



2019 Fee Schedule

January						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2401 Mounds View Boulevard | Mounds View, MN 55112
 (763) 717-4000 | Fax (763) 717-4019
www.moundsviewmn.org | info@moundsviewmn.org

INDEX

I.	Building/Community Development Fees	Page 2
II.	Other Inspection / Planning Fees	Page 3
III.	Miscellaneous (copies, maps, agenda, etc.)	Page 4
IV.	Police/Administrative Offenses	Page 4
V.	Licenses	Page 5
VI.	Parks, Recreation, and MVCC Facility Rental Fees	Page 7
VII.	Public Works/Municipal Utility Fees	Page 8

Appendix A – 2018 MN State Statutes: 326B.153 Building Permit Fees

Appendix B – 2018 MN State Statutes: 326B.148 Surcharge

I. BUILDING/COMMUNITY DEVELOPMENT RELATED FEES	
Building Permit (State Surcharge Required, See Appendix B)	Fees shall be based according to the 2018 State Statute 326B.153 and are determined by the City's Building Official (Appendix A)
Building Permit Plan Review	65% of Building Permit Fee
Building Permit Reinspection	\$63.25 per State Statute 326B.153
Building Permit Investigation Fee (starting work without an approved/issued permit)	Equivalent to permit fee
Renewable Energy System (Solar Geothermal, Wind Energy Conversion) – Residential	\$100
Renewable Energy System (Solar Geothermal, Wind Energy Conversion) – Commercial	See Appendix A
Billboards/Billboard Alterations (includes Footings)	\$250 per billboard plus surcharge
Telecommunications Antenna – New System	\$750 plus engineering/inspection fees if located on City-owned property plus surcharge (see Public Works for further information)
Telecommunications Antenna – Repairs/ Alterations/ Swapping or Adding Antennas to Existing System (City or Private Property)	\$250 per permit plus surcharge
Electrical Permits, State of MN	Established by the Minnesota State Boards of Electricity
Fire Inspections (DHS)	\$50
Fire Panel Systems	See Appendix A
Fire Permit (no surcharge), All permits unless noted otherwise	\$100
Fireworks Display/Fireworks Sales	\$100
Fireworks Sales Only (Businesses)	\$350
Fireworks Sales with other Retail (Businesses)	\$100
Fire Permit, Temporary Tent	\$50
Fire Permit, Tank Installation (fuel, oil, gas, etc.)	\$100 per tank
Fire Permit, Tank Removal	\$50 per tank
Fire Permit, Operational	\$50 per year
Fire Permit, Chemical Fire Suppression	\$100
Fire Sprinkler Systems	See Appendix A
Fire Sprinkler Plan Check	65% of permit (for new construction or 20 heads or more only)
Mechanical Permit, Residential (State Surcharge Required, See Appendix B)	Minimum \$60 or 2% of Valuation, whichever is larger
Mechanical Permit, Commercial (State Surcharge Required, See Appendix B)	See Appendix A

Plumbing Permit, Residential (State Surcharge Required, See Appendix B)	Minimum \$60 or 1.25% of Valuation, whichever is Larger
Plumbing Permits, Commercial (State Surcharge Required, See Appendix B)	See Appendix A
Zoning Permits (No Surcharge)	
Deck 30" and under, or not attached	\$30
Driveways, Sidewalks, Parking Lots, Patios (no permit required for sealcoating or overlays without expansion. A right-of-way permits is required for any construction that disrupts City-owned streets, curbing, sidewalks, etc., residential includes churches and schools.	
Residential R1 or R2 Driveway	\$45
Residential R1 or R2 Patio or Sidewalk	\$30
Residential R3, R4 and R5 Driveway or Parking Lot	\$75
Residential R3, R4 and R5 Patio or Sidewalk	\$50
Residential Gravel (refer to Zoning Code for limitations)	\$25
Commercial/Industrial Driveway or Parking Lot	\$150
Commercial/Industrial Sidewalk or Patio	\$75
Fence/Kennel – 7' or below (if higher, Building Permit, see Appendix A)	\$30
Retaining Wall – 4' or below (if higher, Building Permit, see Appendix A)	\$30
Shed (200 square feet or less)	\$30
Signs – Billboards (Building Permit)	See Appendix A
Signs (Chapter 1008) up to 100 square feet	\$75 per sign
Signs 100 square feet or over	\$95 per sign
Signs – Re-Facing or Altering	\$40 per permit
Signs, Banners – Temporary	\$40 per 21-day period (Limit 4 permits per year plus one additional permit for a banner)
Swimming Pools, Residential (Above Ground)	\$30
Swimming Pools (In-Ground, Building Permit)	See Appendix A (Surcharge Required)
II. OTHER INSPECTION / PLANNING FEES	
Applicants are responsible for all costs incurred associated with the filing, review and processing of development applications. Such fees are to be paid in escrow up front or upon receipt of statement from the City of Mounds View. Fees may include, but are not limited to, costs for consultants retained by the City, consultant planning services, attorney, and engineer fees. A deposit may also be required to cover costs of public notices, materials and staff time spent in the review, research or preparation of materials associated with each application. The applicant shall be responsible for all reasonable incurred costs in excess of the initial fee and/or deposit amount. Any portion of the deposit not spent or encumbered shall be refunded to the applicant within 30 days after consideration of the application is completed. Payment of park dedication fees is required with subdivision applications. Application fees are not refundable.	
Building Inspections Conducted Outside Normal Business Hours	\$63.25/hour (two-hour minimum charge)
Change of Address	\$150
Comprehensive Plan Amendment	\$500
Conditional Use Permit, R-1 or R-2	\$200
Conditional Use Permit, All Other Districts	\$400
Conditional Use Permit Amendment	Same as CUP Fee
Contractor License (Chapter 1001)	\$60
Contractor State License Verification Fee	\$5 per permit
Development/Site Plan Review	\$400
Escrow – Manufactured Homes	\$500 per permit
Escrow – Occupancy (Seed, sod, landscaping; as-building grading survey; driveway installation; curb	\$1,000 for each item

cut modifications; site clean-up; storm water management; drainage features; site erosion; right-of-way restoration; or any other items as determined by the Building Official)	
Housing Inspection Initial and One Follow-Up (includes now shows)	No Charge (Chapter 1012)
Housing Inspection/Now Show, each additional	\$63.25
Interim Use Permit (IUP)	\$400
IUP Amendment	\$400
Park Dedication Fees (Ord. 745)	Up to 10% of fair market value
Plan Review (Payment Required Before Plans are Reviewed)	65 percent of permit fee for all commercial permits and for residential permits for new dwellings, dwelling additions, garages, garage additions, decks, sheds over 200 square feet, and major remodeling.
Plan Review for Changes, Revisions, or Additions to Plans	\$47/hour (one half-hour minimum charge)
Plan Review for Outside Consultants for Plan Checking and Inspections or Both	Actual costs including administrative and overhead costs
Plan Review Similar (all units are same or similar)	Each unit after the first shall be 25% of original fee
Planned Unit Development (PUD) Chapter 1120	\$750
PUD Amendment	\$400
Refund, Permits (within 100 days of application if work is not commenced)	All but \$40
Refund, Plan Review	100% (If review has not been done)
Refund, State Surcharge	100%
Rezoning	\$500
Vacation, Street or Easement	\$250
Subdivision, Minor	\$400
Subdivision, Minor (Reapproval Fee)	\$50
Subdivision, Major	\$750
Subdivision, Major (Reapproval Fee)	\$100
Text Amendment, Zoning Code	\$400
Text Amendment, Other City Code	\$300
Variance, Administrative R-1 or R-2	\$100 (additional \$125 if formal variance is required)
Variance, Formal R-1 or R-2	\$200
Variance, All Other Districts	\$400
Wetland Alteration Permit, R-1 or R-2	\$200
Wetland Alteration Permit, All Other Districts	\$350
Wetland Buffer Permit, R-1 or R-2	\$30
Wetland Buffer Permit, All Other Districts	\$100
Zoning Code Review	\$200
Zoning Letter	\$50 per letter
III. MISCELLANEOUS FEES	
Certified Copy	\$5 plus copy charges if any
Filing Fee for Public Office	See Mounds View Charter
Insufficient Funds (NSF) Check	\$30
Municipal/City Code, Copy	\$200
Notary Public	\$5 per person (free to Mounds View Residents/Businesses)
Photocopy, B/W 8 ½ x 11	\$0.25 per side
Photocopy, B/W 11 x 17	\$0.50 per side
Photocopy, Color 8 ½ x 11	\$1.00 per side
Photocopy, Color 11 x 17	\$2.50 per side

Pending Assessment Search	\$10
CD/DVD Copy	\$15
50 th Anniversary Mounds View Cookbook	\$5
Mounds View History Book	\$10
IV. POLICE/FIRE/ADMINISTRATIVE OFFENSES	
Crime Free Multi-Housing Participant	No charge
Fingerprint Card	\$20 for first card, \$5 each additional
Police Report Research (if exceeds 100 pages)	\$50 per hour
Police Report Research (under 100 pages)	No charge
Certified Copy of Report	\$5 for certification and .25 per page
Color Computer Printed Copy	\$2 per page
Electronic Copies to Digital Media	\$15 per disc
Impound Vehicle Storage Fee	\$15 per day
False Police Alarm, 3 rd and each Subsequent in 12 month period	\$100
False Fire Alarm, 3 rd and each Subsequent in 12 month period	\$250
Fire Service Maintenance	\$250 per occurrence
Administrative Offenses	
30' Stop Sign	\$15
Alcohol in Public	\$50
Animal Violation, 1 st Violation within 12 Months	\$25
Animal Violation, 2 nd Violation within 12 Months	\$50
Animal Violation, 3 rd and Subsequent Violations within 12 months	\$75
Building Code	\$150
Blocking Driveways	\$100
Fire Code	\$150
Fire Hydrant	\$25
Fire Lane	\$100
Garbage/Trash Dumping	\$100
House Numbers, Not to Code	\$25
Illegal Parking, Handicap Zone	\$200
Illegal Parking, Other	\$15
Illegal Parking, Trucks	\$25
Illegal Parking, Snowbird	\$24
Junk Vehicle	See property based violations
Junk and Debris	See property based violations
Loitering	\$25
Parks and Recreation (Chapter 909)	\$25
Regulated Business Activity (Chapter 500)	\$100
Noise/Loud Parties: Mufflers, Stereos and other Violations of State and City Noise Codes	\$50
Property Based Violation, 1 st Offense	\$150
Property Based Violation, 2 nd Offense within 12 Months	\$300
Property Based Violations, 3 rd Offense within 12 Months	\$450
RPZ Testing/Reporting, Failure to Provide	See property based violations
Administrative Hearing	\$50
Tobacco, Sale to Minor (for individuals) 1 st Offense	\$100
Tobacco, Each Subsequent Offense within 24 Months	\$50

Watering Ban, 1 st Violation	Written Warning
Watering Ban, 2 nd Violation	\$25
Watering Ban, 3 rd Violation	\$50
Watering Ban, 4 th Violation	\$100
Watering Ban, 5 th Violation	\$200
Watering Ban, 6 th Violation	Given to City Attorney for Criminal Prosecution
Wetland, Altering of (Chapter 1010)	\$150
Zoning Code (Chapter 1100)	\$150
V. LICENSES (All Licenses are Subject to 20% Late Fee)	
Amusement Devices and Center (Chapter 506) (Over Three Devices)	\$16 per location plus \$16 per machine
Automobile Sales (Chapter 51)	\$ 225 per year
Amusement Rides, Carnivals, Circuses (Chapter 506)	\$133 first day plus \$21 for each additional day
Bowling Alleys (Chapter 507)	\$21 per alley per year
Christmas Tree Sales	\$204 per month
Cigarette and Tobacco (Chapter 512)	\$330 per year
Contractor License	\$60 per year
Dog License Fees, After One Year	Decrease Full Price by 50%
Dog License, Spayed/Neutered	\$12 for 2 years
Dog License, Unaltered	\$20 for 2 years
Dog License, Duplicate Tag	\$5
Donation Collection Bin	\$100 per bin per year
Garbage/Recycling/Rubbish Hauler (Chapter 603)	\$120 plus \$50 per vehicle per year
Gasoline Stations (Chapter 509)	\$75 plus \$25 per pump per year
Chickens/Ducks, Keeping of	\$100 first year
Chicken/Ducks, Renewal	\$30 per year
Honeybees, Keeping of	\$50 (one time license)
Kennel, Residential (Chapter 701)	\$45 per year
Kennel, Commercial	\$80 per year
Liquor (Chapters 502 and 503)	
On-Sale, Intoxicating	\$0.65 per square foot for that space used primarily as bar area and \$0.53 per square foot for that space used primarily as ding area with a minimum fee of \$3,000 and a maximum fee of \$10,000
On-Sale, Intoxicating (Movie Theaters Only)	\$3,000 base fee plus \$100 per theater room allowing alcohol
On-Sale, Sunday Sales	\$200 per year
State of MN AGED Buyer's Card New Intoxicating Only)	\$20
On-Sale, Brewery Taproom	\$800 per year
Off-Sale, Brewery Malt Liquor	\$200 per year
On-Sale Microdistillery	\$800 per year
Off-Sale Microdistillery	\$200 per year
Sunday Growler Sales	\$200 per year
On-Sale Wine	\$800 per year
Off-Sale Intoxicating	\$260 per year
Bottle Club	\$330 per year
On-Sale Malt Liquor/3.2 Beer	\$800 per year
Off-Sale Malt Liquor/3.2 Beer	\$200 per year
Set Ups	\$330 per year
Club	\$330 per year
Temporary Liquor	\$120 per event

Investigation Fee, Renewal License	\$50 per year
Investigation Fee, Single Person	\$350 per year
Investigation Fee, Partnership	\$385 per year
Investigation Fee, Corporation	\$450 per year
Rental Dwelling (Chapter 1012)	
Administrative Fee (Multi-Family Dwelling)	\$30 (active license with no renters)
Single-Family Dwelling	\$60 per year
New Single Family Rental	\$60 per year plus conversion fee
Multi-Family Rental	\$60 plus \$8 per unit per year
Renewal Late Fee	Double the License Fee
License Fee Discount, Certification Level C	20% fee reduction
License Fee Discount, Certification Level B	33% fee reduction
License Fee Discount, Certification Level A	50% fee reduction
Transfer of License	\$40 per building
Conversion Fee (Single Family Dwelling Converted to Rental Property or that has been Unlicensed for More than One Year. Buildings owned by Nonprofit Entity are Exempt from Conversion Fee)	\$375 in addition to annual license fee. \$100 if owner presents proof of participation in an applicable education or hires a management company for at least a year
Pawn Shop (Chapter 516), Non-refundable Application Fee (Includes Investigation Fee)	\$500
Pawn Shop, New Manager Investigation Fee	\$150
Pawn Shop, License	\$10,000 per year (pro-rated in 30-day increments after June 30 th)
Pawn Shop, Billable Transaction	\$1.50 per transaction
Pawn Shop, Performance Bond	\$10,000
Peddler/Transient Merchants/Solicitor (Chapter 504) Permits	\$61 per day \$204 per month \$510 per year
Peddler Investigation Fee, Per Person	\$18.25
Peddler ID Card, Per Person	\$5
Recuperation/Half Way House (Chapter 511) Less than 10 Beds	\$33 per year
Recuperation/Half Way House, 10-49 Beds	\$55 per year
Recuperation/Half Way House, 50-99 Beds	\$82 per year
Recuperation/Half Way House, Over 100 Beds	\$110 per year
Restaurant, Class A (Occupancy Load Greater than 100) Chapter 505, Operating 16 hours per day or less	\$320 per year
Restaurant, Class A (Occupancy Load Greater than 100) Chapter 505, Operating More than 16 Hours Per Day	\$560 per year
Restaurant, Class B (Occupancy Load of 100 or Less) Chapter 505, Operating 16 Hours Per Day or Less	\$204 per year
Restaurant, Class B (Occupancy Load 100 or Less) Chapter 505, Operating More than 16 Hours Per Day	\$337 per year
Therapeutic Massage (Chapter 514), Enterprise	\$255 per year (pro-rated in 30-day increments after June 30 th)
Therapeutic Massage, Each Therapist	\$102 per year
Therapeutic Massage Investigation, Individual	\$100 new application \$50 per year renewal

Therapeutic Massage Investigation, Partnership or Corporation	\$350 per year			
Therapeutic Massage, Temporary	\$100			
Transfer Fee, Liquor License	\$160			
Transfer Fee, Any Other Commercial Business License	\$65			
VI. PARKS, RECREATION, AND MOUNDS VIEW COMMUNITY CENTER (MVCC) FACILITY RENTAL FEES				
Class 1	School District 621, Mounds View Scouts, Lions and 4-H, Mounds View Area Athletic Associations (with 10% roster MV residents)			
Class 2	Mounds View Residents, Mounds View Religious Groups (with Mounds View address), Local Political Groups and Mounds View Non-Profits (with Mounds View Address)			
Class 3	Mounds View City Employees, Non-Local School Districts, Non-Local Non-Profit Groups			
Class 4	All For-Profit Groups, Non-Local Religious Groups, Non-Resident Individuals/Private Agencies, Businesses/Vendors and Colleges and Universities			
<i>The City Administrator may waive the rental fees for charitable events held for the benefit of Mounds View residents upon receiving a written request outlining the nature of such event.</i>				
Banquet and Conference Center Rentals				
Fri, Sat, Sun, and Mon-Thurs after 6pm	Class 4 – 100%	Class 3 – 75%	Class 2 – 50%	Class 1 – 25%
Mon-Thurs 7am-6pm	Class 4 – 60%	Class 3 – 50%	Class 2 – 45%	Class 1 - 25%
			2019	
			Hourly	Daily
			2020	
			Hourly	Daily
Event Center 1/6 Seats 50 (Class 1 Excludes Set Up Services in Event Center or Additional Set Up in Multi-Purposes Rooms and Gymnasium)			\$60	\$605
Event Center 1/3, Seats 100 (Class 1 Excludes Set Up Services in Event Center or additional Set Up in Multi-Purpose Rooms and Gymnasium)			\$99	\$1,005
Full Event Center, Seats 400 (Class I Excludes Set Up Services in Event Center or Additional Set Up in Multi-Purpose Rooms and Gymnasium) NOTE: MUST RENT LOBBY FOR 200 OR MORE GUESTS.			\$227	\$2,295
Multi-Purpose Rooms – Aspen, Birch, Maple and Willow; Seating up to 20 (For Multi-Purposes Rooms and Gymnasium Rentals, if the MVCC is Not Otherwise Open, the Permit Holder will be Charged an Additional \$15 per Hour for Staffing)			\$60	\$605
Multi-Purpose Room – Cedar, Seating up to 40, 2-HOUR MINIMUM RENTAL. (For Multi-Purpose Rooms and Gymnasium Rentals, if the MVCC is not Otherwise Open, the Permit Holder will be Charged an Additional \$15 per hours for Staffing)			\$70	\$711
Multi-Purpose Room – Pine, studio (For Multi-Purpose Rooms and Gymnasium Rentals, fi the MVCC is Not Otherwise Open, the permit Holder will be Charged an Additional \$15 per Hour for Staffing)			\$81	\$821
Miscellaneous MVCC Charges - *Items subject to class rate pricing				
Microphone and one speaker	\$50*			
Screen	\$50*			
CD Projector	\$50*			
Lobby	\$25 per hour or \$150 per day			
Bar	\$20			
Fabric Backdrop	\$150			
Backdrop Lighting	\$100			

Coffee Pot and Carafes	\$25
Table Linens	\$3 each
Napkins	\$0.15 each
Prep Kitchen	\$150 per day
Kitchen	\$350 per day
Sound Package – Microphone and up to 4 Speakers	\$75*
Visual Package – Screen and Projector	\$75*
A/V Package – Sound Package and Visual Package	\$125*
Gymnasium Rental	Class 4 – 100% Class 3 – 75% Class 2 – 65% Class 1 – 50%
Full Gym, Hourly	\$130
Full Gym, All Day (8 am to 9 pm)	\$1,500
Half Gym, Hourly	\$67
Gym Rental Staffing, Hourly	\$15
Athletic Fields Rental	Reservations Begin
Level 1 – City of Mounds View and Community Center	February 1 – 7
Level 2 – School District #621/Mounds View Recognized Youth Athletic Association	February 8-14
Level 3 – Recognized Youth Athletic Associations	February 15 – 21
Level 4 – Other Mounds View Resident Community Groups	February 21
Level 5 – All Other Individuals or Groups	February 21
Fees are based upon an individual event/game/practice. Field reservations may be limited depending upon the number of teams and fields available. The Mounds View YMCA and Parks Maintenance Staff will set a seasonal field use policy which may affect field availability.	
Baseball and Softball Fields (Youth Only) Hillview, Groveland, Oakwood, Greenfield, Lambert and City Hall Parks	\$15 for 2 hours
Softball Fields (Youth) City Hall and Silverview Parks	\$15 for 2 hours
Softball Fields (Adult) City Hall and Silverview Parks	\$20 for 2 hours
Soccer Fields (Youth Only), Groveland and Oakwood Parks	\$10 for 2 hours
Soccer Fields (Youth Only) Silverview	\$50 for 2 hours
Lighting Fee for Softball Field, Level 1	\$20 per 4-hour time block
Lighting Fee for Softball Field, Level 2	\$20 per 4-hour time block
Lighting Fee for Softball Field, Level 3	\$20 per 4-hour time block
Lighting Fee for Softball Field, Level 4	\$30 per 4-hour time block
Lighting Fee for Softball Field, Level 5	\$40 per 4-hour time block
Soccer Tournaments (Excludes Silverview)	\$100 per field per day (If Field Maintenance is Required During Tournament, an Additional \$30 per Hour with a 2-Hour Minimum will be Charged)
Soccer Tournament – Silverview Park Only	\$50 for 2 hours
Park Shelter/Building Rental, Hillview and City Hall	\$105 for 4 hours \$25 Refundable Key Deposit \$200 Refundable Damage Deposit \$75 Service Fee (Groups of 50 or More or in excess of 10 trash bags)
Park Shelter/Building Rental, Groveland, Lambert, Random and Silverview*	\$160 for 4 hours \$25 Refundable Key Deposit \$200 Refundable Damage Deposit \$75 Service Fee (Groups of 50 or More or in excess of 10 trash bags))
*Large Group Rental (200+) at Silverview Shelter includes the Volleyball and Basketball Courts, Horseshoe Pits and 100' around Building. Non-	\$500 for 8 hours**

profit organizations and National Night Out groups may be eligible for a reduced fees (see policy below).	
**NON-PROFIT POLICY:	
<ol style="list-style-type: none"> 1. Non-Profit entities duly registered in the State of Minnesota with active status as denoted on the Minnesota Secretary of State registry that has real property or a physical presence and provide a measurable benefit to the City of Mounds View can submit a written request to the City Administrator that \$500 fee be waived. 2. Only one waived fee per year per Non-Profit is allowed. 3. Non-Profit's making and receiving the waiver are still required to submit a \$200 security deposit to cover damages and cleaning. 4. Non-Profits making and receiving the waiver must clean the facility and remove all trash or will forfeit their \$200 deposit. 5. Residents/Neighborhood Groups requesting use of a Park Facility for Notational Night Out are required to pay the \$25 security deposit for the key and sign a use agreement that details cleanup and usage requirements. 	
VII. PUBLIC WORKS RELATED FEES	
Call-Out Rate Schedule (used for all hourly-based fees in Section VII)	
Normal Business Hours for Call-Out Rates	7:00 am to 3:30 pm, Monday thru Friday
Standard Call-Out Rate, Specified Time Conducted Entirely within Normal Business Hours	\$50 per hour specified
After Hours Call-Out Rate, Specified Time Conducted Outside Normal Business Hours	\$100 per hour specified
Holiday Call-Out Rate, Specified Time Conducted on Holidays	\$150 per hour specified
Right-Of-Way Management Fees (Chapter 910) Additional Fees May be Required for Legal and Engineering Costs Incurred by the City)	
Excavation, Hole Fees, Boulevard Areas	\$100 per hole
Excavation, Hole Fees, Pavement Areas	\$200 per hole
Excavation, Underground Utility Work, Open Trenching – Boulevard Areas Open	\$50 per 100 lineal feet or fraction thereof (requires hole fee)
Excavation, Underground Utility Work, Open Trenching – Pavement Areas	\$70 per 100 lineal feet or fraction thereof (requires hole fee)
Excavation, Trenchless Installation	\$35 per 100 lineal feet or fraction thereof
Excavation, Overhead Installation	\$25 per 100 lineal feet or fraction thereof
Obstruction, New Pavement	\$100 per obstruction
Obstruction, Replace Existing Obstruction (in-kind)	\$50 per obstruction
Temporary Obstruction, Dumpster, Portable Restroom, etc.	\$25 per obstruction
Temporary Obstruction, Equipment Used for Excavation	No Charge
Miscellaneous ROW Management Fees and Costs (Discount for Work Done Pertaining to City Project; Additional Fees May be Required for Legal and Engineering Costs Incurred by the City)	
Street Opening Permit (Requires Deposit)	\$200
Street Opening Deposit	To be determined by the Director of Public Works
Registration Fee (ROW Users and Registrants)	\$30
Permit Extension	\$30
Delay Penalty	10% of ROW Permit
Degradation Fee	Calculated at time of permit
Restoration Cost	Calculated at time of permit
Overhead Utility Line Repair	No Charge
Street Curb Alteration	\$50
Temporary Access	\$25 per access
Penalty for Work Done without a Permit	Double Fee 50%

Municipal Water System Fees (Chapter 906)	
Water Availability Charge (WAC), Residential	\$500 per unit
WAC Charge, Commercial/Industrial	\$1,000 per acre of developable land (\$1,000 minimum charge)
Residential Water Usage Base Charge	\$16.00 per quarter
Residential Water – 0 to 12,000 gallons	\$2.30 per 1,000 gallons per quarter
Residential Water – 12,000 to 24,000 gallons	\$2.53 per 1,000 gallons per quarter
Residential Water – Over 24,000 gallons	\$2.91 per 1,000 gallons per quarter
Commercial Water Usage Base Charge	\$16.00 per quarter
Commercial Water – 0 to 125,000 gallons	\$2.30 per 1,000 gallons per quarter
Commercial Water – 125,000 to 700,000 gallons	\$2.53 per 1,000 gallons per quarter
Commercial Water – 700,001 to 1,100,000 gallons	\$2.78 per 1,000 gallons per quarter
Commercial Water – Over 1,100,000 gallons	\$3.20 per 1,000 gallons per quarter
Water Quality Testing Charge	\$1.59 per connection per quarter
Water Service Line Repair Insurance Charge	\$7.50 per connection per quarter
Meter Read Program Penalty (Failure to participate or grant access for installation or repair)	\$150 per connection per quarter
Utility Bill Late Payment	10% of delinquent bill amount
Utility Bill Assessment Search	\$10
Water Service Connection/Repair, Size Less than 4 Inches (Right-Of-Way Permit Needed if Excavation Occurs in Public Rights-Of-Way)	\$100 plus surcharge
Water Service Connection/Repair, Size Over 4 Inches (Right-Of-Way Permit Needed if Excavation Occurs in Public Rights-Of-Way)	\$150 plus surcharge
Water Service Inspection	No charge during normal business hours, otherwise one hour at call-out rate per visit
Water Service Re-Inspection	One hour at call-out rate per visit
Manual Water Meter Read	One hour at call-out rate per visit
Hydrant Meter Deposit	\$2,500
Hydrant Meter Rental (One Week Minimum)	\$50 per week \$150 per month
Water Shut-Off/Turn-On	No charge during normal business hours, otherwise one hour at call-out rate per visit
Water Shut-Off/Turn-On (Snowbirds)	\$25 per shut –off \$25 per turn-on
Water Meter Testing	One hour at call-out rate
Water Testing	One hour at call-out rate
Water Meter (Residential Only)	City cost plus 10% administrative fee
Water Meter Radio Remote Reading Device	City cost plus 10% administrative fee
Curb Stop – Valve Cover	City cost plus 10% administrative fee
Municipal Sanitary Sewer System Fees (Chapter 907)	
Sewer Service Availability Charge (SAC)	\$2,485 per Metropolitan Council Environmental Services
Sewer Usage Rate	Per Quarter
Sewer Usage Rate	\$2.91 per 1,000 gallons water sold per quarter
Sewer Service Charge, Residential	\$36.50 per residential equivalent unit (REU) connection per quarter
Sewer Service Charge, Commercial/Industrial/ Public Buildings and Churches	\$89.65 per REU Connection per quarter
Sewer Connection/Repair (Right-Of-Way Permit Needed if Excavation Occurs in Public Rights-Of-Way)	\$100 plus surcharge

Sewer Unit Charge (New Connection Only)	\$150 per connection
Sewer Inspection	No charge if during normal business hours, otherwise one hour at call-out rate per visit
Sewer Re-Inspection	One hour at call-out rate per visit
Surface Water Management (SWM) Utility Fees (Chapter 908)	
SWM New Construction, R-1	\$212 per lot
SWM New Construction, R-2	\$1,038 per acre
SWM New Construction, R-3, R-4, R-O	\$1,500 per acre
SWM New Construction, B-1, B-2, B-3, B-4	\$1,500 per acre
SWM New Construction, I-1, PUD	\$2,096 per acre
SWM Utility Rate Charge, R-1 Single Family and R-2 Single and Two Family Residential	\$12.00 per unit per quarter
SWM Utility Rate Charge, R-3 Medium Density Residential	\$65.61 per acre per quarter
SWM Utility Rate Charge, R-4 High Density Residential, R-5 Mobile Homes and R-O Residential Office	\$77.81 per acre per quarter
SWM Utility Rate Charge, B-1 Neighborhood Business, B-2 Limited Business, B-3 Highway Business and B-4 Regional Business	\$101.92 per acre per quarter
SWM Utility Rate Charge, I-1 Industrial	\$79.57 per acre per quarter
SWM Utility Rate Charge, PUD Planned Unit Development	\$90.24 per acre per quarter
SWM Utility Rate Charge, CRP Conservancy, Recreation and Preservation	\$11.08 per quarter
SWM Utility Rate Charge, School or Church, Public or Private	\$36.62 per quarter
Street Lighting Utility Fees (Chapter 904)	
Residential (single family homes, duplexes, fourplexes, condominium and townhomes)	\$4.50 per unit per quarter
Commercial/Industrial	\$21.09 per acre per quarter
Institutional/Charitable	\$21.09 per acre per quarter
Apartments	\$21.09 per acre per quarter
Construction Site and Land Disturbance Fees (Ordinance 804, Chapter 1303) Additional Fees May be Required for Legal and Engineering Costs Incurred by the City.	
50 Cubic Yards or Less	\$25
51 to 100 Cubic Yards	\$50
101 to 1,000 Cubic Yards	\$50 base fee plus \$20 for each 100 cubic yards or fraction thereof
1,001 to 10,000 Cubic Yards	\$250 base fee plus \$35 for each 1,000 cubic yards or fraction thereof
10,001 to 100,000 Cubic Yards	\$500 base fee plus \$100 for each 10,000 cubic yards or fraction thereof
100,001 Cubic Yards or More	\$1,500 base fee plus \$250 for each 100,000 cubic yards or fraction thereof
Other Miscellaneous Public Works Fees (Actual Time is Rounded up to the Nearest Full Hour)	
Load Limit Waiver (Authorized by Public Works Director)	\$125 per trip
Call-Out Charge for Contractor Negligence (Lack of Maintenance, Traffic Signs, Etc.)	Actual time at call-out rates
Water Tower Telecommunications Maintenance or Repair Access Fee	No charge if during normal business hours, otherwise 2 hour minimum charge for each after hours call-out
Water Tower Telecommunications Plan Review and Inspections	Actual legal and consulting engineering costs plus \$125 for administration costs and \$500 escrow.

APPENDIX A

326B.153 BUILDING PERMIT FEES.

Subdivision 1. **Building permits.** (a) Fees for building permits submitted as required in section 326B.107 include:

- (1) the fee as set forth in the fee schedule in paragraph (b) or as adopted by a municipality; and
- (2) the surcharge required by section 326B.148.

(b) The total valuation and fee schedule is:

- (1) \$1 to \$500, \$21;
- (2) \$501 to \$2,000, \$21 for the first \$500 plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000;
- (3) \$2,001 to \$25,000, \$62.25 for the first \$2,000 plus \$12.50 for each additional \$1,000 or fraction thereof, to and including \$25,000;
- (4) \$25,001 to \$50,000, \$349.75 for the first \$25,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$50,000;
- (5) \$50,001 to \$100,000, \$574.75 for the first \$50,000 plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000;
- (6) \$100,001 to \$500,000, \$887.25 for the first \$100,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$500,000;
- (7) \$500,001 to \$1,000,000, \$2,887.25 for the first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000; and
- (8) \$1,000,001 and up, \$5,012.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof.

(c) Other inspections and fees are:

- (1) inspections outside of normal business hours (minimum charge two hours), \$63.25 per hour;
- (2) reinspection fees, \$63.25 per hour;
- (3) inspections for which no fee is specifically indicated (minimum charge one-half hour), \$63.25 per hour; and
- (4) additional plan review required by changes, additions, or revisions to approved plans (minimum charge one-half hour), \$63.25 per hour.

(d) If the actual hourly cost to the jurisdiction under paragraph (c) is greater than \$63.25, then the greater rate shall be paid. Hourly cost includes supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

[See Note.]

Subd. 2. **Plan review.** Fees for the review of building plans, specifications, and related documents submitted as required by section 326B.106 must be paid based on 65 percent of the building permit fee required in subdivision 1.

Subd. 3. **Surcharge.** Surcharge fees are required for permits issued on all buildings including public buildings and state licensed facilities as required by section 326B.148.

Subd. 4. **Distribution.** (a) This subdivision establishes the fee distribution between the state and municipalities contracting for plan review and inspection of public buildings and state licensed facilities.

(b) If plan review and inspection services are provided by the state building official, all fees for those services must be remitted to the state.

(c) If plan review services are provided by the state building official and inspection services are provided by a contracting municipality:

(1) the state shall charge 75 percent of the plan review fee required by the state's fee schedule in subdivision 2; and

(2) the municipality shall charge 25 percent of the plan review fee required by the municipality's adopted fee schedule, for orientation to the plans, in addition to the permit and other customary fees charged by the municipality.

(d) If plan review and inspection services are provided by the contracting municipality, all fees for those services must be remitted to the municipality in accordance with their adopted fee schedule.

History: 2009 c 78 art 5 s 11; 2017 c 94 art 2 s 5

NOTE: The amendments to subdivision 1, paragraph (b), by Laws 2017, chapter 94, article 2, section 5, expire October 1, 2021. Laws 2017, chapter 94, article 2, section 5, the effective date.

APPENDIX B

2018 Minnesota Statutes

326B.148 SURCHARGE.

Subdivision 1. Computation.

To defray the costs of administering sections [326B.101](#) to [326B.194](#), a surcharge is imposed on all permits issued by municipalities in connection with the construction of or addition or alteration to buildings and equipment or appurtenances after June 30, 1971. The commissioner may use any surplus in surcharge receipts to award grants for code research and development and education.

If the fee for the permit issued is fixed in amount the surcharge is equivalent to one-half mill (.0005) of the fee or \$1, except that effective July 1, 2010, until June 30, 2015, the permit surcharge is equivalent to one-half mill (.0005) of the fee or \$5, whichever amount is greater. For all other permits, the surcharge is as follows:

- (1) if the valuation of the structure, addition, or alteration is \$1,000,000 or less, the surcharge is equivalent to one-half mill (.0005) of the valuation of the structure, addition, or alteration;
- (2) if the valuation is greater than \$1,000,000, the surcharge is \$500 plus two-fifths mill (.0004) of the value between \$1,000,000 and \$2,000,000;
- (3) if the valuation is greater than \$2,000,000, the surcharge is \$900 plus three-tenths mill (.0003) of the value between \$2,000,000 and \$3,000,000;
- (4) if the valuation is greater than \$3,000,000, the surcharge is \$1,200 plus one-fifth mill (.0002) of the value between \$3,000,000 and \$4,000,000;
- (5) if the valuation is greater than \$4,000,000, the surcharge is \$1,400 plus one-tenth mill (.0001) of the value between \$4,000,000 and \$5,000,000; and
- (6) if the valuation exceeds \$5,000,000, the surcharge is \$1,500 plus one-twentieth mill (.00005) of the value that exceeds \$5,000,000.

Subd. 2. Collection and reports.

All permit surcharges must be collected by each municipality and a portion of them remitted to the state. Each municipality having a population greater than 20,000 people shall prepare and submit to the commissioner once a month a report of fees and surcharges on fees collected during the previous month but shall retain the greater of two percent or that amount collected up to \$25 to apply against the administrative expenses the municipality incurs in collecting the surcharges. All other municipalities shall submit the report and surcharges on fees once a quarter but shall retain the greater of four percent or that amount collected up to \$25 to apply against the administrative expenses the municipalities incur in collecting the surcharges. The report, which must be in a form prescribed by the commissioner, must be submitted together with a remittance covering the surcharges collected by the 15th day following the month or quarter in which the surcharges are collected.

A municipality that fails to report or submit the required remittance to the department in accordance with this subdivision is subject to the remedies provided by section [326B.082](#).

Subd. 3. Revenue to equal costs.

Revenue received from the surcharge imposed in subdivision 1 should approximately equal the cost, including the overhead cost, of administering sections [326B.101](#) to [326B.194](#).

History:

[1984 c 544 s 75](#); [1Sp1985 c 13 s 127](#); [1989 c 303 s 1](#); [1989 c 335 art 4 s 11](#); [1991 c 2 art 7 s 5](#); [1994 c 634 art 2 s 7](#); [1995 c 254 art 2 s 13](#); [1997 c 202 art 2 s 26](#); [1Sp2001 c 10 art 2 s 31](#); [2002 c 317 s 2](#); [2007 c 135 art 2 s 5](#); [2007 c 140 art 4 s 13,61](#); [art 13 s 4](#); [2009 c 101 art 2 s 109](#); [2010 c 215 art 8 s 10](#); [2010 c 280 s 19,20](#); [1Sp2011 c 4 art 3 s 8](#); [2012 c 289 s 5](#)