6:00 p.m. to Consider Resolution 8777, approving the Preliminary Plat of “Boulevard” generally located at the NW corner of Mounds View Boulevard and Groveland Road.**
- C. Resolution 8782, Adopting a Special Assessment Levy for Private Improvements in Area I of the Street and Utility Improvement Program.**

MOTION/SECOND: Meehlhause/Bergeron. To Approve the Consent Agenda as presented.

Ayes – 4 Nays – 0 Motion carried.

7. PUBLIC COMMENT

None.

8. SPECIAL ORDER OF BUSINESS

- A. Resolution 8791, a Resolution of Appreciation for Dave Long.**

Acting City Administrator Crane read a Resolution in full for the record recognizing Dave Long for his 34 years of dedicated service to the City of Mounds View on the Parks, Recreation and Forestry Commission. A round of applause was offered by all in attendance.

MOTION/SECOND: Meehlhause/Gunn. To Adopt Resolution 8791, a Resolution of Appreciation for Dave Long.

Mayor Mueller thanked Mr. Long for his 34 years of dedicated service to the community.

Council Member Meehlhause stated he appreciated the vast amounts of knowledge Mr. Long had and noted he would be greatly missed.

Ayes – 4 Nays – 0 Motion carried.

- B. Presentation by Ramsey County VCET (Drug Task Force).**

Police Chief Harder introduced Ramsey County Commander Ryan O’Neil to the City Council.

Commander Ryan O'Neil thanked the City Council for their time. He then presented the Council with statistical information on the County's VCET (Drug Task Force), noting his organization was grant funded. He reported St. Paul, Roseville, Maplewood, White Bear Lake, New Brighton and Ramsey County were all members of the task force. He described the make-up of the organization and invited the Council to visit with the team. He commented on the goals and mission of the task force noting their main focus was to keep drugs and guns off the street. He explained the new trends with respect to the abuse of prescription and illegal drugs. He noted that accidental overdoses were on the rise, along with the use of Narcan. He provided further comment on the great work being done by the task force and encouraged the Mounds View City Council to join VCET.

Council Member Meehlhause requested further information on the advantage of having a member on the task force. Commander O'Neil stated the advantage would be for the City to receive a prompt response time while also having a member of the task force dialed in to the drug scene in Mounds View. Police Chief Harder explained he would like to see the Police Department taking a proactive stance versus a reactive stance when it came to guns and drugs in the community. He believed it was vital for law enforcement to stop the threat at the source.

Council Member Gunn asked if the task force was seeing a problem with doctors writing false scripts. Commander O'Neil stated this could be an issue that needs further attention.

Mayor Mueller understood there was a statewide concern with drug use. She asked how residents could bring concerns from their neighborhood to the drug task force. Police Chief Harder encouraged residents to call 911, which would involve the Mounds View Police Department and concerns could then be passed along to VCET.

Matthew Oquist, 8408 Groveland Road, asked if there was any location in the City where prescriptions could be turned in. Police Chief Harder discussed the prescription drug take back program being sponsored by the County and encouraged all Mounds View residents to bring their unused prescription drugs to the Ramsey County Sheriff Department's office.

Mayor Mueller thanked Commander O'Neil for his time and presentation.

C. Introduction – Twin Cities North Chamber of Commerce Director – John Connelly

John Connelly, Twin Cities North Chamber of Commerce, introduced himself to the City Council. He provided the Council with an overview on the Chamber of Commerce and commented on the local economic opportunities in Mounds View. He reviewed the core goals and mission of the Chamber, stating it was good to be working in this area and engaging with the local businesses.

Mayor Mueller thanked Mr. Connelly for his time and presentation.

9. COUNCIL BUSINESS

A. Public Hearing: Resolution 8785, Approving a Therapeutic Massage License for Eric Rautio, located at 8373 Groveland Court.

Assistant City Administrator Crane requested the Council approve a therapeutic massage license for Eric Rautio who would be operating a business from his home at 8373 Groveland Court. She reported all necessary insurance was in place along with all City and State requirements. She explained this would be the first home-based massage business in Mounds View. Staff recommended approval of the therapeutic massage license.

Mayor Mueller asked if this license was something that would be renewed on an annual basis. Assistant City Administrator Crane reported this was the case.

Mayor Mueller opened the public hearing at 7:02 p.m.

Matthew Oquist, 8408 Groveland Road, questioned what the hours of operation would be for Mr. Rautio's business.

Eric Rautio, 8373 Groveland Court, stated his standard business hours would be 9:00 a.m. to 5:00 or 6:00 p.m. He explained there would be 15 minutes between his appointments to ensure he would have only one client at a time.

David Golias, 8377 Groveland Court, indicated he was Eric's neighbor. He stated he had discussed the new home-based business with Mr. Rautio and he had no objections.

Hearing no further public input, Mayor Mueller closed the public hearing at 7:07 p.m.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8785, Approving a Therapeutic Massage License for Eric Rautio, located at 8373 Groveland Court.

Mayor Mueller read the conditions for approval aloud and in full for the record.

Council Member Bergeron fully supported Mr. Rautio operating his massage business out of his home based on the numerous hours of training he has completed.

Ayes – 4

Nays – 0

Motion carried.

B. Public Hearing: Resolution 8786, Approving a Temporary On-Sale Intoxicating Liquor License to Ole Piper Inn to Allow Liquor to be Served During the August 19, 2017, Festival in the Park.

Assistant City Administrator Crane requested the Council approve a temporary On-Sale Intoxicating Liquor License for Ole Piper Inn to allow for liquor to be served during Festival in the Park on August 19, 2017. She explained that Ole Piper Inn has handed in all necessary paperwork and fees, and was in good standing with the City of Mounds View. Staff recommended approval of the request.

Mayor Mueller opened the public hearing at 7:10 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 7:11 p.m.

Theresa Cermak, Festival in the Park Committee President, explained a beer garden has been requested from Mounds View residents and noted Ole Piper Inn has been gracious enough to host the event. She indicated the beer garden was a family friendly space.

Marie Larson, Ole Piper Inn, introduced herself to the Council and described how alcohol would be sold at Festival in the Park.

Mayor Mueller questioned where the beer garden would be located. Ms. Larson noted the beer garden would be located next to the band area. She reported she would have five individuals watching the perimeter of the beer garden to ensure alcohol was not sold or passed along to minors.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 8786, Approving a Temporary On-Sale Intoxicating Liquor License to Ole Piper Inn to Allow Liquor to be Served During the August 19, 2017, Festival in the Park.

Mayor Mueller questioned the hours of operation for the beer garden. Ms. Cermak anticipated the beer garden would be open from 12:00 p.m. to 9:30 p.m.

Ayes – 4

Nays – 0

Motion carried.

C. Resolution 8787, Approving the 2017 Festival in the Park of Mounds View Contract.

Assistant City Administrator Crane requested the Council approve the 2017 Festival in the Park of Mounds View Contract. She explained this contract was the same as last year's except the dates have changed. She noted the City had budgeted \$10,500 for the event. Staff discussed the contract in further detail and recommended approval.

Mayor Mueller asked how many years Theresa Cermak had been involved in Festival in the Park. Ms. Cermak stated she has been volunteering with this group for the past 24 years.

Mayor Mueller questioned if the Festival in the Park Committee was still in need of volunteers. Ms. Cermak explained she was still seeking volunteers and encouraged those interested in serving to attend the next Committee meeting which will be held on Tuesday, July 18th at 7:00 p.m. at City Hall.

Mayor Mueller requested further information regarding the food vendors and parade. Ms. Cermak listed the numerous food vendors that would be participating in Festival in the Park. She then commented on the changes that had been made to the parade route for safety purposes.

Mayor Mueller thanked Ms. Cermak for her years of dedicated service to the City of Mounds View.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 8787, Approving the 2017 Festival in the Park of Mounds View Contract.

Ayes – 4

Nays – 0

Motion carried.

D. Resolution 8774, Approving the 2017-19 Public Works Collective Bargaining Agreement.

Assistant City Administrator Crane requested the Council approve the 2017-19 Public Works Collective Bargaining Agreement. She reviewed the highlights within the three-year contract in detail with the Council and recommended approval.

Mayor Mueller asked if the City would be responsible for retroactive pay back to January 1, 2017. Assistant City Administrator Crane stated this was correct.

MOTION/SECOND: Bergeron/Gunn. To Waive the Reading and Adopt Resolution 8774, Approving the 2017-19 Public Works Collective Bargaining Agreement.

Council Member Meehlhause thanked City Administrator Ericson for all of his hard work in reaching this agreement.

Mayor Mueller thanked City Administrator Ericson and the bargaining group for all of their efforts on this contract.

Ayes – 4

Nays – 0

Motion carried.

E. Resolution 8789, Approving the Hire of Jacob Martin to the Position of Housing/Code Enforcement Inspector in the Community Development Department.

Assistant City Administrator Crane requested the Council approve the hire of Jacob Martin to the position of Housing/Code Enforcement Inspector in the Community Development Department. She stated at the May 22nd City Council meeting the Council authorized staff to advertise for the position. Staff received 13 applications and interviewed five individuals. After holding the interviews, the interview panel recommended the hire of Jacob Martin.

Mayor Mueller asked how long Mr. Martin had worked as a housing inspector for the City of Minneapolis. Assistant City Administrator Crane stated Mr. Martin had worked for Minneapolis for the past two years and was now looking for new opportunities to grow.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 8789,

Approving the Hire of Jacob Martin to the Position of Housing/Code Enforcement Inspector in the Community Development Department.

Mayor Mueller requested staff to extend a warm welcome to Jacob Martin on behalf of the entire City Council.

Ayes – 4

Nays – 0

Motion carried.

F. Resolution 8790, Declaring the Necessity for an Additional Tax Levy and Setting a Public Hearing to Consider Appropriate Ballot Language.

Assistant City Administrator Crane requested the Council declare the necessity for an additional tax levy and setting a Public Hearing to consider the appropriate ballot language that would allow the City Council to add one Police Officer to the Mounds View Police Department. She described the process the Council would have to follow and noted the election would be held on November 7th. She recommended the Council set the Public Hearing for Monday, July 24, 2017 at 6:00 p.m.

Council Member Meehlhause clarified the Charter required the additional tax levy due to the current levy limits. Assistant City Administrator Crane reported this was the case.

Mayor Mueller asked if a certain percentage of voters was needed in order to pass the new levy. Assistant City Administrator Crane stated the City would need 50% plus one vote in order to pass the additional tax levy.

Council Member Gunn read Resolution 8790 in full for the record.

MOTION/SECOND: Gunn/Meehlhause. To Adopt Resolution 8790, Declaring the Necessity for an Additional Tax Levy and Setting a Public Hearing to Consider Appropriate Ballot Language.

Ayes – 4

Nays – 0

Motion carried.

G. Resolution 8792, Approving Wenck Associates to Perform Limited Site Investigation at the Public Works Facility Site.

Public Works Director Erickson requested the Council approve Wenck Associates to perform limited site investigation at the Public Works Facility site. He explained an underground tank was removed from the Public Works site and staining was found, which meant there had been a leak. He described the site work that was needed in further detail and recommended the Council approve the contract from the low bidder, Wenck Associates, in the amount of \$12,906. He stated this project would be placed in the Brownfield program, which would assist in the processing of the property with the MPCA. It was noted a large percentage of the work completed by Wenck Associates would be eligible for reimbursement from the MPCA.

Council Member Meehlhause asked what guidelines were used by staff to select certain funds for special projects. Finance Director Beer explained the Special Project Fund was set aside specifically to cover the Public Works Building expenses.

Mayor Mueller questioned how the oil in the soil would be mitigated. Public Works Director Erickson reported the contaminated soil has been excavated and was properly covered, awaiting removal from the site.

Mayor Mueller inquired if additional dollars would be needed to remediate the soil. Public Works Director Erickson stated the potential was there, however, it was his hope no additional soil would need to be disturbed.

Council Member Bergeron asked if the underground tanks were in use up until the point the Public Works Facility was demolished. Public Works Director Erickson stated the bulk hoist tank was in use and noted the used oil tank was not in use.

Council Member Bergeron questioned if the City would have any new underground tanks on this site. Public Works Director Erickson reported there would be no new underground tanks and noted the fuel island would have above ground tanks.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 8792, Approving Wenck Associates to Perform Limited Site Investigation at the Public Works Facility Site.

Council Member Meehlhause reported the City approved a Conditional Use Permit for the above ground tanks.

Ayes – 4

Nays – 0

Motion carried.

H. Resolution 8784, Approving Quote from Bituminous Roadways, Inc., for Various Street Repairs.

Public Works Director Erickson requested the Council approve a quote from Bituminous Roadways for various street repairs. He indicated the City had two watermain breaks and a storm sewer issue that required necessary street repairs. He reviewed the location and details for the watermain and sewer work further with the Council and recommended approval of the street repairs.

Mayor Mueller asked if the street repair projects were ready to be completed. Public Works Director Erickson stated this was the case and noted the goal was to have the street repairs completed in the next two weeks.

MOTION/SECOND: Mueller/Bergeron. To Waive the Reading and Adopt Resolution 8784, Approving Quote from Bituminous Roadways, Inc., for Various Street Repairs.

Ayes – 4

Nays – 0

Motion carried.

I. Resolution 8783, Approving the Design, Purchase and Installation of a Vehicle Chassis Wash for the Public Works Facility.

Public Works Director Erickson requested the Council approve the design, purchase and installation of a vehicle chassis wash for the Public Works Facility. He reported the City had sufficient funding to cover this purchase and noted the chassis wash would provide a great benefit to the Public Works Facility. He explained that if the chassis wash were added at a later date demolition and increased plumbing work would be required. He commented on the purchase in further detail with the Council and recommended approval.

Mayor Mueller understood items were removed from the initial bid in order to reduce the overall engineering expense for the project, one of which included the chassis wash. She stated she was pleased to see this item was being included in the Public Works Facility.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 8783, Approving the Design, Purchase and Installation of a Vehicle Chassis Wash for the Public Works Facility.

Ayes – 4

Nays – 0

Motion carried.

J. Resolution 8793, Appointing Public Works Supervisor Don Peterson as Interim Public Works Director.

Assistant City Administrator Crane requested the Council appoint Public Works Supervisor Don Peterson as the Interim Public Works Director. She noted Public Works Supervisor Erickson has resigned his position effective July 14th. She reviewed the pay adjustments that would be made for Interim Public Works Director Peterson and recommended approval of the appointment.

MOTION/SECOND: Meehlhause/Mueller. To Waive the Reading and Adopt Resolution 8793, Appointing Public Works Supervisor Don Peterson as Interim Public Works Director.

Council Member Meehlhause thanked Public Works Director Erickson for his last two years of service to the City of Mounds View and wished him well in Rosemount. He also thanked Public Works Supervisor Peterson for being willing to step forward and act as the Interim Public Works Director.

Council Member Bergeron offered his appreciation to Public Works Director Erickson and wished him well in his new position. He stated he was proud of the City's employees and their willingness to serve the community.

Ayes – 4

Nays – 0

Motion carried.

10. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn stated she had good news to report from MnDOT regarding the I-35W project noting this project has been fully funded by the State. She explained the project schedule details were being worked on and work would begin on the corridor in early 2019. It was noted the I-35W project would take three or four years to complete.

Council Member Gunn reported there would be a National Night Out Pre-Party on Saturday, June 29th at the Mounds View City Hall Park from 2:00 to 5:00 p.m.

Council Member Meehlhause explained he would not be able to attend the National Night Out pre-party as he would be attending a family reunion in Iowa.

Council Member Meehlhause provided the Council with an update from NYFS and noted he would be attending an NYFS Executive Committee meeting on Friday, July 14th.

Mayor Mueller discussed the 11th Annual Car Show which would be held at Festival in the Park on Saturday, August 19th and noted additional flyers for the event were available at City Hall. She reported it would cost \$10 to register a car for the Car Show. She then reviewed all of the events being planned for Festival in the Park. She encouraged those attending Festival in the Park to consider bringing along a donation of school supplies or food for the Ralph Reeder Food Shelf. She provided further comment on the growing need in the community for summer donations.

Mayor Mueller stated *Mounds View Matters* was now being mailed to all Mounds View residents. She then reviewed the new look of the *Sun Focus* and encouraged all residents to sign up for this free publication.

Mayor Mueller commented on a letter she received from the League of Minnesota Cities Intergovernmental Relations Team. She was proud to report Representative Randy Jessup was being recognized for his tremendous leadership and service to the community. She commended Representative Jessup for his great work and for representing the City's needs. A round of applause was offered by all in attendance.

Mayor Mueller stated she attended a Five Mayors meeting today in Shoreview. She provided further comment on the items addressed at this meeting.

Mayor Mueller noted the next Festival in the Park meeting was scheduled for Tuesday, July 18th at 7:00 p.m. at City Hall. She stated volunteers were still needed to assist with this year's event. In addition, the City was seeking volunteers to assist with planning the City's 60th Anniversary Celebration. The first meeting for this group would be held in September.

Mayor Mueller explained she was so blessed to live in a community with great neighbors. She thanked Ernie and Jeanette Lepore for having a little library and encouraged residents to drop by

the corner of Ardan Avenue and Groveland Road for story time every other Tuesday at 10:00 a.m. during the summer.

B. Reports of Staff.

Finance Director Beer stated he continued to work on the 2018 General Fund budget and would have further information for the Council to review in August.

Public Works Director Erickson reported he and Council Member Meehlhause toured the Public Works Facility site. He stated the foundation work was nearly completed and the tip up wall panels would be installed in the near future. He explained a large crane had been mobilized to assist with this portion of the project.

Public Works Director Erickson stated Area I of the Street Improvement Project was wrapping up and the last bit of paving would be completed at the end of July.

Public Works Director Erickson indicated the storm sewer repair work at County Road H2 and Spring Lake Road would begin very soon. He anticipated the road would be closed for one week and detour signs would be put in place.

Public Works Director Erickson stated he has thoroughly enjoyed working at the City of Mounds View over the past two years and thanked the City Council for their support. He thanked Public Works Supervisor Peterson for all of his assistance.

Mayor Mueller thanked Public Works Director Erickson for his service to the City and wished him well in his new position with the City of Rosemount.

Police Chief Harder reported the New American's Academy begins on Tuesday, July 11th. He described the goals of the academy with the City Council and encouraged anyone new to the country or with questions on the program to attend. He then discussed the upcoming rock wall events within the community.

Police Chief Harder thanked Public Works Director Erickson for his service to the community, his service in the Navy and for standing by his side as a department head.

Police Chief Harder stated he was looking forward to the National Night Out Pre-Party and invited all residents to attend this kick-off event at City Hall Park which would be held on Saturday, July 29th from 2:00 to 5:00 p.m. He noted National Night Out would be held on Tuesday, August 1st. He encouraged residents to register their National Night Out events with the Mounds View Police Department.

Assistant City Administrator Crane discussed the positions that were vacant within the City and noted staff had advertised for these openings. She offered her thanks to City staff members that had stepped up to help in City Administrator Ericson's absence.

Assistant City Administrator Crane wished Public Works Director Erickson well and thanked him for his service to the City.

Assistant City Administrator Crane reviewed the agenda items that would be addressed by the City Council at their July 17th worksession meeting.

C. Reports of City Attorney.

There was nothing additional to report.

**11. Next Council Work Session: Monday, July 17, 2017, at 6:00 p.m.
Next Council Meeting: Monday, July 24, 2017, at 6:00 p.m.**

12. ADJOURNMENT

The meeting was adjourned at 8:56 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.