

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting

May 22, 2017

Mounds View City Hall

2401 Mounds View Boulevard, Mounds View, MN 55112

6:00 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Bergeron, Gunn, Meehlhause, Mueller

NOT PRESENT: Hull.
 4. **APPROVAL OF AGENDA**
 - A. **Monday, May 22, 2017, City Council Agenda.**

MOTION/SECOND: Gunn/Bergeron. To Approve the Monday, May 22, 2017, agenda as presented.

Ayes – 4

Nays – 0

Motion carried.

5. **APPROVAL OF MINUTES**

None.

6. **CONSENT AGENDA**
 - A. **Just and Correct Claims**

MOTION/SECOND: Gunn/Meehlhause. To Approve the Consent Agenda as presented.

Ayes – 4

Nays – 0

Motion carried.

7. **PUBLIC INPUT**

None.

8. **SPECIAL ORDER OF BUSINESS**
 - A. **Police Officer Oath of Office Ceremony – Officer Sarah David**

Police Chief Harder introduced newly hired Police Officer Sarah David to the City Council. He then administered the Oath of Office to Officer David. A round of applause was offered by all in attendance.

Mayor Mueller welcomed Officer David to the City of Mounds View. Officer David thanked her training officers and the City Council for the warm welcome.

9. COUNCIL BUSINESS

A. Resolution 8758, Approving the Hire of Sidney Dison as Police Officer in the Mounds View Police Department.

Assistant City Administrator Crane requested the Council approve the hire of Sidney Dison as Police Officer for the Mounds View Police Department. She explained the Police Civil Service Commission had created an eligibility list for this position and staff recommended the hire of the top candidate, Sidney Dison.

Sidney Dison reported she was originally from Rochester, Minnesota. She indicated she participated in the Explorers Program which led her to a career in law enforcement. She explained she has a four-year degree from Minnesota State where she graduated with honors. She stated she looked forward to working in the Mounds View community.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 8758, Approving the Hire of Sidney Dison as Police Officer in the Mounds View Police Department.

Ayes – 4

Nays – 0

Motion carried.

B. 6:00 p.m. Public Hearing: Resolution 8756, Adopting a Five Year Financial Plan for 2018 through 2022.

Finance Director Beer stated City Charter requires the Council to adopt a five-year financial plan on an annual basis. He explained the five-year plan was used by the Council as a blueprint for the future and was not set in stone. He reviewed the five-year financial plan for years 2018 through 2022 in detail, along with the City's respective fund balances and requested the Council adopt the plan. It was noted Xcel Energy would be changing over the City's lights to LED's in the coming years.

Council Member Meehlhause commented on the City's fund balance policy and the General Fund budget. He discussed how the Council was being impacted by the current levy cap and believed this item needed to be addressed.

Mayor Mueller asked if the Ford Interceptors would be changed out for SUV's. Finance Director Beer explained this determination would be made by the Chief of Police.

Mayor Mueller requested further information on the City's pond dredging schedule for Silver

View Pond. Finance Director Beer reviewed the City's proposed plan and noted this pond would be dredged when 50% full of sediment. He estimated this would occur sometime after 2020.

Council Member Meehlhause asked if the well-house and water treatment plant's proposed bonds would be paid back through increased utility rates. Finance Director Beer reported this was the case and noted the City would be bonding for 10 years.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8756, Adopting a Five Year Financial Plan for 2018 through 2022.

Ayes – 4

Nays – 0

Motion carried.

C. Resolution 8755, Accepting Bids and Awarding Contract for 2017 Sewer Rehabilitation Project.

Public Works Director Erickson requested the Council accept bids and award a contract for the 2017 Sewer Rehabilitation Project, with a 10% contingency. He explained that the engineering for this project was completed in house and was advertised per State Statute. It was noted this project was included in the 2017 budget. Staff reported bids were submitted for this project and the low bid was received by Insituform out of White Bear Lake.

Council Member Meehlhause asked where the sewer rehabilitation project would take place this year. Public Works Director Erickson provided a brief description on the areas of the City that would be worked on.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 8755, Accepting Bids and Awarding Contract for 2017 Sewer Rehabilitation Project.

Ayes – 4

Nays – 0

Motion carried.

Mayor Mueller recessed the City Council meeting to an EDA meeting at 6:51 p.m.

Mayor Mueller reconvened the City Council meeting at 7:17 p.m.

D. Resolution 8759, MWF Properties Purchase Option Agreement of Tax Forfeited Parcels.

City Administrator Ericson requested the Council approve a Purchase Option Agreement for tax forfeited parcels with MWF Properties. He explained MWF Properties was proposing to construct a 60-unit workforce apartment complex with housing tax credits located on Mounds View Boulevard and Groveland Road. It was noted two of the parcels within the project area were tax forfeited. He described how the City, County and developer were working together on this project. Staff provided the Council with the most recent document for their consideration and explained the EDA had adopted a Resolution approving the Purchase Option Agreement.

Council Member Meehlhause asked if MWF does not commit to purchasing these properties by July 30th, would the County would be sticking hard to the six-month timeline? City Administrator Ericson reported this was the case and noted the July 30th date was critical.

Chris Stokka, MWF Properties, understood he would run the risk of the land going back to a public auction after July 30th. However, he understood the next public auction was not scheduled until November. City Attorney Riggs commented on the timing risks within the development and stated the City would continue to work to keep this project moving forward.

Council Member Meehlhause questioned if the only real risk to the City would be the project would not happen. City Attorney Riggs advised this was the case, along with the loss of staff time.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8759, MWF Properties Purchase Option Agreement of Tax Forfeited Parcels as revised.

Mayor Mueller reiterated that this was one of the many steps that would have to be taken in order to construct workforce housing along Mounds View Boulevard and Groveland Road.

Ayes – 4

Nays – 0

Motion carried.

E. Resolution 8757, Approving an Adjusted Salary Scale and the Advertisement for the Housing/Code Enforcement Inspector Position.

City Administrator Ericson requested the Council approve an adjusted salary scale and the advertisement for the Housing/Code Enforcement Inspection position. He explained staff would like to fill this position which has been vacant since last August. He reported a salary study was conducted by Springsted for this position in order for the City to determine a proper wage. Staff reviewed the Resolution with the Council noting the wage rate had been adjusted and recommended approval of the advertisement of the position.

Mayor Mueller thanked City Administrator Ericson for stepping in and finding assistance for this position. She questioned when this position would be posted. City Administrator Ericson reported the position would be posted on the League of Minnesota Cities and the City website tomorrow, and would be in the newspaper on Sunday.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 8757, Approving an Adjusted Salary Scale and the Advertisement for the Housing/Code Enforcement Inspector Position.

Council Member Bergeron commented on the Council's goal to retain staff. It was his hope the City would be able to hire and retain a good person for this position.

Ayes – 4

Nays – 0

Motion carried.

F. 7:00 p.m. Public Hearings: On-Sale Intoxicating Liquor License Renewals
1. Resolution to Consider an On-Sale Intoxicating Liquor License Renewal for Moe's located at 2400 Mounds View Boulevard (*this item will be continued to the next City Council Meeting*)

Assistant City Administrator Crane stated all liquor license renewals require approval by Public Hearing. She explained Moe's has an on-sale liquor license with the City that will expire on June 30, 2017. She reported all liquor license materials were due to the City on Monday, May 15th. Staff did not receive any information from Moe's. She noted for the record that the property owner had outstanding property taxes. For these reasons, staff recommended the Public Hearing be opened and continued to the Monday, June 12, 2017, City Council meeting.

Finance Director Beer explained the property owner had paid his outstanding delinquent utility bill and noted he would have one other bill to pay prior to the June 12th meeting.

Council Member Meehlhause clarified that the liquor license holder would have to work with the property owner in order to get the property taxes paid prior to the June 12th meeting. Assistant City Administrator Crane reported this was the case.

Mayor Mueller opened the public hearing at 7:37 p.m.

MOTION/SECOND: Meehlhause/Bergeron. To Continue the Public Hearing for Moe's On-Sale Intoxicating Liquor License to the June 12, 2017 City Council Meeting at 6:00 p.m.

Council Member Bergeron questioned the City's next step in this process if the information were not provided to the City in a timely manner before June 12th. Assistant City Administrator Crane reported the matter would have to be continued to June 26th, which may mean Moe's liquor license will lapse.

Ayes – 4

Nays – 0

Motion carried.

2. Resolution 8760, a Resolution to Consider an On-Sale Intoxicating Liquor License Renewal for The Mermaid, located at 2200 Mounds View Boulevard.

Assistant City Administrator Crane reported The Mermaid has met all requirements under City Code for their On-Sale Intoxicating Liquor license. Staff recommended the Council hold a Public Hearing and approve an On-Sale liquor license for The Mermaid.

Mayor Mueller opened the public hearing at 7:40 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 7:40 p.m.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8760, a Resolution to Consider an On-Sale Intoxicating Liquor License Renewal for The Mermaid,

located at 2200 Mounds View Boulevard.

Mayor Mueller thanked The Mermaid for fulfilling all of the necessary requirements for the City with respect to their On-Sale Intoxicating Liquor License, in time to meet the deadlines.

Ayes – 4 Nays – 0 Motion carried.

- G. 7:00 p.m. Public Hearings: Off-Sale Intoxicating Liquor License Renewals**
1. Resolution to Consider an Off-Sale Intoxicating Liquor License Renewal for ABC Liquor, located at 2840 Mounds View Boulevard (*this item will be continued to the next City Council Meeting*)

Assistant City Administrator Crane stated all liquor license renewals require approval by Public Hearing. She explained ABC Liquor has an off-sale liquor license with the City that will expire on June 30, 2017. She reported all liquor license materials were due to the City on Monday, May 15th. Staff did not receive any information from ABC Liquor and advised the Council this establishment was under new ownership. She was confident ABC Liquor would have their paperwork into the City by June 12th. For these reasons, staff recommended the Public Hearing be opened and continued to the Monday, June 12, 2017 City Council meeting.

Mayor Mueller opened the public hearing at 7:43 p.m.

MOTION/SECOND: Mueller/Meehlhause. To Continue the Public Hearing on ABC Liquor's Off-Sale Intoxicating Liquor License to the June 12, 2017 City Council Meeting at 6:00 p.m.

Ayes – 4 Nays – 0 Motion carried.

- 2. Resolution 8761, a Resolution to Consider an Off-Sale Intoxicating Liquor License Renewal for Merwin Liquors, located at 2577 Mounds View Boulevard.**

Assistant City Administrator Crane reported Merwin Liquors has met all requirements under City Code for their Off-Sale Intoxicating Liquor license, except their compliance check. She stated unfortunately, Merwin Liquors had an employee that sold to a minor. This employee was terminated immediately and all other employees had received additional training. Staff recommended the Council hold a Public Hearing and approve an Off-Sale liquor license for Merwin Liquors.

Council Member Meehlhause questioned when the violation occurred. Assistant City Administrator Crane reported the violation occurred during a Mounds View Police Department sponsored compliance check. She commented further on the City's liquor license revocation or suspension process.

Mayor Mueller opened the public hearing at 7:49 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 7:49 p.m.

MOTION/SECOND: Gunn/Mueller. To Waive the Reading and Adopt Resolution 8761, a Resolution to Consider an Off-Sale Intoxicating Liquor License Renewal for Merwin Liquors, located at 2577 Mounds View Boulevard.

Ayes – 4 Nays – 0 Motion carried.

3. Resolution 8762, a Resolution to Consider an Off-Sale Intoxicating Liquor License Renewal for Vino & Stogies, located at 2345 County Road H2.

Assistant City Administrator Crane reported Vino & Stogies has met all requirements under City Code for their Off-Sale Intoxicating Liquor license. Staff recommended the Council hold a Public Hearing and approve an Off-Sale liquor license for Vino & Stogies.

Mayor Mueller opened the public hearing at 7:51 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 7:51 p.m.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 8762, a Resolution to Consider an Off-Sale Intoxicating Liquor License Renewal for Vino & Stogies, located at 2345 County Road H2.

Ayes – 4 Nays – 0 Motion carried.

**H. 7:00 p.m. Public Hearings: 3.2 Malt Liquor License Renewal
1. Resolution 8763, a Resolution to Consider an Off-Sale 3.2 Malt Liquor License Renewal for SuperAmerica, located at 2640 County Road I.**

Assistant City Administrator Crane reported SuperAmerica has met all requirements under City Code for their Off-Sale 3.2 Malt Liquor license. Staff recommended the Council hold a Public Hearing and approve an Off-Sale 3.2 Malt liquor license for SuperAmerica.

Mayor Mueller requested staff amend the first paragraph of the staff report noting the reference to 3.5 malt liquor should be changed to 3.2.

Mayor Mueller opened the public hearing at 7:53 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 7:53 p.m.

MOTION/SECOND: Bergeron/Meehlhause. To Waive the Reading and Adopt Resolution 8763, a Resolution to Consider an Off-Sale 3.2 Malt Liquor License Renewal for SuperAmerica, located at 2640 County Road I.

Ayes – 4

Nays – 0

Motion carried.

10. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn reported on Thursday, May 18th she and Council Member Meehlhause attended the Law Enforcement Memorial Service in New Brighton. She stated this was a very moving service and was pleased to report the City of Mounds View would be hosting this event in 2019.

Council Member Meehlhause agreed this was a great event. He stated he attended a Twin Cities Gateway Board meeting last week where the group discussed hotel taxes being down in the first quarter of 2017 when compared to 2016. It was noted Mounds View hotel taxes were down 8% this year. He commented on how this decrease could impact Twin Cities Gateway's donation to the City for Festival in the Park.

Council Member Meehlhause stated he would be attending the NSCC meeting on Thursday, June 1st. He indicated he would be attending a YMCA Advisory Committee meeting on Monday, June 5th. He then reviewed the NYFS meetings he would be attending in early June on behalf of the City.

Mayor Mueller reported the Festival in the Park Committee would be meeting next on Tuesday, June 20th at 7:00 p.m. at City Hall. She stated this group was still seeking volunteers to assist with this year's event. She explained volunteers were also needed for the 60th Anniversary Celebration being planned for the City of Mounds View. Those interested in volunteering their time were encouraged to contact City Hall for further information.

Mayor Mueller stated on Friday, June 2nd the Minnesota Women in Government would be meeting to review the nominations for Outstanding Women in Elected City Government. She reported these awards would be presented at the League of Minnesota Cities Conference in Rochester, Minnesota. She was pleased that Mounds View would be sending five representatives from the City to the League of MN Cities annual conference.

Mayor Mueller indicated the Ramsey County League of Local Government would be meeting next on Thursday, May 25th at 7:00 p.m. in Maplewood.

Mayor Mueller explained the Five Cities mayor's group met last Monday in Roseville where the group discussed issues facing each community.

Mayor Mueller encouraged the public to get on the mailing list for the *Sun Focus*, in order to keep receiving City's official newspaper.

Mayor Mueller stated Thursday, May 25th was Red Nose Day, which was a great way for the community to give back to children in need.

Mayor Mueller explained the format of Mounds View Matters would be updated and encouraged residents to read through this valuable resource.

B. Reports of Staff.

1. Finance Department Quarterly Report.

Finance Director Beer reviewed the Finance Department's quarterly report and interim financial statements with the Council. He commented on the financials and it was noted the first quarter was relatively unremarkable. He discussed the unemployment, inflation and GDP rates in detail.

Public Works Director Erickson updated the Council on the projects occurring in the City. He explained he recently met with officials from the Rice Creek Watershed District to discuss the Anoka/Ramsey County judicial ditch. He indicated he had received several calls regarding infiltration basins and reported staff would be following up on these water table concerns.

Council Member Gunn asked if sump pump hoses could drain directly into the street. Public Works Director Erickson stated he has not gone around and stopped residents from doing this because of the high level of the ground water. He encouraged residents to discharge their sump pump into their yards.

City Administrator Ericson stated he attended the North Metro Mayor's meeting with Mayor Mueller last week where crisis management was the topic. The importance of public notification was discussed. He noted former Mayor of Blaine and MnDOT Commissioner Elwyn Tinklenberg was the guest speaker.

City Administrator Ericson reported he attended a Charter Commission meeting last week where seat vacancies and special elections were addressed.

City Administrator Ericson commented on the scheduled July 3rd City Council worksession meeting and suggested this meeting be rescheduled due to the 4th of July holiday. He recommended the July worksession meeting be held on Monday, July 17th. He explained the Charter Commission would be invited to attend this meeting. The Council supported this recommendation.

City Administrator Ericson asked if the Council wanted to hold a budget review worksession on June 19th. The Council supported this recommendation.

C. Reports of City Attorney.

City Attorney Riggs reviewed his monthly report with the Council and provided an update on the Clearwire contract.

**11. Next Council Work Session: Monday, June 5, 2017, at 6:00 p.m.
Next Council Meeting: Monday, June 12, 2017, at 6:00 p.m.**

12. ADJOURNMENT

The meeting was adjourned at 8:31 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.