

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Regular Meeting

March 13, 2017

Mounds View City Hall

2401 Mounds View Blvd, Mounds View, MN 55112

7:00 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. **APPROVAL OF AGENDA**
 - A. **Monday, March 13, 2017, City Council Agenda.**

City Administrator Ericson requested Item 8C be removed from the agenda.

MOTION/SECOND: Gunn/Hull. To Approve the Monday, March 13, 2017, agenda as amended.

Ayes – 4

Nays – 0

Motion carried.

5. **PUBLIC INPUT**

None.

6. **SPECIAL ORDER OF BUSINESS**
 - A. **Arbor Day and Earth Day Proclamation**

Mayor Mueller read a proclamation in full for the record declaring Friday, April 28th to be Arbor Day and Saturday, April 22nd to be Earth Day in the City of Mounds View.

Council Member Gunn encouraged residents to consider purchasing a tree for a City park through the Ramsey County Friends of the Park tree sale.

- B. **Resolution 8730, Canvassing the 2017 Special Election.**

Assistant City Administrator Crane requested the Council adopt a resolution canvassing the 2017 Special Election, which was held on Tuesday, March 7th. Staff reviewed the results and noted William Bergeron would be sworn in on Monday, March 27th.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 8730, Canvassing the 2017 Special Election.

Ayes – 4

Nays – 0

Motion carried.

The Council offered Council Member Elect William Bergeron a round of applause.

Council Member Elect William Bergeron, 7729 Woodlawn Drive, thanked everyone who came out and voted at the Special Election. He looked forward to serving as a Council Member in the City of Mounds View.

7. COUNCIL BUSINESS

A. Resolution 8719, Accepting the Bids and Awarding the Contract for the Construction of the Public Works Facility.

Public Works Director Erickson requested the Council accept the bids and award the contract for the construction of the Public Works Facility. He reviewed the history of this project and noted bids were opened on February 21st. He explained the low bidder was Ebert Construction. Staff provided further comment on the proposed bid along with the alternatives and recommended a 6% contingency be included in the contract.

Council Member Meehlhause asked why there was such a discrepancy for Alternate #1 bid. Public Works Director Erickson stated he was uncertain why these numbers varied so much between bidders.

Council Member Meehlhause questioned where the storage containers would be located. Public Works Director Erickson explained the storage containers would be placed outside of the water treatment plant.

Council Member Meehlhause inquired where the SCADA system would be relocated. Public Works Director Erickson indicated this would be placed in the water treatment plant as well.

Mayor Mueller thanked staff for the thorough staff report. She was pleased that the bids came in \$700,000 lower than was estimated by the City Engineer.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 8719, Accepting the Bids and Awarding the Contract for the Construction of the Public Works Facility.

Council Member Meehlhause questioned when the Public Works Facility project would begin. Public Works Director Erickson anticipated work would begin mid-April after road restrictions have been lifted.

Mayor Mueller requested the Public Works Facility plans be posted at City Hall for the public to review at the upcoming Town Hall meeting.

Ayes – 4

Nays – 0

Motion carried.

B. Resolution 8727, Accepting a Donation from Bethlehem Baptist Church and Authorizing Distribution of Funds.

City Administrator Ericson requested the Council accept a donation from Bethlehem Baptist Church and authorize the distribution of these funds. He noted the City received a check from Bethlehem Baptist in the amount of \$16,170.50. Staff described how the dollars would be spent and recommended Council approval.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 8727, Accepting a Donation from Bethlehem Baptist Church and Authorizing Distribution of Funds.

Council Member Meehlhause offered his thanks to Bethlehem Baptist for their generous donation and continued support of the community.

Ayes – 4

Nays – 0

Motion carried.

C. Resolution 8729, Appointing the 2016 Mounds View Citizen of the Year.

City Administrator Ericson requested the Council appoint the 2016 Mounds View Citizen of the Year. He congratulated Virgil Beyer on being named Citizen of the Year and explained Mr. Beyer would be presented with this award at the March 20th Town Hall meeting.

Mayor Mueller read Resolution 8729 in full for the record and thanked Virgil Beyer for his dedication to the community.

MOTION/SECOND: Mueller/Meehlhause. To Adopt Resolution 8729, Appointing the 2016 Mounds View Citizen of the Year.

Council Member Meehlhause suggested the 2015 Citizen of the Year also be allowed to serve as Grand Marshal's for the Festival in the Park parade, along with Virgil Beyer.

Council Member Gunn thanked Virgil Beyer for all that he does for the City of Mounds View.

Ayes – 4

Nays – 0

Motion carried.

D. Resolution 8731, Approving 2017 City Council Goals and Priorities.

City Administrator Ericson reviewed the 2017 City Council goals and priorities and recommended approval.

Council Member Hull questioned when the Council would be addressing the action steps for the 2017 goals. City Administrator Ericson reported this would be determined by the City Council and could be addressed at an upcoming work session meeting.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8731, Approving 2017 City Council Goals and Priorities.

Council Member Meehlhause commended staff for completing four of the goals on the Council's 2016 list.

Ayes – 4

Nays – 0

Motion carried.

E. Resolution 8732, Providing for the Sale of \$6,000,000 General Obligation Capital Improvement Plan Bonds, Series 2017A.

Finance Director Beer requested the Council provide for the sale of \$6,000,000 General Obligation Capital Improvement Plan Bonds, Series 2017A. He explained these bonds would be used for the Public Works Facility. He noted the Council would be reviewing the bids for these bonds on Monday, April 10th.

Stacie Kvilvang, Ehlers & Associates, introduced herself to the Council and noted she worked with the City on bond sales that were competitively bid. She anticipated the City would receive a successful sale on these bonds given the current market and the City's financial rating.

Council Member Meehlhause requested further information on the City's bonding capacity. Ms. Kvilvang described the City's bonding capacity in detail with the Council.

Council Member Hull questioned when these bonds would be on the tax rolls. Finance Director Beer reported this would occur in 2018.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 8732, Providing for the Sale of \$6,000,000 General Obligation Capital Improvement Plan Bonds, Series 2017A.

Ayes – 4

Nays – 0

Motion carried.

F. Resolution 8733, Authorizing a Budget Adjustment for the MVCC Building Alterations.

Public Works Supervisor Peterson requested the Council authorize a budget adjustment for the MVCC building alterations. He explained that with the staff turnover at the MVCC several adjustments were made to the plans for the MVCC. He described these changes and noted the cost was over the spending threshold, which required a budget adjustment. He reported the additional expense would be covered by the Special Projects Fund. Staff recommended the

Council approve the budget adjustment for the MVCC.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 8733, Authorizing a Budget Adjustment for the MVCC Building Alterations.

Ayes – 4 Nays – 0 Motion carried.

G. Resolution 8734, Accepting Credit Proposal and Authorizing Final Payment on the Energy Savings Partnership with Trane.

Public Works Supervisor Peterson requested the Council accept the credit proposal and authorize final payment on the energy savings partnership with Trane. He stated in 2015 the City entered a partnership with Trane. He explained Trane was unable to complete their contract with the City in a timely manner and was offering the City a \$12,965 credit. Staff recommended the Council accept the credit and authorize final payment to Trane.

Council Member Meehlhause asked how the solar panels were working on the Community Center and City Hall. Public Works Supervisor Peterson stated he would be reviewing the energy consumption information in detail in the coming weeks and would report back to the City Council.

Mayor Mueller thanked Public Works Supervisor Peterson for having a difficult conversation with Trane about this situation. She appreciated his efforts and the cost savings that were being offered by Trane. Public Works Supervisor Peterson reported Public Works Director Erickson was instrumental throughout the process.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 8734, Accepting Credit Proposal and Authorizing Final Payment on the Energy Savings Partnership with Trane.

Ayes – 4 Nays – 0 Motion carried.

8. CONSENT AGENDA

City Administrator Ericson had earlier requested Item 8C be removed from the Consent Agenda.

- A. Resolution 8725, Renewing an Agreement with the Housing Resource Center (HRC) for 2017.**
- B. Resolution 8726, Approving an Agreement with the City of New Brighton for Housing Inspection Services.**
- ~~**C. Resolution 8728, Approving an Agreement with Simple Recycling for free Curbside Pickup of Clothing and Household Goods.**~~

MOTION/SECOND: Gunn/Meehlhause. To Approve the Consent Agenda as presented.

Ayes – 4

Nays – 0

Motion carried.

9. JUST AND CORRECT CLAIMS

Finance Director Beer answered the Council's questions related to claims.

MOTION/SECOND: Mueller/Hull. To Approve the Just and Correct Claims as presented.

Ayes – 4

Nays – 0

Motion carried.

10. APPROVAL OF MINUTES

A. February 13, 2017, City Council Meeting Minutes.

Council Member Meehlhause requested a correction on Page 9, Line 37 changing “on” to “of”.

Mayor Mueller requested a correction on Page 9, Line 9 changing “would” to “were invited”.

MOTION/SECOND: Mueller/Gunn. To Approve the February 13, 2017, City Council meeting minutes as corrected.

Ayes – 4

Nays – 0

Motion carried.

B. February 27, 2017, City Council Meeting Minutes.

Council Member Meehlhause requested a correction on Page 7, Line 12 noting the time should be reflected as 11:00 a.m.

MOTION/SECOND: Gunn/Meehlhause. To Approve the February 27, 2017, City Council meeting minutes as corrected.

Ayes – 4

Nays – 0

Motion carried.

11. REPORTS

A. Reports of Mayor and Council.

Council Member Hull reported he attended the CPY Luncheon last Tuesday, along with staff and Council Member Meehlhause. He was pleased by the amount of people in attendance.

Council Member Meehlhause stated he would be attending a Gateway board meeting next week where he would be learning how much funding would be contributed to the City.

Council Member Meehlhause explained he would be attending an NYFS Human Resources Committee meeting next Wednesday, March 22nd and an NYFS Board of Directors meeting on Thursday, March 23rd.

Mayor Mueller stated she attended a Five Cities meeting this afternoon along with City Administrator Ericson. She provided a brief update on the issues discussed at this meeting by the various cities in attendance.

Mayor Mueller commented on Wednesday she would be touring the Medtronic building with City Administrator Ericson and Public Works Director Erickson.

Mayor Mueller reported the Festival in the Park Committee would be meeting next on Tuesday, March 21st at 7:00 p.m. at City Hall. Those interested in volunteering for this great community event were encouraged to attend this meeting. She stated in addition, the City was seeking volunteers to serve on a committee for the City's 60th Anniversary Celebration.

B. Reports of Staff.

Public Works Director Erickson provided the Council with an update on the Met Council's project in the City. He anticipated Area I would take approximately eight weeks to complete this spring.

City Administrator Ericson reported Commissioners McGuire and Huffman would be in attendance at the next Council meeting, along with Senator Isaacson.

City Administrator Ericson explained the Council would be going into a Closed Session meeting after the Council meeting adjourns to discuss labor negotiations.

C. Reports of City Attorney.

There was nothing additional to report.

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| 12. Next Council Work Session: | Monday, April 3, 2017, at 7:00 p.m. |
| Town Hall Meeting: | Monday, March 20, 2017, at 6:00 p.m. |
| Next Council Meeting: | Monday, March 27, 2017, at 7:00 p.m. |

13. ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.