

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

APPROVED

Special Meeting
January 3, 2017
Mounds View City Hall
2401 Mounds View Boulevard, Mounds View, MN 55112
7:00 P.M.

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1. **MEETING IS CALLED TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Mueller, Gunn, Hull, Meehlhause

NOT PRESENT: None.

4. **APPROVAL OF AGENDA**
 - A. **Monday, January 3, 2017, Special City Council Agenda.**

MOTION/SECOND: Gunn/Hull. To Approve the Monday, January 3, 2017, agenda as presented.

Ayes – 4

Nays – 0

Motion carried.

5. **PUBLIC INPUT**

None.

6. **SPECIAL ORDER OF BUSINESS**
 - A. **Oath of Office for Mayor Carol Mueller.**

City Administrator Ericson administered the Oath of Office for Mayor Carol Mueller.

- B. **Oath of Office for Councilmember Sherry Gunn.**

City Administrator Ericson administered the Oath of Office for Councilmember Sherry Gunn.

- C. **Oath of Office for Councilmember Gary Meehlhause.**

City Administrator Ericson administered the Oath of Office for Councilmember Gary Meehlhause.

7. COUNCIL BUSINESS

A. Resolution 8687, Selection of the Acting Mayor, Treasurer, and Official Depositories for 2017.

Assistant City Administrator Crane requested the Council select an Acting Mayor, Treasurer, Official Newspaper and Official Depository for 2017. It was noted the *Sun Focus* (primary) and the *Pioneer Press* (secondary) has served as the City's official newspaper in the past.

Council Member Gunn stated she was willing to serve as the Acting Mayor.

MOTION/SECOND: Meehlhause/Hull. To Appoint Council Member Sherry Gunn as Acting Mayor for 2017.

Ayes – 4 Nays – 0 Motion carried.

Council Member Meehlhause recommended the *Sun Focus* remain the City's primary newspaper.

MOTION/SECOND: Meehlhause/Gunn. To Recommend the *Sun Focus* be selected as the City's primary newspaper.

Ayes – 4 Nays – 0 Motion carried.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 8687, Selection of the Acting Mayor, Treasurer, and Official Depositories for 2017.

Ayes – 4 Nays – 0 Motion carried.

B. Resolution 8688, Appointing City Council Members and City Staff as Representatives for City Commissions and Other Organizations.

Assistant City Administrator Crane stated the Council appoints members and staff as representatives for City Commissions and other organizations on a yearly basis. She reviewed the appointments and requested input from the City Council.

Mayor Mueller reported she was willing to continue to serve on the Ramsey County League of Local Government.

Council Member Gunn stated she would act as the representative for the Blaine/Mounds View Spring Lake Park Fire Board.

Council Member Hull and Council Member Meehlhause would both serve on the Human Resources Committee.

Council Member Meehlhause indicated he could continue as the representative for the Minnesota North Metro Tourism Board.

Council Member Meehlhause was willing to serve as the YMCA Advisory Committee representative with Council Member Hull acting as the alternate.

Mayor Mueller stated she would need a volunteer to serve as the NSCC/NSAC representative. Council Member Gunn volunteered for this position.

Council Member Meehlhause indicated he would continue to act as the Council Liaison to the City's commissions and committees.

Council Member Meehlhause reported he would serve as the Northeast Youth and Family Services representative and Council Member Hull volunteered to be the alternate.

Mayor Mueller stated she would be happy to take on the role as the League of Minnesota Cities representative. The alternate position would be filled by Council Member Hull.

Mayor Mueller explained she would assume the position for the North Metro Mayor's Association, noting City Administrator Ericson would also be attending. She requested Council Member Gunn consider serving as the alternate.

Council Member Meehlhause and Mayor Mueller were willing to continue on the North Metro Business Council.

Council Member Gunn indicated she would serve on the I-35W Coalition and Council Member Hull would serve as the alternate.

Mayor Mueller commented she would step up to serve as the representative for Metro Cities.

Council Member Hull stated he would serve on the Anoka County Fire Protection Board and Council Member Gunn would serve as the alternate.

Mayor Mueller summarized all of the appointments for the record and recommended the assignments be reconsidered after the special election.

MOTION/SECOND: Meehlhause/Mueller. To Waive the Reading and Adopt Resolution 8688, Appointing City Council Members and City Staff as Representatives for City Commissions and Other Organizations.

Ayes – 4

Nays – 0

Motion carried.

C. Resolution 8689, Approving Severance for Officer Jeffrey Martin, Mounds View Police Department.

Assistant City Administrator Crane stated Police Officer Jeffrey Martin submitted his letter of resignation with the Mounds View Police Department effective December 15, 2016. She

reviewed the payouts that Officer Martin was to receive as severance and recommended Council approval.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 8689, Approving Severance for Officer Jeffrey Martin, Mounds View Police Department.

Ayes – 4 Nays – 0 Motion carried.

D. Resolution 8690, a Resolution Approving the Hire of Sherri Eisenbraun to the Position of Permit Technician.

Assistant City Administrator Crane requested the Council approve the hire of Sherri Eisenbraun to the position of Permit Technician. She explained Barbara Benesch retired from this position in October of 2016. Staff advertised for this position, held interviews and was recommending the hire of Sherri Eisenbraun.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 8690, a Resolution Approving the Hire of Sherri Eisenbraun to the Position of Permit Technician.

Ayes – 4 Nays – 0 Motion carried.

E. Resolution 8691, a Resolution Approving the Hire of Ismail Omar to the Position of Community Service Officer (CSO) in the Mounds View Police Department.

Assistant City Administrator Crane requested the Council approve the hire of Ismail Omar to the position of Community Service Officer (CSO) with the Mounds View Police Department. She explained this position was advertised and the top candidate that was recommended by the Police Civil Service Commission was Ismail Omar. Staff recommended approval of the hire on or about January 17th.

Council Member Meehlhause requested further information on Ismail Omar's work history. Police Chief Harder discussed Mr. Omar's work history noting he has served as a reserve officer for the City of Minneapolis. He explained Mr. Omar would bring much needed language skills to the Mounds View Police Department.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 8691, a Resolution Approving the Hire of Ismail Omar to the Position of Community Service Officer (CSO) in the Mounds View Police Department.

Ayes – 4 Nays – 0 Motion carried.

F. Resolution 8692, a Resolution Approving a Utility Agreement with the City of Blaine.

City Administrator Ericson requested the Council approve a utility agreement with the City of Blaine. He reported several properties in the City of Mounds View receive utility services from Blaine. He explained the proposed agreement would outline costs associated with linking to Blaine's utilities. It was noted the previous agreement was reached in 1971. Staff provided further comment on the revised utility agreement and recommended approval.

Rob Lind, general contractor for Jeffrey and Stephanie Killian, stated he heard about this meeting today. It was his understanding the proposed utility agreement only affected his clients. He noted water and sewer were installed to the Killian's property in 1990. He explained he contacted both Mounds View and Blaine on behalf of the Killian's to learn more about the utility situation and was provided a copy of the agreement from 1971. As he read through the agreement, he noted the fees were not in alignment. He read the language from the 1971 agreement stating the fees were not to change, and if a change was proposed, that his clients were to receive 90-day notice. He requested the City look out for the best interests of the Mounds View residents and hold Blaine to the terms of the agreement currently in place. He recommended the Council table action on this item or provide his clients with proper notice.

City Administrator Ericson believed the 90-day notice would apply if Mounds View was operating under the agreement from 1971. However, the fact was, the City was being asked to consider a revised utility agreement. He was uncertain if a 90-day notice was required for a new agreement, but understood this maybe should have been triggered.

Mr. Lind believed 90-day notice should have been provided to his clients given the proposed rate changes.

Council Member Meehlhause questioned what action Mr. Lind was seeking from the City of Mounds View. Mr. Lind requested the Council stand up for the Mounds View residents.

Council Member Gunn asked if Mr. Lind had spoken to the City of Blaine. Mr. Lind reported he has been in contact with the City of Blaine and they had no answers for him.

Stephanie Killian, Mounds View resident for 32 years, stated she recently sold her home and was planning to build a new home on the property in question. She indicated she spoke with Tom Scott at the City of Blaine and he was aware last April that this property would be developed. She believed that a lot of time had transpired and was surprised by the roadblock that has been thrown up. She encouraged the Council to table action on this item until the discussions can be held with the City of Blaine.

Jeffrey Killian reported he spoke with Tom Scott today and Mr. Scott noted this property should have been investigated in 2004. However, no action was taken until very recently. He expressed frustration that he and his wife did not receive proper notification and did not believe it was fair for the rates to be increased.

Council Member Meehlhause inquired if the Killian's had spoken to the Blaine City Manager. Ms. Killian stated she has only been in communication with City Engineer Tom Scott.

Mayor Mueller asked how much time the Killian's needed in order for this matter to be properly addressed. Mr. Lind hoped to apply for a permit on Monday, however, this would be delayed given the fact the permit fees were incorrect. He stated he could continue to speak with Blaine staff but anticipated this would not be resolved overnight. He requested that he be allowed to move forward with the Killian's house and that the fees and charges be worked out in the coming months. He stated he had a contract signed with the Killian's and he was to begin construction now.

Mayor Mueller questioned if the City had ever issued a building permit prior to all fees being paid. City Administrator Ericson stated for a situation like this all SAC and WAC fees would have to be paid prior to the City issuing a building permit. He explained the Council could table this item to a future meeting, which would allow the applicant to discuss the matter further with the City of Blaine.

Mr. Lind clarified he was not contesting the WAC and SAC fees. He explained the sewer and water lateral fees were of concern.

Mayor Mueller inquired if the City of Blaine was paid for the installation of the lateral lines in 1990. Mr. Lind was uncertain. Mr. Killian understood the stubs were installed across County Road J when it was torn up in 1990. He did not know who paid for this project.

Mayor Mueller asked if this lot was recently subdivided. Mr. Killian reported this was the case.

MOTION/SECOND: Hull/Gunn. To Table Action on this matter until an agreement has been reached between the Killian's and the City of Blaine.

Council Member Gunn encouraged the Killian's to speak with the City of Blaine in order to bring about a resolution on this matter.

Ayes – 4

Nays – 0

Motion carried.

G. Resolution 8693, a Resolution Approving a Memorandum of Understanding with LELS 204 Regarding Holiday Hours.

City Administrator Ericson requested the Council approve a Memorandum of Understanding with LELS 204 regarding holiday hours. He explained this item relates to holiday hours for newly hired Officer Sarah David. He described how holiday hours were to be paid out to officers after completion of field training and recommended approval of the Resolution.

Mayor Mueller asked if the newly hired officer and LELS were in agreement with the Resolution. City Administrator Ericson reported this was the case.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 8693, a Resolution Approving a Memorandum of Understanding with LELS 204 Regarding Holiday

Hours.

Ayes – 4

Nays – 0

Motion carried.

8. REPORTS

Council Member Meehlhause noted he would be attending a YMCA Advisory Committee meeting on Monday, January 9th at 11:00 a.m.

Mayor Mueller reported the Festival in the Park Committee would be meeting next on Tuesday, January 17th at 7:00 p.m. at City Hall.

Mayor Mueller wished Sheriff Matt Bostrom well in his retirement and thanked him for his 34 years of dedicated service in Ramsey County.

**9. Next Council Work Session: Immediately Following this Meeting
Next Council Meeting: Monday, January 9, 2017, at 7:00 p.m.**

10. ADJOURNMENT

The meeting was adjourned at 8:07 p.m.

Transcribed by:

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.