



Community Development Department
 2401 Mounds View Blvd. * Mounds View, MN 55112
 (763) 717-4020 * Fax (763) 717-4019
 permits@moundsviewmn.org

TEMPORARY SIGN PERMIT APPLICATION

Permit #

ADDRESS LOCATION OF SIGN:				
BUSINESS NAME:				
APPLICANT:				
APPLICANT PHONE #		APPLICANT EMAIL ADDRESS:		
CONTRACTOR: (if applicable)		CONTRACTOR PHONE #		
CONTRACTOR ADDRESS:				
Contractor Licensing Requirements: A current City contractor's license & State issued Bond				
Requested Installation Date of Sign:		Has there been a temporary sign at this business in the last year?		
Size of Sign:		Is this sign for a Grand Opening or Special Event?		
Permit fee is \$40 per 21-day period				
Four 21-day periods are allowed per calendar year (a fifth permit is allowed if at least one permit is for a banner. Multi-tenant bldgs. - only one sign allowed on property at a time. Banner size limited to 120 square feet or 20% of surface area that banner is attached to, whichever is less. Signs must not be placed in the street Right-of-Way.				
<p style="text-align: center;"><u>NOTICE</u></p> <p><i>I hereby certify that I have read and examined this application and the information I have provided is true and correct to the best of my knowledge. I agree to remove the subject temporary sign on or before the expiration date.</i></p>		√ Appropriate Box	# of 21-day permits	Type of Sign
				Banner
				Portable Sign (Max size 48 square feet)
				Yard Sign over 4 sq. feet
				Sandwich Board/A-Frame over 8 sq. feet
				Inflatable Sign/Balloon
				Other – describe
		\$	Total Permit Fee	
Signature of Applicant				
Please Print Name				
Date				
<p>Questions? Please call the City Planner at 763-717-4022</p> <p>Make checks payable to: City of Mounds View</p>				
100-3275		Receipt #	Credit/Check #	
Zoning Review Comments:				
Approved By:				
Approved Date:				
# of Approved 21-day Permits:				
Permit Expiration Date:				